

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000194
File #: 15-013341

Organization name: Residents of Norfolk Street

Event name: Norfolk Street Halloween Block Party

Description: We set up tables outside our houses and share food. There's a costume competition, the kids run around and get candy/trick-or-treat. In prior years, we've held the event with the permission of Cambridge alone, because the street is one-way. This year they are asking to make sure Somerville is also on-board with the event.

Location: Norfolk St Norfolk Street between Cambridge Street and Webster Ave (Both Cambridge and Somerville)

Date(s): October 31st

Rain date(s): Nov 1st

Setup starts at (time): 4pm

Event starts at (time): 5pm

Cleanup after the event ends at (time): 10:30pm

Event ends at (time): 9:30pm

Attendees:

Max attendance at one time: 50

Total people attending: 100

Maximum attendees accommodated:

Total Somerville residents attending: 40

Attendee fees or suggested donations: N/A

What is your budget for this event: \$0

Social or cultural benefits:

A safe and fun environment for neighbors and their kids to gather, share food, play with friends, and dress up for the holiday.

Financial benefits:

Individual families will likely buy supplies for the event from Union Square area businesses.

City Contact:

Organization mailing address:

411 Norfolk Street
 Somerville, MA
 02143

Contact person:

Daniel Taub
 Telephone: 6098928021
 Email: dmtaub@gmail.com

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Potluck-style
Alcohol served?	No	
Grill/open-flame device used?	Yes	It would be good to allow individual families to grill on their property if they like. We will make clear the policy on fire extinguishers.
Streets blocked?	Yes	Norfolk Street should be closed to traffic at Webster Ave (outlet from one-way). Cambridge will be closing it at Cambridge Street.
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	October 31, 2013 – Cambridge-side only
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire Prevention, Approved

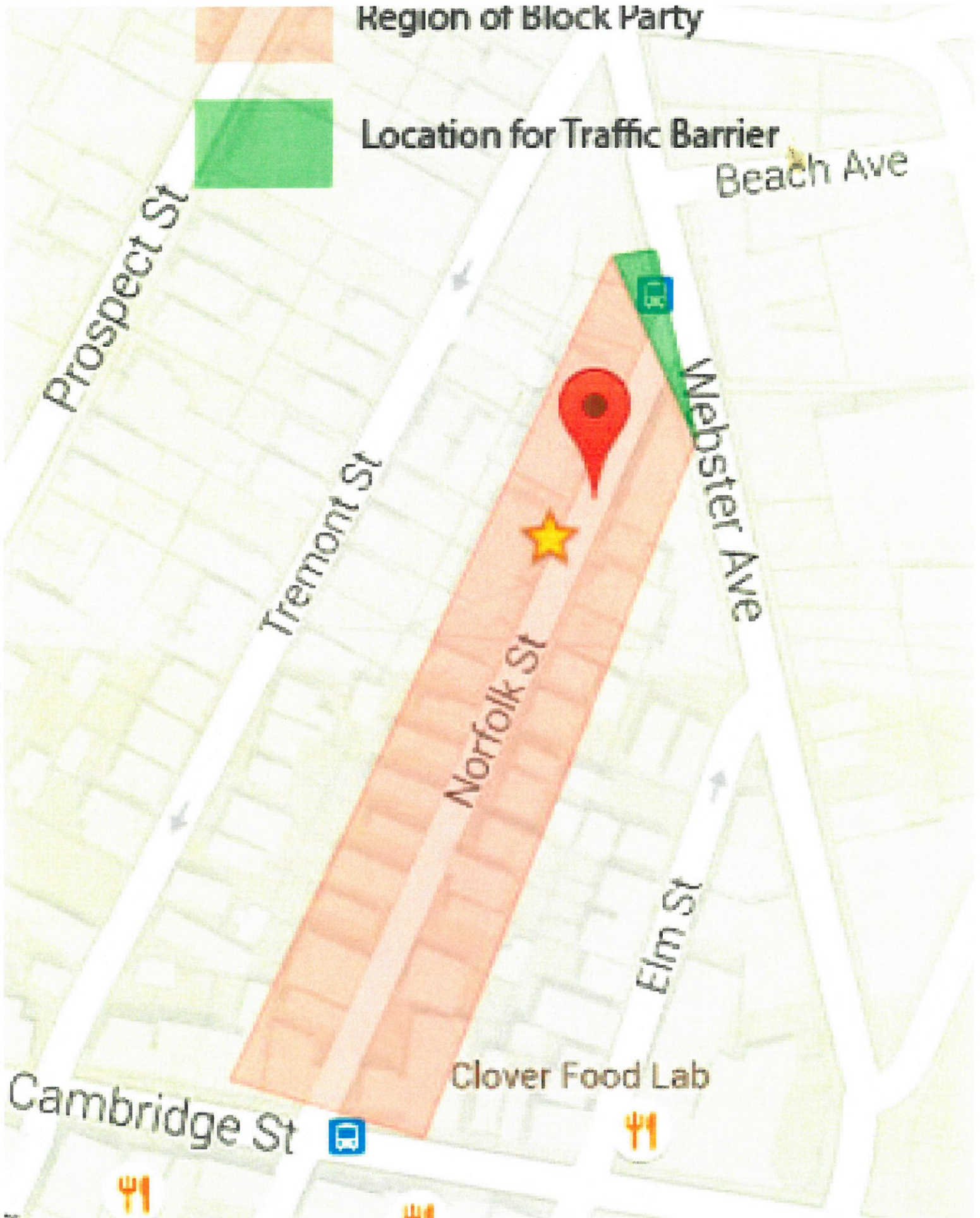
Reviewer: John J. Long, City Clerk, Complete



Region of Block Party



Location for Traffic Barrier



Prospect St

Tremont St

Norfolk St

Webster Ave

Elm St

Cambridge St

Beach Ave

Clover Food Lab

