

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000077
File #: 16-005645

Organization name: Somerville Foundation for Animals

Description: Annual gathering with dog demonstrations, information booths, vendors, entertainment

Date(s): Sunday, September 11, 2016

Setup starts at (time): 6am

Cleanup after the event ends at (time): 5pm

Attendees:

Max attendance at one time: 1,000

Maximum attendees accommodated: 4,000

Attendee fees or suggested donations: Any donation accepted

Social or cultural benefits:

Social interactions, educational opportunities to help dogs, fundraising for local animal-related charities

City Contact: Nina Eichner and Jackie Rossetti

Organization mailing address:

15 Westwood Avenue
Somerville, MA 02143

Event name: Somerville Dog Festival

Location: Trum Field

Rain date(s): n/a

Event starts at (time): 10am

Event ends at (time): 3pm

Total people attending: 2,500

Total Somerville residents attending: 1,000

What is your budget for this event: \$3,000-4,000

Financial benefits:

Funds raised help support local animal-related charities as well as Somerville Animal Control and Somerville PD's K9 unit. The event also brings many people to Somerville and support local businesses.

Contact person:

Adam Parker
Telephone: 774-279-2736
Email: adam@somdogfest.org

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Food trucks will be present.
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	Will work with the Auxiliary Police for coverage.
Police Detail:	Yes	Will work with Deputy Chief Carrabino and the SPD for appropriate coverage.
Parking (for Attendees)?	No	
Restrooms?	Yes	Facilities at Trum Field
Liability Insurance?	Yes	Obtained through Northstar Insurance
Will any public parks be used?	Yes	Trum Field
Has the event occurred in the last two years?	Yes	Annually in September since 2010. Last festival was 9/13/15.
Alcohol License?	No	

Approval Conditions:

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. All food trucks must obtain Temporary Food Permit if they are not permitted annually with the City of Somerville.

Reviewer: John J. Long, City Clerk, Approved

1. Event OK'ed by Recreation Department on 5/23/16.

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: Jill Lathan, Recreation, ~~Denied~~ *APPROVED. JTL*

Reviewer: David Monte, Police, Approved
