

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000006
File #: 14-005300

Organization name: Somerville Homeless Coalition, Inc

Description: Seeking clearance to hang banner (Aug 3, 2015) two months before event to promote race, Registration/Brunch & Award Ceremony, 5K Road Race

Date(s): October 3, 2015

Setup starts at (time): 6:30 AM

Cleanup after the event ends at (time): 1:00 PM

Attendees:

Max attendance at one time: 1000-1100

Maximum attendees accommodated: 1100

Attendee fees or suggested donations: \$25

Social or cultural benefits:

As we approach the 20th year of this race, we continue to bring the Somerville and other local populations together to bring awareness for our homeless population. The benefits directly impact the Somerville homeless and near homeless population.

City Contact: We have been working closely with T&P (Suzanne Rinfret) & DPW to ensure all parties are on the same page. T&P helps ensure we close the proper streets, DPW helps assist with blocking roads as well as cleanup & recycle at the end of the event.

Organization mailing address:

SHC
1 Davis Square
Somerville, MA 02144

Event name: 20th Annual Somerville Homeless Coalition Road Race

Location: 1 Davis Square #B To hang banner: Davis Square (Plaza in front of JP Licks), Registration/Ceremony: Back Side of Rite Aid (Business Parking), Race: See attached route

Rain date(s): None

Event starts at (time): 9:00 AM

Event ends at (time): 12:00 PM

Total people attending: 300

Total Somerville residents attending: 700

What is your budget for this event:

Financial benefits:

With nearly 1000+ Runners and other attendees, the financial benefit will impact many businesses and the city directly in Davis Square. Between parking, and visiting local businesses for food or other supplies, the exposure could potentially bring people back to this area that have not been before.

Contact person:

Mark Alston-Follansbee
Telephone: 617-623-6111 x222
Email: maf@shcinc.org

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Donated food from local restaurants
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Work closely with T&P during race some roads blocked temporarily, will attach map of route. Work closely with MBTA to shut down road way of bus terminal at start of race, During brunch and award ceremony back side of business parking is closed to public (other than Rite Aid Employees) for duration of event.
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	Only for race
Police Detail:	Yes	Hire one for race
Parking (for Attendees)?	No	
Restrooms?	Yes	Port-a-Potty rentals & Handicap accessibility
Liability Insurance?	Yes	Add on to SHC policy
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	1st Saturday of October for the last 19 years
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Auxiliary Police, Auxiliary Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

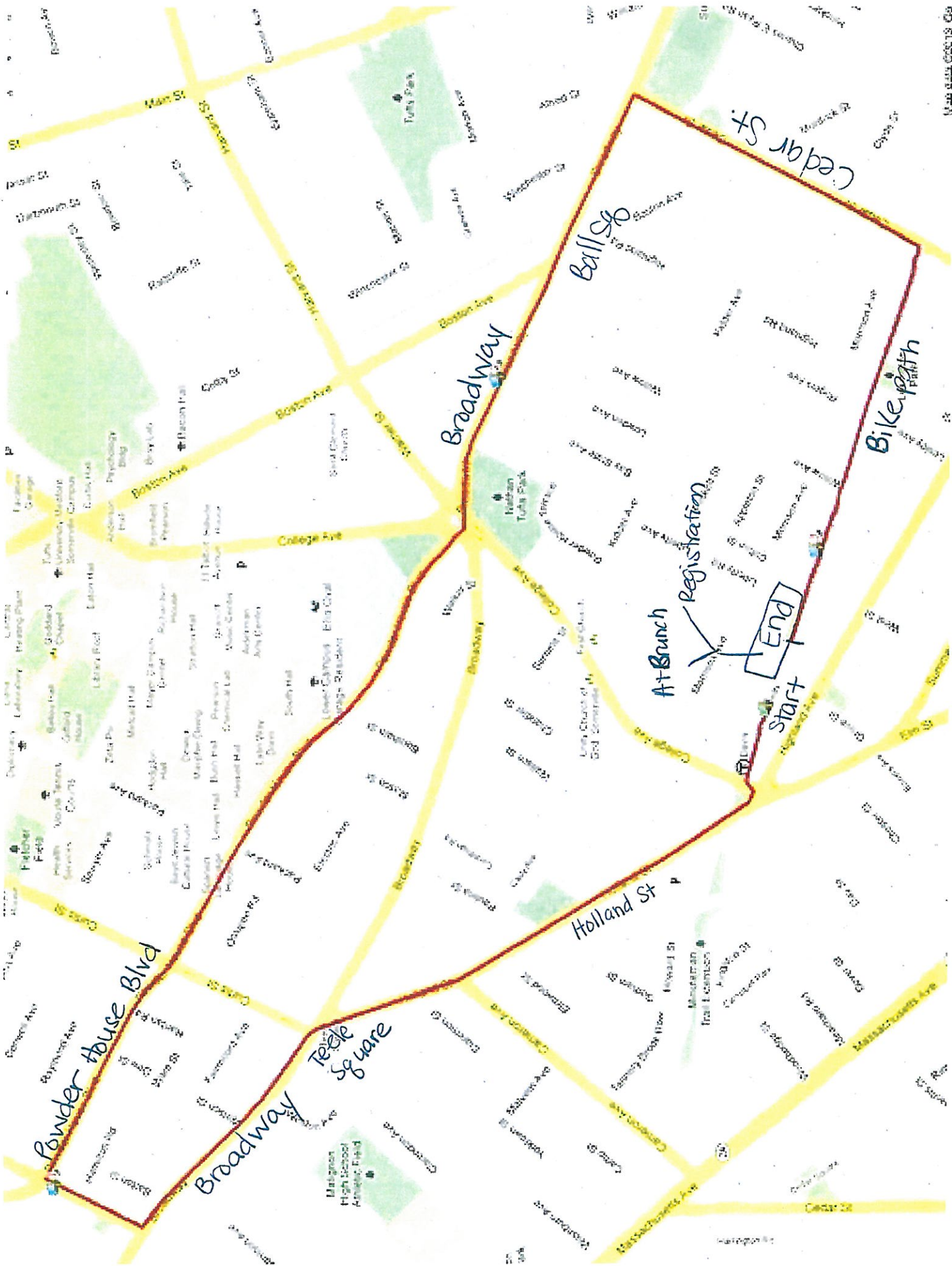
Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire, Approved with Conditions

1. Fire Department EMS detail will be required. Contact Fire Prevention at 617-623-1700 x8400.

Reviewer: Ben Lipham, ISD Health, Approved

Reviewer: John J. Long, City Clerk, Pending





for Cambridge, Mayor

Somervillemap

walkBoston

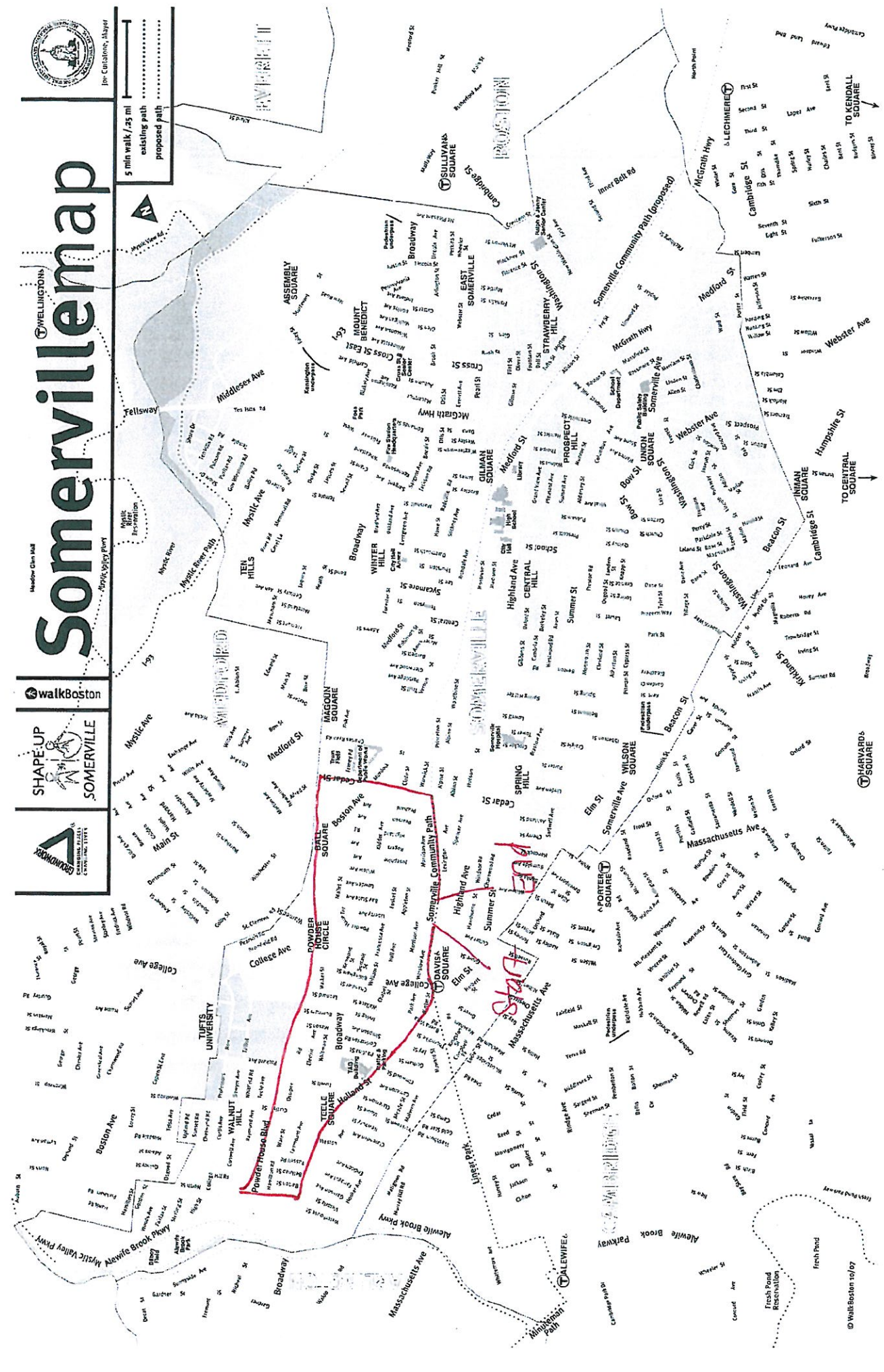
SHAPE-UP
SOMERVILLE



5 min walk / .25 mi

existing path

proposed path



7 HARVARD SQUARE

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