

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000129
File #: 15-007437

Organization name: RCN

Event name: RCN Marketing Event

Description: We would set up a 10 by 10 RCN tent outside of local businesses that have already given us permission to do so. We would have a table where we would give away promotional items to individuals passing by. We would also have raffles going on and prize giveaways for individuals to participate in. We only spend up to 2 hours in a location at a time and only plan on being in Somerville a few times during the month-long time frame that we have provided.

Location: We would set up an RCN 10 by10 tent in front of local businesses who have already given us permission to do so. Undemeath the tent we would have a table and marketing collateral to give away to individuals passing by. We would be set up in the Davis square area.

Date(s): No more than 5 days, between August 15-September 15

Rain date(s): No rain date

Setup starts at (time): 11:30 AM

Event starts at (time): 12 PM

Cleanup after the event ends at (time): 6:15 PM

Event ends at (time): 6 PM

Attendees:

Max attendance at one time: 20

Total people attending: 150

Maximum attendees accommodated:

Total Somerville residents attending: 100

Attendee fees or suggested donations: 0

What is your budget for this event:

Social or cultural benefits:

We would give away free promotional items to individuals passing by. We also have raffles and giveaways for individuals to participate in.

Financial benefits:

City Contact:

Organization mailing address:

956 Massachusetts Ave, Arlington MA 02476

Contact person:

Amy Morin
 Telephone: 603-545-1987
 Email: amy.morin@rcn.net

Event Information	Yes/No	If yes, Describe
Food served?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	No	
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Pending

Reviewer: CS Police, Police, Pending

Reviewer: CS Traffic and Parking, Traffic and Parking, Pending

Reviewer: Christine Morin, Public Works, Pending

Reviewer: John J. Long, City Clerk, Pending
