

Bonnie Denis

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COMMUNITY BUILDING, LEADERSHIP, PROJECTS, AND VOLUNTEERING

Central Rock Gym, Watertown, MA // January 2017 - Present

Founder, leader, and liaison for CRG Watertown's Adaptive Climbing Club & Team
Collaboration with management to create program, webpage content, recruit climbers and volunteers, disability/accessibility consultation & education, scheduling of events, all other administrative duties.
Coaching and motivating participants: meeting them where they are, understanding their goals and needs, supporting their development

Waypoint Adventure, Lexington, MA // 2013 - present

Volunteer, Climbing Program Co-Lead

Volunteer on adaptive rock climbing and kayaking trips for youth with disabilities. Co-lead climbing programs: belaying and encouraging climbers, overseeing volunteers, creating team goals, running ice breakers, and climbing instruction.

Democracy Center, Cambridge, MA // February 2017 - June 2017

Accessibility Consultant

Worked with a team of other consultants with disabilities to assess physical and digital accessibility needs of the Democracy Center. Worked with local architects and Democracy Center staff to finalize plans for a wheelchair ramp and identified long term goals for full accessibility.

Somerville Open Studios, Somerville, MA // 2010 - 2013

Co-chair and Membership Coordinator

Worked with co-chair, board members, volunteers, and mayor to oversee all aspects of event including registration, map book planning and disbursement, volunteer recruitment, community space, special events, and budget.

Design, implementation, and management of registration systems.

Logistical coordination of personnel, the general public, and scheduled events

Somerville Open Studios, Somerville, MA // 2009

Registration Coordinator

Managed registration system and communication with artists and board members to resolve conflict. Data formatting and reconciliation to ensure artists were listed correctly in the map book.

Past Projects:

Baitcon, New Lebanon, NY // 2009 - 2014

Kitchen Manager: Organized, cooked for, and fed 150 people each year

HONK! Festival of Activist Street Bands, Somerville, MA // 2008 - 2013

Friday Night Meal Manager: Organized, cooked for, and fed 400 - 600 people each year

Adaptive Climbing Group MA, Somerville, MA // 2013

Coordinator of Weekly Adaptive Climbing at Brooklyn Boulders Somerville

SKILLS

Event Coordination

- Working with public officials, board members, department heads, staff to ensure events proceed smoothly and as planned
- Design, implementation, and management of registration systems
- Logistical coordination of volunteers, the general public, and scheduled events

Planning & Design

- Conceptualizing projects and focus areas for events, setting goals and user experiences
- Working with limitations (timescale, accessibility, etc.) to create memorable, unique experiences
- Using complexity, competing needs, and scale to advantage instead of disadvantage
- Facilitating diverse groups to common goals and successes

Recruiting

- Extensive experience recruiting, inspiring, and involving much-needed volunteer help for many different events and projects
- Defining and delegating projects suited to volunteers
- Mentoring first-time participants
- Fostering a sense of community and empowerment

Management/Supervision

- Training staff on necessary aspects of tasks and projects
- Sharing resources across tasks and projects
- Encouraging a fun, supportive work environment
- Handling interpersonal conflict and group dynamics
- Recognizing and valuing independent contributors and innovation
- Leading and supporting teams of dissimilar personalities, abilities, or perspectives

Finance & Budgeting

- Developing event or department budgets
- Reconciliation of accounts
- Fundraising and creative problem-solving to supplement allotted resources and meet targets
- Streamlining and re-prioritizing to accommodate growth

Administrative Support

- Creating and editing project/event materials
- Maintaining analog and digital file folders
- Updating documentation
- Adapting to new technologies quickly
- Engaging with both big picture issues and small details simultaneously