

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL25-000156

File #: 25-025557

Event Name: Somerville Latin American and Caribbean Heritage Celebration

Business Name: SOIA - Office of Immigrant Affairs

Application Type: Public Event License

Location: 42 CROSS ST

APPLICANT

Company Name: SOIA - Office of Immigrant Affairs

Contact Name: Karim L. Razzaz

Business Address:

Home Address:

42 Cross St
Somerville, MA 02145

Work Phone:

Home Phone:

Email: krazzaz@somervillema.gov

of days: 1

Does this event occupy a public space or significantly affect nearby residents?: Yes

Are you the party applying for the Public Event License?: Yes

Describe the location in detail: Healey School Yard

In the last 5 years, have you been found guilty, liable, or responsible, in any judicial or administrative proceeding, for any violation of the City Wage Theft Ordinance or any State or Federal laws or regulations regulating the payment of wages? [City Wage Theft Ordinance](#): No

Date: 10/18/2025

Event Setup Begins: 01:00 PM

Start Time: 02:00 PM

End Time: 05:00 PM

Event Cleanup Ends: 05:30 PM

Do You Have a Proposed Rain Date for Your Public Event?: No

Organization name; if none, your name: Somerville Office of Immigrant Affairs - SOIA

Describe any social or cultural benefits of this event for Somerville residents : Latin Heritage Month Celebration in Somerville offers residents a chance to celebrate the rich traditions, histories, and contributions of Latin and Caribbean communities. Through cultural events, performances, and community gatherings, it fosters connection, understanding, and inclusion, while providing visibility and recognition for local Latin and Caribbean leaders and organizations. These celebrations strengthen social bonds, promote cultural awareness, and create joyful experiences that bring the community together.

Describe any financial benefits of this event for Somerville businesses or organizations: N/A

What is the budget for this event?: N/A

Complete Mailing Address : 5 Meacham St Somerville, MA 02145

Contact name for follow-up questions (Will be available to the public): Karim Razzaz

Email: krazzaz@somervillema.gov

Phone (Will be available to the public): 857-270-4740

Event Name : Somerville Latin American and Caribbean Heritage Celebration

Describe the Event: The Latin and Caribbean Heritage Month celebration in Somerville is a vibrant community event that highlights the rich cultures, traditions, and contributions of Latin and Caribbean communities. Residents can enjoy live music, dance performances, art displays, food, and storytelling that showcase the diversity of Latin heritage. The event also offers opportunities to connect with local organizations and leaders, fostering inclusion, cultural awareness, and a stronger sense of community across Somerville.

Describe any Entertainment at the Event (if none, type None): Dance Performances

Describe any tents, inflatables, or other temporary structures to be used (if none, type None): Two tents will be used at the park.

Describe any accessibility features available to attendees/participants: Interpretation services are available to our residents

Estimated maximum attendance at one time : 50-100

Estimated total number of people attending: 50-100

Estimated total number of Somerville residents attending : 50-100

Maximum number of attendees you will accommodate: 200

Attendee fees or suggested donations : Free and open to the Public

Will this event be open to the public?: Yes

Describe your outreach/publicity: SOIA will share event information through social media channels, community newsletters, and local media outlets, as well as reaching out directly to neighborhood groups, schools, and local organizations. Flyers, emails, and word-of-mouth efforts will help connect residents with event details, while partnerships with local Latin organizations will amplify the message and encourage community participation.

Will food be served?: Yes

If yes, describe:: Food trucks will be on-site, offering delicious options from local vendors.

Will the event be catered?: No

Will a grill/open-flame device be used? : No

Will any streets be blocked? : No

Will any sidewalks be blocked? : No

Will any public parks be used? : Yes

If yes, name of park(s) : Healey School Yard

Has this event occurred in the last two years? : Yes

If yes, prior dates : October 2024

Police Detail : No

Parking for Attendees : Yes

If yes, describe:: Coordination with the Parking Department will ensure more flexible parking around the school during the event.

Restrooms : No

Liability Insurance : No

Approval Conditions:

Reviewer: Maureen Lee, ISD Health, Approved with Conditions

1. Approved with the condition the license holder submits the required documentation to ISD Health. (1) submit a completed coordinators checklist to ISD Health 30 days prior to the event. (2) have food vendors submit temporary food license applications 21 days prior to the event. If assistance is needed please contact Arturo Vazquez at avazquez@somervillema.gov.

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: Kevin Roche, Engineering, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Eric Weisman, Public Works, Approved

Reviewer: Jesse Moos, Engineering, Complete

Reviewer: Yianny Tsirigotis, Recreation, Approved

Reviewer: Charles Breen, Fire Prevention, Approved

Reviewer: Mackenzie Richardson, Police, Approved

Reviewer: Kimberly M. Wells, City Clerk, Approved