



April 27, 2015

Mr. Gregory Jenkins, Director
Somerville Arts Council
City of Somerville, City Hall Annex
50 Evergreen Avenue
Somerville, MA 02145

Dear Greg,

On behalf of the Somerville Housing Authority Board of Directors, I am pleased to announce the 2015 Public Service Grant Awards. In another difficult year when so many resources have been reduced, we feel fortunate to be able to provide funding to your organization.

We have awarded you \$3,000 for the Mystic Mural Project program for our residents.

As part of compliance with Federal and State requirements, the Resident Services Committee has adopted the following requirements which must be fulfilled in order for your agency to receive the grant awards.

- Attendance at the monthly Provider's meeting is mandatory. A representative from your agency must be present at each meeting.
- Grants will be awarded for Somerville Housing Authority's fiscal year: **April 1, 2015 thru March 31, 2016.**
- All funds must be used during that period. **No invoices will be accepted after March 31st.** Any remaining funds will be retained by Somerville Housing Authority.
- **A quarterly report of activity with names and addresses of Somerville Housing Authority residents participating. (See example)**
- Attached is the **Memorandum of Understanding.** Please sign and return the Memorandum of Understanding and return to SHA no later than May 1, 2015.

We look forward to working with you again in the coming year. If you have any questions or concerns regarding the new policies or the funding, please do not hesitate to contact me at 617-625-1152, extension 322. Congratulations!

Sincerely,

A handwritten signature in cursive script, appearing to read 'Joseph Macaluso', is written over a printed name and title.

Joseph Macaluso
Executive Director