

# METROPOLITAN MAYORS COALITION

## SENATOR CHARLES E. SHANNON, JR. COMMUNITY SAFETY INITIATIVE

February 24, 2022

Somerville Police Department  
Attn: Dorothy Cassesso  
220 Washington Street  
Somerville, MA 02143

### 2022 Senator Charles E. Shannon, Jr. Community Safety Initiative Award Letter

The Metro Mayors Community Safety Initiative (CSI) has received a \$757,147.86 Shannon Grant award from the Massachusetts Executive Office of Public Safety and Security (EOPSS).

The **Somerville Police Department** has been awarded **\$22,692.00** with a **match requirement of \$7,076.00**. Enclosed, please find a detailed budget breakdown of approved expenses. In order to be eligible for reimbursement, approved expenses must take place within the following timeframe: February 1<sup>st</sup>, 2022 and December 31, 2022. All partners are strongly encouraged to expend funds in a timely manner to limit the possibility of unanticipated unspent grant funds.

Shannon Grant funds must be used in a manner consistent with the strategies and objectives outlined in the 2022 Metro Mayors CSI Shannon Grant application. If you would like to modify your plan for Shannon-funded programming, please contact me at [rvolinski@mapc.org](mailto:rvolinski@mapc.org) as soon as possible. As fiduciary, the Metropolitan Area Planning Council (MAPC) reserves the right to reject any reimbursement request that does not comply with the grant requirements and/or guidelines.

Attached you will find a document containing a copy of the Commonwealth of Massachusetts Standard Contract Form, EOPSS Office of Grants and Research General Subrecipient Grant Conditions, and the Availability of Grant Funds for the 2022 Senator Charles E. Shannon, Jr. Community Safety Initiative. Following your review of these documents, **please sign and return the 2022 Metro Mayors CSI Shannon Grant Conditions Acknowledgement Form**. This form shall be signed by the highest-ranking official in your department or organization, as well as your designated contact person, and returned to me via email at [rvolinski@mapc.org](mailto:rvolinski@mapc.org) no later than **March 11, 2022**.

Thank you all for your work on the 2022 application and your continued efforts within the Metro Mayors communities. I look forward to another year of successful collaboration between the Metro Mayors CSI and our prevention and law enforcement partners. Please do not hesitate to contact me with any questions or concerns.

Regards,  
**Rosemary Volinski**  
*Metro Mayors Shannon Grant CSI Program Manager*





## COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

<b>CONTRACTOR LEGAL NAME:</b> Metropolitan Area Planning Council (MAPC) (and d/b/a):		<b>COMMONWEALTH DEPARTMENT NAME:</b> Executive Office of Public Safety and Security <b>MMARS Department Code:</b> EPS	
<b>Legal Address:</b> (W-9, W-4): 60 Temple Place 6th Fl, Boston, MA, 02111		<b>Business Mailing Address:</b> 10 Park Plaza, Suite 3720A, Boston, MA, 02116	
<b>Contract Manager:</b> Sheila Wynter	<b>Phone:</b> (617) 933-0732	<b>Billing Address (if different):</b>	
<b>E-Mail:</b> <a href="mailto:swynter@mapc.org">swynter@mapc.org</a>	<b>Fax:</b>	<b>Contract Manager:</b> Corine Pryme	<b>Phone:</b> (617) 725-3322
<b>Contractor Vendor Code:</b> VC6000161316		<b>E-Mail:</b> <a href="mailto:corine.a.pryme@mass.gov">corine.a.pryme@mass.gov</a>	<b>Fax:</b> (617) 725-0260
<b>Vendor Code Address ID (e.g. "AD001"):</b> AD001 (Note: The Address ID must be set up for EFT payments.)		<b>MMARS Doc ID(s):</b> SCEPSFY22SHANNONMAPC <b>RFR/Procurement or Other ID Number:</b> BD-22-1044-EPS11-10440-65717	
<input checked="" type="checkbox"/> <b>NEW CONTRACT</b>		<input type="checkbox"/> <b>CONTRACT AMENDMENT</b>	
<b>PROCUREMENT OR EXCEPTION TYPE:</b> (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		Enter Current Contract End Date <u>Prior</u> to Amendment: ____, 20__. Enter Amendment Amount: \$ _____. (or "no change") <b>AMENDMENT TYPE:</b> (Check one option only. Attach details of amendment changes.) <input type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services <input type="checkbox"/> Commonwealth IT Terms and Conditions			
<b>COMPENSATION:</b> (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$757,147.86			
<b>PROMPT PAYMENT DISCOUNTS (PPD):</b> Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows. Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle <input type="checkbox"/> statutory/legal or Ready Payments (M.G.L. c. 29 § 23A); <input type="checkbox"/> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy)			
<b>BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT:</b> (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications)			
Senator Charles E. Shannon Jr., Community Safety Initiative Funding ; 2022 Shannon Anti-Gang Grant ; 8100-0111 ; \$757,147.86			
<b>ANTICIPATED START DATE:</b> (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1 may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 2 may be incurred as of ____, 20__ a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 3 were incurred as of ____, 20__, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
<b>CONTRACT END DATE:</b> Contract performance shall terminate as of <u>12/31/2022</u> with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
<b>CERTIFICATIONS:</b> Notwithstanding verbal or other representations by the parties the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
<b>AUTHORIZING SIGNATURE FOR THE CONTRACTOR:</b> X: <u>Marc Draisen</u> Date: <u>12/21/2021</u> (Signature and Date Must Be Captured At Time of Signature)		<b>AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:</b> X: <u>Kevin J. Stanton</u> Date: <u>1/31/22</u> (Signature and Date Must Be Captured At Time of Signature)	
Print Name: <u>Marc D. Draisen</u> Print Title: <u>Executive Director</u>		Print Name: <u>Kevin J. Stanton</u> Print Title: <u>Executive Director</u>	