

Kevin McGuirk



Education

Peterson school certificates for HVAC, Electrical and Oil heating.

Somerville High School Somerville, MA June '08

High School Diploma

Carpentry Trade Certification

OSHA 10 Certified

Experience

Wingate

April '22 - Present

Facilities supervisor

Organize and assign duties

Develop and assist in the budget for properties that I am responsible for

Conduct performance appraisals and recommend personnel actions such as hiring, promotions, discipline, and termination

Maintain a safe and effective work environment

Coordinate work to be completed by contractors and skilled laborers

Oversee staff that install, inspect, repair, and maintain building systems

Schedule and ensure completion of preventative maintenance

Train team members on policies and procedures

Winn Companies

January '21 - April '22

Operations supervisor

Coordinate the installation, maintenance, and repair work for 240 apartments and 21 buildings.

Make sure my employees have the necessary tools to complete the tasks at hand.

Coordinate technicians and make sure facilities are kept in good operating conditions

Assign tasks and projects

Schedule preventative maintenance with outside vendors

Contact vendors and contractors when needed

Order monthly maintenance supplies and appliances

Asphalt Services Inc.

July '16 - January '21

Project Machine Operator

Use of vacuum truck, push blower and/or wire broom to clean surface prior to application of seal coat or crack fill material.

Preparation of surface utilizing an asphalt crack router to open surface cracks prior to filling.

Application of crack fill material utilizing a crack seal kettle and a wand.

Application of seal coat material utilizing a long-handled squeegee and/or spray

wand.

Manual labor including shoveling, brooming and raking.

Equipment operation; including a skid steer or highway broom

Perform other duties as assigned

Moriarty & Sons

October '15

- July '16

Lead Painter/Carpenter

Communicated with clients regarding scheduling, scope and project timelines

Quoting and negotiating job prices, material costs, etc.

Handling planning and prep work in an efficient manner

Preparing the surrounding area by covering with cloth or plastic to prevent messes

Moving furniture and equipment as necessary to reach the entire surface of the project

Installed structures and fixtures, such as windows, doors, framing, trimming, siding, and molding.

George's Company

March '13 - October '15

Carpenter

Installed structures and fixtures, such as windows, doors, framing, trimming, siding, and molding.

United States Marine Corps.

January '09 -

January '13

Combat logistics Regiment 27

3rd Battalion 8th Marines