

01-25-'11 11:54 FROM-

T-663 P002/006 F-807

**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Date January 24, 2011

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Boston Bearpot cycling classic - Campus Criterium  
 Description Collegiate USA Cycling Federation Criterium race  
on the Tufts campus as part of the Eastern Collegiate Cycling Conference  
 Location Begins on Professor's Row. Proposed route is  
attached.  
 Date and time April 3rd, 2011 - see attached for schedule  
 Rain date and time (if applicable) No Rain Date  
 Estimated maximum attendance at any one time 450-500  
 Attendee fees or suggested donations \$15 per race/per racer  
 Organization name Tufts University Cycling Team  
 Mailing address 245 Wren Hall, Tufts University, Medford, MA 02155  
 Telephone (207) 504-0263

\*see attached

Have you made any arrangements for:

Auxiliary Police?  Yes  No If yes, describe Will be in contact  
 Security?  Yes  No If yes, describe Working w/ Tufts Police Dept  
 Parking?  Yes  No If yes, describe Parking reserved on campus  
 Food?  Yes  No If yes, describe Food for volunteers  
 Restrooms?  Yes  No If yes, describe Will be in contact w/ Polta Party Co. ASAP  
 Liability Insurance?  Yes  No If yes, describe Through US Cycling Federation

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

JAN-28-2011 FRI 09:27 AM SOMERVILLE POLICE DETECTIVE

FAX: 617 776 9234

P. 003

01-25-11 11:53 FROM-

T-662 P003/006 F-886

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Taylor Schwartz Date 1/24/11  
 Applicant name (print) Taylor Schwartz Applicant phone (207) 584-0263  
 Event name (taken from page 1) Boston Beanpot Cycling Classic - Campus  
criticism

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>1/24/11</u> <u>[Signature]</u> Police Chief or Designee Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3-10-11</u> <u>[Signature]</u> Traffic and Parking Director or Designee Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____
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Awaiting Request  
 Meeting w/ Dept  
 on 3-11-11

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_
- Fax the application to the City Clerk at 517 625-4239.

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Approved _____ Denied _____ Date _____ Police Chief or Designee Conditions: _____ _____	Approved _____ Denied _____ Date <u>1-25-11</u> <u>James Wilkins</u> Chief Fire Engineer or Designee Conditions: <u>* FIRE DETAIL</u> <u>REQUIRED!</u>
Approved _____ Denied _____ Date _____ Traffic and Parking Director or Designee Conditions: _____ _____	Approved _____ Denied _____ Date _____ DPW Commissioner or Designee Conditions: _____ _____

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Approved _____ Denied _____ Date _____ Health Inspector or Designee Conditions: _____ _____
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The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Taylor Schwartz* Date 1/24/11  
 Applicant name (print) Taylor Schwartz Applicant phone (207) 504-0263  
 Event name (taken from page 1) Boston Beacon Cycling Classic - Campus Criterion

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> <u>Date</u> <hr/> Police Chief or Designee Conditions: _____ <hr/>	<u>Approved</u> <u>Denied</u> <u>Date</u> <hr/> Chief Fire Engineer or Designee Conditions: _____ <hr/>
<u>Approved</u> <u>Denied</u> <u>Date</u> <hr/> Traffic and Parking Director or Designee Conditions: _____ <hr/>	<u>Approved</u> <u>Denied</u> <u>Date</u> <hr/> DPW Commissioner or Designee Conditions: <u>Track's contingent responsible for cleanup of all roads and being responsible for all cleanup.</u> <hr/>

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<u>Approved</u> <u>Denied</u> <u>Date</u> <hr/> Health Inspector or Designee Conditions: _____ <hr/>
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# TUFTS UNIVERSITY CYCLING TEAM

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**Proposal To:** All Concerned Parties **Date 11/3/10**

**From:** Taylor Schwartz, Rock Hwang, Alex Grant, Co-Captains, Tufts University Cycling Team

**Race Description:** The Tufts University Cycling Team would like to host a collegiate and United States Cycling Federation race as part of the Boston Beanpot Cycling Classic on Sunday April 3, 2011. During the regular collegiate season schools such as Army, Penn. State, Cornell, Rutgers, and many other schools from the Northeast participate in various races held at different schools. The format for this competition will be a criterium, with a 0.64-mile on-Campus course. The race will consist of many laps around the technical course. It will provide exciting action sure to delight spectators and racers alike.

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## Campus Criterium

**Course Description:** The criterium start and finish are proposed to be on Professor's Row in front of Health Services, as was done in the past, on account of the availability of electricity there. The course is 0.64 mile (Please refer to the enclosed map):

Professor's Row, turn left onto Curtis Ave.

Curtis Ave., turn left on Whitfield Rd.

Whitfield Rd., turn left on Packard Ave.

Packard Ave., turn right on Talbot Ave.

Talbot Ave., turn left on Latin Way

Latin Way., turn left on Professor's Row

**Road Closures:** The entire course will need to be completely closed to traffic. We will have barriers closing the course at all intersections as well as having marshals and/or police officers at each. Additionally marshals will be placed along the road to minimize pedestrians crossing the race course, endangering themselves and racers. However, between races, we will allow residents to enter and exit the course in order to minimize inconvenience to them. Cars cannot be on the course the day of the race and will have to be moved, either by the owners or by alternate methods.

**Police Detail:** In order to ensure the safety of all involved, the course and any traffic will be supervised by police officers. One police officer from

the Somerville Police Department will be stationed at the corner of Curtis Street and Whitfield Road, a second Somerville Police Officer will be located at Packard and Whitfield, and two more Somerville Police Officers will be placed on the corner of Curtis and Professor's Row directing the one open lane of traffic. Two additional Tufts University Police officer will be on hand to cover an intersection or part of the course to be determined.

**Race Specifics:** The entire course must be closed at 7:00 am, 60 minutes before the first race is scheduled to start. The roads will be available for general usage at approximately 6:45 pm. Tentative schedule (race organizers and officials have the right to combine fields):

<b>Class</b>	<b>Duration</b>	<b>Field Size (est.)</b>	<b>Start Time</b>	<b>Finish Time (est.)</b>
Men's DI	25 mins	40	8:00am	8:25am
Men's DII	25 mins	40	8:30am	8:55am
Men's CI	35 mins	40	9:00am	9:35am
Men's CII	35 mins	40	9:40am	10:15am
Women's C	35 mins	40	10:20am	10:55am
Men's Intro	20 mins	15	11:00am	11:20am
Women's Intro	20 mins	15	11:25am	11:45am
BREAK				
Men's B	50 mins	75	12:05pm	12:55pm
Women's A/B	50 mins	40	1:00pm	1:50pm
Men's A	70 mins	65	1:55pm	3:05pm
USCF 4/5	50 mins	50	3:15pm	4:05pm
USCF Women's	50 mins	50	4:10pm	5:00pm
USCF Pro/1/2/3	70 mins	50	5:05pm	6:15pm

**Parking:** Parking will be needed for Race Teams, Officials, Support Personnel, marshals, and other associated people and officials. Parking will be provided in the Fletcher parking lot. If this should prove insufficient, competitors will be directed to park only support vehicles in Fletcher and all others in lots located behind the Academic Quad, and Carmichael

**Sanitary Facilities:** Porta-potties will be available on site. Sanitary facilities and water will be available in the Campus Center.

**Registration**

**and Officials:** Officials will be located on an elevated platform with sound and video equipment at the finish area. Electricity will have to be supplied to this location. An announcer may be present at this location to make the race more interesting to spectators. Race day registration will consist of a few tables, computers, and race packets and shall take place in front of the Health Service building the morning of April 3<sup>rd</sup>. The podium will also be located in front of health services.

**Medical support**

**and Insurance:** Medical support will be provided by the Tufts Emergency Medical Services. Insurance will be provided by the United States Cycling Federation to all sanctioned races. Therefore, the Tufts Criterium, its participants, spectators, and all third parties (Tufts University and the City of Somerville) will be insured with \$1 million of liability coverage. The insurance is paid through the race permit and a two-dollar surcharge on each participant. Third party certificates will be obtained for Tufts University and the City of Somerville.

**Course Map:**



**Contact:** Taylor Schwartz, [taylor.schwartz@tufts.edu](mailto:taylor.schwartz@tufts.edu), (207)504-0263  
245 Wren Hall, Tufts University, Medford, MA 02155

# TUFTS UNIVERSITY CYCLING TEAM

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**TO:** All residents & neighbors of Professors' Row, Curtis St., Whitefield Rd, Talbot Ave., and Latin Way

**Regarding:** Parking on Sunday April 3<sup>rd</sup>, 2011

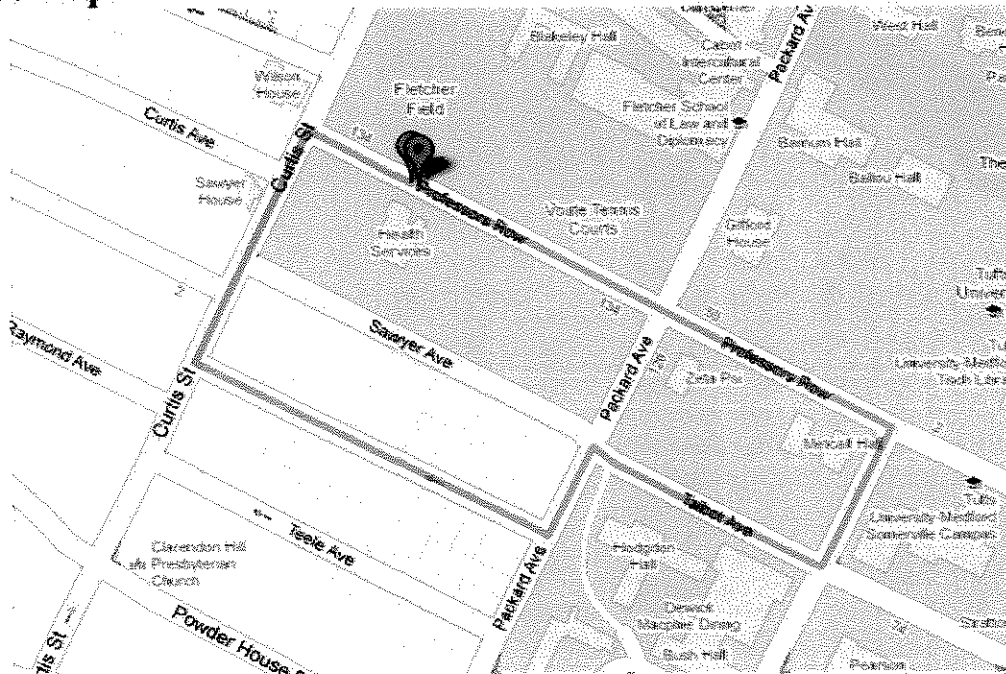
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The Tufts Cycling team will be hosting a cycling race here at Tufts on Sunday, April 3<sup>rd</sup>. With the permission of the Somerville Police Department and the City of Somerville, we will be closing several roads for the duration of the day for this race. The roads that are described below in the course description must not only be closed, but free of cars. Therefore we respectfully request that **no cars** be parked along either side of the roads indicated. We sincerely apologize for any inconvenience this may cause you, and we have arranged for you to park in either the Fletcher or Carmichael parking lots if necessary. Cars left on the indicated roads, as of 1:00am Sunday, April 3<sup>rd</sup>, 2011 **will be towed**. The roads will reopen at approximately 7:00 pm. Again, The Tufts Cycling Team apologizes for this inconvenience. Please feel free to contact Taylor Schwartz at 207.504.0263 with any questions or concerns.

## Closed Roads:

1. Professor's Row: between Latin Way to Curtis Ave
2. Curtis Street: between Professor's Row and Whitfield Road
3. Whitfield Road: between Curtis Street and Packard Avenue
4. Packard Avenue: between Whitefield Road and Talbot Avenue
5. Talbot Avenue: From Packard Avenue to Latin Way
6. Latin Way: From Talbot Avenue to Professor's Row

## Course Map:



## Marshalling:

We invite you to come watch this very exciting event. It is one of the largest of its kind in the country. Additionally, if you would like to help out by being a course marshal for part of the day please contact Taylor Schwartz at [taylor.schwartz@tufts.edu](mailto:taylor.schwartz@tufts.edu) or at 207.504.0263



# Boston Beanpot Cycling Classic

## Hosted by The Tufts University Cycling Team

The Tufts University Cycling Team will be hosting a collegiate and United States Cycling Federation race as part of the Boston Beanpot Cycling Classic on Sunday April 3, 2011. Schools on the east coast spanning from Delaware to Pennsylvania will be coming to The Hill for this classic race. The format for this competition will be a criterium, with a 0.64-mile on-Campus course. The race will consist of many laps around the technical course. It will provide exciting action sure to delight spectators and racers alike.

Class	Duration	Start Time	Finish Time (est.)
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