

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000014
File #: 15-001735

Organization name: Somerville Foundation for Animals

Description: Annual gathering with dog demonstrations, information booths, vendors, entertainment

Date(s): Sunday September 13, 2015

Setup starts at (time): 7am

Cleanup after the event ends at (time): 5:30pm

Attendees:

Max attendance at one time: 1,000

Maximum attendees accommodated: 4,000

Attendee fees or suggested donations: Free to the public but any donations accepted

Social or cultural benefits:

Social interactions, educational opportunities to help dogs, fundraising for local animal-related charities

City Contact: Jackie Rossetti

Organization mailing address:

15 Westwood Road
Somerville, MA 02143

Event name: Somerville Dog Festival

Location: Trum Field

Rain date(s): n/a

Event starts at (time): 10am

Event ends at (time): 3pm

Total people attending: 2,500

Total Somerville residents attending: 1,000

What is your budget for this event: \$3,000

Financial benefits:

Funds raised help support local animal-related charities as well as Somerville Animal Control and Somerville PD's K9 unit

Contact person:

Adam Parker
Telephone: 617-628-5588
Email: adam@somdogfest.org

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Food trucks will be present and they will obtain their own permits
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Franey Road typically blocked off for event staff and demonstrators
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	Coverage for public safety and basic traffic control on Franey Road
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	Using the facilities at Trum Field
Liability Insurance?	Yes	Liability coverage through Northstar Insurance
Will any public parks be used?	Yes	Trum Field
Has the event occurred in the last two years?	Yes	9/14/14, 9/15/13
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: Ben Lipham, ISD Health, Approved with Conditions

Reviewer: CS Recreation, Recreation, Complete

Reviewer: John J. Long, City Clerk, Approved
