

PUBLIC EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL14-000057

File #: 14-007236

Organization name: East Somerville Main Streets

Description: This will be a small Halloween block party at Chuckie Harris Park for families and residents of East Somerville. We will have small activities, the opportunity for people to have their pictures taken, candy giveaways and a great atmosphere to either start or end the night of trick-or-treating!

Date(s): Friday, October 31st

Setup starts at (time): 5:00pm

Cleanup after the event ends at (time): 8:00pm

Attendees:

Max attendance at one time: 50

Maximum attendees accommodated: 75

Attendee fees or suggested donations: We will encourage donations to East Somerville Main Streets.

Social or cultural benefits:

This will be a great opportunity for families and friends to gather on Halloween and socialize either before or after they start trick-or-treating! There will be fun activities for everyone to enjoy, and would help further East Somerville's sense of community.

City Contact:

Organization mailing address:

114 Broadway, Suite 112
Somerville, MA 02145

Event name: Halloween Block Party

Location: 17 CROSS ST 17 Cross Street East, Somerville 02145 (Chuckie Harris Park)

Rain date(s): None

Event starts at (time): 6:00pm

Event ends at (time): 7:30pm

Total people attending: 75

Total Somerville residents attending: 75

What is your budget for this event:

Financial benefits:

This would be an opportunity for people to donate to East Somerville Main Streets. It will also encourage families to come to East Somerville for Halloween and might bring some business to the restaurants along Broadway.

Contact person:

Carrie Dancy
Telephone: 6176233869
Email: carrie@eastsomervillemainstreets.org

Event Information	Yes/No	If yes, Describe
Food served?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	We are in the process of requesting auxiliary police for the event.
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	Yes	Chuckie Harris Park
Has the event occurred in the last two years?	No	
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Recreation, Recreation, Approved

Reviewer: John J. Long, City Clerk, Complete

Reviewer: City Clerk, City Clerk,
