

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL18-000269

File #: 18-020716

Application for: Public Event

Organization name: Somerville Arts Council

Description: Trolley tour of holiday lights throughout Somerville and activities at Somerville High School

Date(s): Saturday, December 15th

Setup starts at (time): 3:00pm

Cleanup after the event ends at (time): 10:30pm

Entertainment: Trolley tour, singing, crafts activities

Attendees:

Max attendance at one time: 300

Maximum attendees accommodated: 1,300

Attendee fees or suggested donations: \$8 seniors and children, \$15 for adults

Social or cultural benefits:

Residents get to learn about and enjoy the culture and history of Somerville

Event Contact: Nina Eichner

Event name: Illuminations Tour

Location: Somerville High School, and trolley tours through various Somerville city streets

Rain date(s): Sunday, December 16th

Event starts at (time): 4:30pm

Event ends at (time): 10:00pm

Temporary Structures: None

Total people attending: 1,200

Total Somerville residents attending: 900

What is your budget for this event: All donations/volunteers

Financial benefits:

Fundraiser for the Somerville Arts Council

Event Contact Phone: 617.625.6600 ext. 2998

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Our website, social media, newsletter
Food served?	No	
Caterer used?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Some street corners will be blocked to allow for room for trolleys to turn, will work directly with T&P and Highways
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	In high school
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	12/16

Approval Conditions:

Approved By:

CS Mayor, Approved

Scott Whalen, Approved

CS Traffic and Parking, Approved

Christine Morin, Approved

CS Fire, Approved

John J. Long, Approved