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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date March 16, 2011

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name "One City, One Story: I Went Walking Celebration & Storywalk"

Description A citywide collaboration to promote literacy throughout Somerville - a "Storywalk" display of the children's book, I Went Walking - in 3 locations

Location 1- Capuano Early Childhood Ctr. playground 2- Central Hill Park Playground 3- On sidewalks between Central Library & the Granger Center

Date and time April 30th - May 29th ; Celebration event May 7th, 2011

Rain date and time (if applicable) N/A

Estimated maximum attendance at any one time 200

Attendee fees or suggested donations N/A

Organization name Somerville Early Childhood Advisory Council

Mailing address deNomi Davidson, Argenziano School, 290 Washington ; Rm. #125

Telephone 617-625-6600 x 6966

Have you made any arrangements for:

Auxiliary Police?	<u>Yes</u>	<input checked="" type="checkbox"/> <u>No</u>	If yes, describe _____
Security?	<u>Yes</u>	<input checked="" type="checkbox"/> <u>No</u>	If yes, describe _____
Parking?	<u>Yes</u>	<input checked="" type="checkbox"/> <u>No</u>	If yes, describe _____
Food?	<u>Yes</u>	<input checked="" type="checkbox"/> <u>No</u>	If yes, describe _____
Restrooms?	<u>Yes</u>	<input checked="" type="checkbox"/> <u>No</u>	If yes, describe _____
Liability Insurance?	<u>Yes</u>	<input checked="" type="checkbox"/> <u>No</u>	If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Nami Davidson Date March 16, 2011
Applicant name (print) Nami Davidson Applicant phone 617-625-6600x6966
Event name (taken from page 1) One City, One Story: I Went Walking Celebration & Storywalk

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/17/2011</u> _____ Police Chief or Designee Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____

Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☐ Fax the application to the City Clerk at 617 625-4239.

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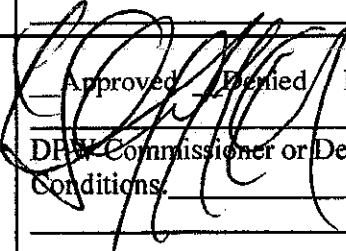
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One City, One Story: I Went Walking in Somerville Family Literacy Celebration and Storywalk™

Family Literacy Celebration:

When and Where:

May 7th, 2-3pm at Somerville High School Atrium, followed by a Storywalk™ from the Central Library, along the sidewalks of Highland Avenue and Vinal Avenue to the Growing Center at 22 Vinal Avenue for children's activities and family resources 3-5pm. There will be two additional storywalks mounted on the playground fences at the Capuano Early Childhood Center and the Central Hill Playground.

What

Focus: event for city-wide family literacy campaign. Community leaders and service providers will read the targeted book to small groups, including in other languages of Somerville children (the book is translated into Spanish and Portuguese). Families will pick up information to guide them on the Storywalk™, following the pages of the book in sequence from the start at the Central Library down to the Growing Center (more details below*). At the Center, there will be activities for children and resources for family literacy and development. As a special treat, small animals from Liz Keohan's farm in Holliston, MA will be visiting, in keeping with the story line. The animals will be safely and humanely tethered and/or in crates or cages for supervised viewing (possibly 1 goat, 2 chickens, 2 rabbits, 1 piglet, 1 dog who are "kid-friendly").

ECAC members, community organizations, and volunteers will be staffing all phases of the event: the high school gathering, the Storywalk™, and the activity time at the Growing Center. Arrangements are being made to include Somerville Police support for the time frame, likely 2:30-3:30pm, when families are expected to be crossing from Highland Avenue to Vinal Avenue.

In addition, ECAC partners and community groups are encouraged to host family literacy events at their own sites in the weeks before and after the Celebration. Some examples include:

I Went Walking Storywalk™

What:

Following the example of other communities striving to promote children's literacy and physical activity (Watertown, Cambridge), we are requesting permission to **mount laminated posters comprised of pages from the children's book I Went Walking outdoors in Somerville along a specified public route**, to encourage reading and walking. To make this activity appropriate for our multi-

ethnic city, we will add translation of the text into several languages. The Storywalk™ concept was developed by a library in Vermont and has been shown to stimulate interest in literacy activities.

How:

Following the VT library protocol, we propose to temporarily mount the book pages on a variety of surfaces: chain link and other fences, trees, lamp posts and on wooden stakes where required. There will be 16 pages per story.

The storybook posters would be mounted so that the tops fall 36" from the ground so that young children will be able to see and touch them.

They will be mounted in several ways:

- Cable ties can be used to attach the posters through reinforcing grommets to a variety of fences, around trees and posts.
- Wooden stakes can be attached to the posters for sites where there is grass or soil to drive the post into securely.

Where:

We propose to mount **2 complete sets of 16 storyboards** in the vicinity of the main **Somerville Library**.

One complete set could circle the **Central Hill Playground** that lies between the library and Somerville High School. The title page could be mounted on the brick gate near Highland Avenue, with the storyboards attached to the fence that circles the playground, so that the story can be read from inside the playground area. This provides more structure for smaller children or larger groups of children.

The second set could be set up as a **guided walk from the main library to the Growing Center**. One route proposed is to start near the trees directly in front of the main library, walk down to the corner of Highland Ave. and Walnut St, then down Highland Ave. along the exterior of the fence at the playground to the crosswalk at Vinal Ave., then down the hill to end at the Somerville Growing Center. The story posters would be mounted along the way on fences (with permission of homeowners), on stakes in the ground (again with the permission of property owners), on trees and utility poles. (For example, on the chain link fence at 32 Vinal Ave.-permission secured from Alderman Taylor, the homeowner.)

One additional set could be mounted around the interior of the playground fence at the **Capuano Early Childhood Center** on Glen St.

When:

We propose to mount the Storywalk pages to be in place by the last weekend of **April/May 1st** and have them remain on display for the month of May. We would remove them by **June 5th**. We will be responsible for maintaining the storyboards in good condition throughout the month.

Somerville Literacy Campaign

One City, One Story: *I Went Walking* in Somerville

A city wide collaboration to promote literacy throughout Somerville

Children love familiar books that engage their imagination. A wonderful way for children to learn to read and to love learning is for adults to be involved in literacy activities with children. Focusing on one book for this campaign is a concrete way to show young children that adults all around them, at the doctor's office, at school, at the library, at home, care about books. We would like to involve the community in participating in any way that is appropriate to their agency / organization / company and show that we are a community contingent of readers!

This year's book is *I Went Walking* by Sue Williams. Through any one of the following activities, we are hoping that the community will involve their constituency in this effort.

Reader at the Kick off event "One City, One Story"

Activity Description: Volunteer as a reader for the Somerville Literacy Campaign's "One City, One Story" kick off event where we will be having a story walk on May 7th. The story walk will start off from the Central Library, heading to the Growing Center following the sequence of the pages of *I Went Walking* by Sue Williams spread out on trees and fences between the two locations.

Donate books to support the *I Went Walking* in Somerville's campaign

Activity Description: Support the Somerville Literacy Campaign by carrying this year's campaign story book *I Went Walking* by Sue Williams in your classrooms or waiting rooms and/or donating copies of the *I Went Walking* books to the campaign itself. Donations of other book titles will be used to help promote reading and literacy in young families who participate in campaign events.

Organize or co-sponsor an event

Activity Description: Organize or co-sponsor an event during the month of May (or any time around the May 7th kick off event date) to support the Somerville Literacy Campaign. Some ideas for possible events: set aside a special time/day to read the book with kids in your program; have a "special" person go for a walk with children and their parents/teachers to see what they see themselves while walking in Somerville (such as having children read the story and walk with the mail man, an elected official, or someone from their doctor's office); have children write/draw about what they see when they go on a walk and share with teacher or service professional; display children's artwork in classrooms or waiting

rooms; provide staff to go into local pre-schools for a reading session of *I Went Walking*.

Offer an activity at the Kick-Off Event on May 7th

Activity Description: Provide staff or volunteers to develop and host an activity table to promote literacy and/or role of literacy in healthy early childhood development at the May 7th event, either at the High School (2-3pm) or at the Growing Center (3-5pm).

Activities in/near health or service providers programs in Somerville

Activity Description: Host an event at your site (or co-host at a nearby community location) for parents and community members to learn family literacy tips in collaboration with Raising A Reader's multilingual Parent Training DVD "Story time: How to Share a Book with your Child".

**Raising A Reader DVD training available to take place starting from May onwards only..*

Volunteer Reading

Activity Description: Have a trained volunteer demonstrate interactive story time as a storyteller with families. In addition, volunteers can also interact with parents, giving them tips on how to facilitate interactive reading in their homes. Certain sites will have security or safety restrictions, requiring CORI checks or other volunteer backgrounds, that may be accommodated for.