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**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Date September 28, 2010

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Somerville Pride Fundraiser Canning  
Description Canning Fundraiser for Somerville Pride  
Girls Basketball  
Location Various Public locations throughout the  
City  
Date and time November 13 8AM - 2PM  
Rain date and time (if applicable) —  
Estimated maximum attendance at any one time 30  
Attendee fees or suggested donations None  
Organization name Somerville Pride Girls Basketball  
Mailing address 11 Richardson Street Somerville 02145  
Telephone 617-999-3902

Have you made any arrangements for:

Auxiliary Police?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Security?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Parking?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Food?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Restrooms?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Liability Insurance?	Yes	<input checked="" type="checkbox"/> No	If yes, describe

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

CITY CLERK'S OFFICE  
SOMERVILLE, MA  
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3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below:

Applicant signature AKH Date 9/28/2010  
 Applicant name (print) James Kotzuba Applicant phone 617-999-3902  
 Event name (taken from page 1) Somerville Pride Fundraiser Canning.

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>10/5/10</u> <u>[Signature]</u> Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>10/4/10</u> <u>[Signature]</u> <u>ATLT.</u> Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9/30/10</u> <u>[Signature]</u> Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>10-4-10</u> <u>[Signature]</u> DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____ _____
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Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: \_\_\_\_\_.
- ☐ Fax the application to the City Clerk at 617 625-4239.