

Annual Action Plan 2020-2021



City of Somerville

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Development

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Program Year 2020-2021 Annual Action Plan

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Somerville 2020-2021 Annual Action Plan is the third plan of the 2018-2022 consolidated planning cycle. The annual action plans are guided by the needs, goals, and assessments set forth and established in the consolidated plan. The consolidated plan represents a collaborative process that was undertaken to identify current housing and community development needs and to develop goals, priorities and strategies to address those needs, especially for low and moderate income households. Those goals, priorities and strategies are carried forward into each annual action plan. In this plan, a robust, data driven process was undertaken to better guide and focus funding from the U.S. Department of Housing and Urban Developments formula block grant programs. The federal block grant programs that provide these resources include the Community Development Block Grant (CDBG), the HOME Investment Partnerships Program and the Emergency Solutions Grant (ESG). In both the Five Year Consolidated Plan and the Annual Action Plans, particular focus was placed on the needs most greatly impacting the city's low to moderate income residents.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In developing the 2020-2021 Annual Action plan the city identified several area's that continue to present major impediments to low and moderate income residents and also new challenges and areas of concern that have arisen as a result of the city's strong growth and continued development. As outlined in the Consolidated Plan, one of the primary goals of the city is to continue building communities of opportunity. In order to deliver on this goal a set of more focused areas have been identified to achieve this ideal including

- Creating and Preserving Affordable Housing
- Stabilizing and Revitalizing Diverse Neighborhoods
- Infrastructure and Urban Environment Improvements
- Family Stabilization and Workforce Readiness
- Reducing and Ending Homelessness

In the first quarter of 2020, the City and State enacted broad measures to combat the spread and public health impacts of the Covid-19 pandemic. The economic impact of containing the spread of Covid19 has been profound. Fortunately, the City was granted an additional \$1.4M in CDBG-CV funds through the CARES Act. In addition to these funds, the city has also made allocation adjustments in its 2020-2021 to target additional funding to the programs area's most negatively disrupted by Covid-19.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Somerville has made significant progress on the goals and benchmarks laid out in the 2018-2022 Five Year Plan. Milestones have been reached across many of the key areas of need identified in the plan including affordable housing, infrastructure and urban environment improvements, workforce development and small business resiliency. The city has also continued to support its wide network of social service agencies that support the needs of the city's most vulnerable populations.

Affordable Housing- The city and its local CHDO partner have been meeting or exceeding their targeted goals of acquiring and rehabilitating housing units in the open market for the purpose of converting them to permanently affordable units through the 100 homes program. In the prior action plan year the city acquired a multi-family property that will convert to 7 permanently affordable units and has also completed or is in the process of completing rehab work on 3 properties that will create an additional 10 of affordable units. The city also continues to support its traditional tenant based rental assistance and first time home buyer assistance programs.

Infrastructure and Urban Environment- Through the aid of CDBG funds the city has been able to continue to expand its portfolio of recreational open spaces and urban forestry canopy. Park projects have been identified and are in design with construction projected to begin over the next couple of years. The city has also implemented pedestrian safety and transit equity improvements in the central Broadway corridor. These included dedicated bus and bicycle lanes and other safety improvements. The city is also planning additional pedestrian safety improvements in eligible areas over the course of the next action plan year. The goal is continue to leverage CDBG funding for these projects along with funding from the state's new local ride-sharing fees.

Workforce development and Small Business Resiliency- the City of Somerville, in conjunction with its non-profit partners, have worked tirelessly to prepare low to moderate income residents to compete for the jobs of tomorrow coming to Somerville. Through its investment in the first source program, 105 low to moderate Somerville residents have received job training that will enable them to compete for the higher paying jobs emerging in Somerville. In addition, the Somerville small business resiliency program has assisted 23 local micro-enterprises retain or expand their business during this transitional phase in Somerville's local economy.

Family Stabilization- The city has continued to support its local non-profit's that provide critical services to Somerville's vulnerable populations including the elderly, teens, and very low income families.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The city held two public meetings in preparation for the annual action plan submission. The first meeting was held on Thursday January 16, 2020 at the East Somerville Community School located at 50 Cross Street in Somerville. A second public meeting was held virtually on September 9th 2020.

5. Summary of public comments

TBD.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

Entering the 2020-2021 planning process the City was balancing the impacts and pitfalls of a vibrant regional economy, rising real estate markets, and growing income disparities amongst its diverse population. In the first quarter of 2020, the sudden and unforeseen consequences of addressing the Covid19 pandemic introduced another set of complex issues to address. While the city has had great success in dealing with the early stages of this pandemic it has brought with it significant economic hardships. These hardships have been particularly compounded for the already vulnerable low and moderate income families and residents of our community. CPD funding has been instrumental in developing programs and safety nets to protect low to moderate income residents in this fast moving and volatile economic environment. The city is confident in can continue to leverage and effectively use the resources and flexibilities of these programs to help us navigate these difficult times.

In this Annual Action Plan, Somerville lists its goals and funding allocation estimates from HUD by program. The plan also details the various program categories and geographic priorities as well as

describe some of the existing ongoing factors and challenges being faced to implement these funding strategies.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SOMERVILLE	OSPCD
HOME Administrator	SOMERVILLE	OSPCD
ESG Administrator	SOMERVILLE	OSPCD

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

The Consolidated and Annual Action Plans are prepared by:

Mayor's Office of Strategic Planning and Community Development

93 Highland Avenue

Somerville, MA 02143

Specific questions or comments on the plan or general questions about CPD programs can be addressed to the attention of Elizabeth Twomey or Nalani Brown, Program Compliance Officers, at 617-625-6600 ext. 2527 & 2542

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Somerville Mayor's Office of Strategic Planning and Community Development (OSPCD) consults with multiple organizations and community representatives for preparation of the Action Plan for use of HUD grant funds. The City conducts at least one public hearing during the development process before the Action Plan is published with a 30 day comment period to obtain citizen views and to respond to comments and questions. The City Council considers and adopts the final plan. The City of Somerville recognizes that partnerships with public and private entities are vital to the provision of effective services to the Somerville community. Each strategy prioritized by the City of Somerville is only accomplished through effective collaborations with community partners. These partners provide the expertise needed to ensure quality service provision, housing development and neighborhood revitalization efforts. OSPCD works with a number of City departments, the housing authority, major non-profit organization and other stakeholders to ensure that the planning process is both comprehensive and inclusive. OSPCD secures information from other City departments, the private sector non-profits, neighborhood-based organization and residents regarding existing conditions OSPCD will continue to seek out opportunities to strategize with a variety of groups to address short-term and long-term community needs. In addition, OSPCD staff will meet with community groups and agencies throughout the year to solicit input regarding OSPCD programs and to plan future activities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Somerville and OSPCD coordinate activities between public housing and assisted housing agencies through funding and reporting outcomes to state and federal agencies. Non-profit and for profit housing developers and housing providers are in regular contact with OSPCD staff regarding permits, project ideas and potential state and federal grants that could be combined with CDBG and HOME funds for a successful housing project proposal. The HOME program provides vital funding to affordable housing providers that also apply for tax credit funding to develop affordable housing units.

The City of Somerville strives to maintain constant communication with various public and private agencies to ensure funding priorities are in line with current community development goals. OSPCD is involved in many community collaborations with an aim to enhance coordination between housing and service providers to better serve the community. In support of the Consolidated Plan and the Continuum of Care (CoC) Strategic Plan to End Homelessness, OSPCD is in partnership with housing providers, health and human services providers to create subsidized affordable housing units that are linked to mainstream and social supports. The City dedicates approximately 15% of CDBG HUD grant funds to support the social service programs of 16 non-profit agencies identifying gaps and providing supportive services to low income residents. Anti-poverty programs in conjunction with energy

assistance and weatherization assistance programs provide home repairs to emphasize community development sustainability and services to low income residents.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

A member of OSPCD Housing Division staff serves as the lead chair member in the Somerville-Arlington Homeless Providers Group (formerly Somerville-Arlington CoC), attending all quarterly meetings and participating in several subcommittees as well as attending the monthly Massachusetts Balance of State Continuum of Care Coordinated Entry System meetings; coordinates the submission of project applications each year and prepares the extensive CoC narrative for submission into HUD e-snaps system. OSPCD in conjunction with the CoC provides technical assistance to applicant agencies and coordinates monthly meetings of the CoC which comprise providers including homeless shelters, immigration and eviction prevention services, veterans services, educational institutions, health and human services, homeless youth services and housing assistance providers. The CoC is working on a Directory of Community Resources, which will be published as a guide for homeless services. Continuum of Care agendas are focused on enhanced coordination among all entities and gauging housing and income stability measures of CoC-funded programs.

To coordinate services for homeless individuals and families with children, the CoC relies on several local shelter agencies for coordinated entry into and out of the homeless service system. Housing and supports for homeless veterans and their families have been bolstered substantially with VASH rent subsidies and case management and enhanced re-housing assistance at a local veteran's shelter.

Following the Point in Time Count, the Somerville-Arlington Homeless Providers Group reviews the needs within the communities and makes recommendations. Additional beds for the chronically homeless have been requested and mobile vouchers have been prioritized through Somerville Prevention and Stabilization (PASS) program funds. Similarly, Passages, the McKinney funded case management program, has been able to work with the local housing authority in securing Section 8 vouchers and public housing units for the chronically homeless.

For those at risk of homelessness, we utilize a Tenancy Stabilization Program to help with some funding for rent or utility arrearages, along with case management to identify any other issues as well. CoC (also a part of Somerville-Arlington Homeless Providers Group) members participate on the State unaccompanied youth task force with discusses current issues and long term plans. A peer survey of unaccompanied youth was implemented and steps are in place to identify this challenging population.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Over the past years, it became evident that it was harder for smaller CoC's to compete annually for funding against larger CoC's, particularly as there was a growing emphasis in systems performance measures in CoC application scoring. Additionally, it was evident that homeless planning for a small standalone region (Somerville and Arlington) was not aligned with the way homeless individuals and families access shelter, housing and services within metro Boston. Many of the providers in the CoC had catchment areas that extended beyond our geographic area. Lastly, finding housing within Somerville and Arlington only proved challenging as the area has high housing costs.

In order to create a more systematic approach to planning efforts and addressing homelessness and to strategically allocate resources, the Somerville-Arlington CoC merged in November 2019 to become a part of the Balance of State CoC ("BoS" MA-516) The BoS holds regular governance board, planning and committee meetings which allow CoC members to better coordinate and plan homeless services and housing within the larger geographic area of BoS. Several metro Boston municipalities are also in the BoS, including Newton, Watertown, Brookline, Waltham, Medford and Malden, which allow for further coordination and planning efforts within the metro Boston region specifically. City staff members attend BoS meetings and serve as representatives for City of Somerville, and providers under the former CoC also attend BoS meetings. Just as before the merger, these BoS meetings also include representatives from agencies serving a broader group of residents at the poverty level and others who provide non-housing services such as employment training, mental health counseling, veteran's services, elder services, financial literacy.

Somerville-Arlington CoC was renamed Somerville-Arlington Homeless Providers Group. To ensure continued coordinated efforts in addressing homelessness in Somerville and Arlington, members of the Somerville Arlington Homeless Providers Group continue to meet on a quarterly basis through convening lead by City of Somerville staff. Planning efforts include coordination of Emergency Solutions Grant and CoC funded programs, as well as the Consolidated Plan and Action Plans.

The CoC has voted on a lead HMIS agency that will work with participants to develop a policy and procedure manual that guides local HMIS implementation. This staff person also convenes the HMIS Steering Committee that meets to tackle an array of issues related to effective HMIS administration, quality of data and recommendations to the CoC on how to increase accuracy, completeness and timeliness of reporting to achieve improvements. Input and data from the CoC has been integrated throughout the written standards and was used as a main point of reference in the prioritization of ESG funding. Direct interactions with the CoC service providers has allowed OSPCD staff to prioritize funding in support of the needs that are not currently being addressed by other federal, state and local funding sources.

Consultation and coordination specific to chronically homeless, has been difficult. Somerville is experiencing a severe shortage of rental housing, particularly for those with no or limited income and special needs often experienced by the chronically homeless. Low vacancy rates have created a very competitive market where landlords are less inclined to house the chronically homeless. Consequently, ESG grantees have shifted their focus to prevention and serving at-risk homeless populations. Knowing that serving the chronically homeless is a priority of the CoC, OSPCD will increase efforts to solicit information to identify successful strategies to be used to inform ESG funding for this priority population.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SOMERVILLE HOMELESS COALITION
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency operates a 24-hour information hotline and provides data on low-income residents to support coordination of services to improve the lives of residents by integrating social service programs and housing development opportunities to target low income individuals and families. Addressing housing will enable households to focus on health and safety issues and other basic needs and health problems will decline and housing recidivism will be reduced. Public benefit programs will be accessed and income will be maximized for long term stability. Households will begin the path to increased self-sufficiency. The Consolidate Plan and Annual Action Plan utilized the collective knowledge of this agency to develop strategies and goals to address the City's priority needs.

2	Agency/Group/Organization	THE SOMERVILLE COMMUNITY CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization that seeks to have Somerville remains affordable for low and moderate income people with three overarching goals: organize the community to promote policies that enhance the regulatory and funding environment for affordable housing and good jobs for Somerville residents; develop and preserve as many affordable housing units as possible; create access to opportunities for constituents, through financial education, counseling, and asset-building programs. The organization provides soft-skill building workshops and job placements for residents. Agency provides and develops affordable units in the City. Consulted on the housing and support needs of homeless youth and families. School mediation program helps resolve issues in a peaceful way and teach conflict resolution skills and decrease crime.

3	Agency/Group/Organization	Somerville Housing Authority
	Agency/Group/Organization Type	Housing PHA Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided data on low-income residents to support the better coordination of services to improve the lives of residents and counseling support services needed to enable residents to afford and sustain housing. Access to decent, affordable housing provides critical stability for those households and lowers the risk of vulnerable households becoming homeless. Affordable housing increases the amount households can put toward other important needs and savings for the future. Affordable housing creates a stable environment for children and contributes to improved educational outcomes. During the planning process, agencies were invited to attend general meetings and were subsequently met with one-on-one. The City's Consolidated Plan and Annual Plan incorporated information from the Housing Authority in its plan development.

4	Agency/Group/Organization	Somerville School Dept
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The School Department provided the annual income and ethnicity data information on the student population in the Somerville Schools, which is used to document low income areas. Consolidated and Annual Plan services and programs were designed based on income eligible areas to address and improve the outcomes of youth and families.
5	Agency/Group/Organization	Somerville Affordable Housing Trust Fund
	Agency/Group/Organization Type	Services - Housing Services-homeless Service-Fair Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Trust was formed to deal with the shortage of affordable housing in the City of Somerville. They attend and present research projects at Public Hearings and determine appropriated use of Trust Funds for development such as site acquisition, site clearance, site improvements, etc. The Trust has presented and created new affordable rental and homeownership units in the City of Somerville and created programs that directly assist renters and homeowners. Best practices were incorporated in the Consolidated and Annual Plan.
6	Agency/Group/Organization	The Center for Teen Empowerment, Inc.
	Agency/Group/Organization Type	Services-Children Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency is the lead agency working with teens on identifying and organizing youth initiatives to bring about social change. The youth issues were incorporated in the Consolidated and Annual Plan. There was a decrease in violence and negative youth behaviors, an increase in youth civic engagement, and increase in leadership ability and employment skills of youth organizers. Through involvement several hundred youth participated in positive out of school time activities. During the planning process, agencies were invited to general meetings and were subsequently met with one-on-one. Teen Empowerment provided feedback to the City on initiatives and needs of youth for inclusion in the Consolidated and Annual Plan.

7	Agency/Group/Organization	Somerville Council on Aging
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff meets monthly with residents in Senior Public Housing and provides documentation on the unmet needs of this growing population. Programming at 3 Senior Centers is designed to engage and meet the needs of the elder community. Quality and supported affordable housing has promoted better mental and physical health, improved quality of life and independence for low income seniors. The Council on Aging shared information about the senior community that was incorporated in the Consolidated and Annual Plan.
8	Agency/Group/Organization	Massachusetts Alliance of Portuguese Speakers
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Health Service-Fair Housing Non-English Speaking Senior
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MAPS identifies the unmet needs of the non-English speaking Portuguese community in Somerville, enables this community access to services and provides support and a path to citizenship and participation in the community. The unmet needs of non-English speakers were met by providing services that broke down linguistic, cultural and other barriers. Services promoted self-sufficiency, health lifestyles and participation in the local society. The City reviewed relevant updates from MAPS when working on the Consolidated and Annual Plan.
9	Agency/Group/Organization	RESPOND INC
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Service-Fair Housing Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Respond is a lead agency on the Somerville High Risk Assessment Team, collaborating with Somerville Law enforcement and service providers, working to identify and build a safety net around domestic violence survivors. The agency operates a 24 hour crisis hotline with support and safety net planning for victims of domestic violence. Survivors with access to support services are more likely to leave an abusive situation. The rates of domestic violence homicides and injuries are reduced. The rate of homelessness for victims with children is reduced. Survivors and their children receive the help they need to cope with post-traumatic stress. Families thrive and break the cycle of violence. Best practices were incorporated in the Consolidated and Annual Plan.
10	Agency/Group/Organization	SCM Community Transportation Corporation
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health Transportation for seniors and persons with disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SCM provides transportation services to seniors and disabled residents to remain independent. Transportation is the primary need for seniors and disabled people to enable them to remain living on their own. During the planning process, agencies were invited to attend general meetings and were subsequently met with one-on-one. Coordination with SCM included communication on how to design transportation services to meet the needs of this low income community.

11	Agency/Group/Organization	Cambridge and Somerville Legal Services
	Agency/Group/Organization Type	Services - Housing Services-homeless Service-Fair Housing Eviction Prevention
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency works with income eligible clients on eviction prevention. Agency attends Homeless Providers monthly meetings, consults on strategies to improve services, provides training on housing and benefits issues, works closely with the community organizations on policy changes and raises funds for homeless prevention. CASLS participated by providing input into problems affecting their clients.
12	Agency/Group/Organization	Volunteers of America
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Services-Employment Service-Fair Housing Veterans services
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consulted and received input on the needs of the homeless veterans. VOA attended homeless providers meetings, shared information on client needs and best practices for incorporation in the Consolidated and Annual Plan.

13	Agency/Group/Organization	JUST A START CORP
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identified and brainstormed about the needs of homeless mothers and their children. Attended homeless providers meetings and shared best practices. Information was incorporated in the Consolidated and Annual Plan.
14	Agency/Group/Organization	Community Action Agency of Somerville
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Education Service-Fair Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CAAS is anti-poverty agency in Somerville since 1981, and was consulted with them on eviction prevention and housing equity issues facing low-income residents in Somerville.

15	Agency/Group/Organization	The Welcome Project
	Agency/Group/Organization Type	Services-Children Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Welcome Project located in Somerville public housing works with non-English speakers on ESOL classes to increase their employment opportunities. Additionally they work with youth providing tutoring and interpreter training employment opportunities for bilingual youth. The Welcome Project is a wealth of information on the needs of minority in the public housing community.
16	Agency/Group/Organization	EAST SOMERVILLE MAIN STREETS
	Agency/Group/Organization Type	Services-Employment Business and Civic Leaders Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Non-Housing Community Needs Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The coalition's goal is to strengthen the role of the East Broadway Business District as a commercial center for the eastern half of Somerville and western part of Charlestown, enhance social connectedness within neighborhood, and promote the East Broadway Business District. Identified and brainstormed about the economic development and business needs of low income businesses. Attended trainings and invited to participate in public meetings

17	Agency/Group/Organization	UNION SQUARE MAIN STREETS
	Agency/Group/Organization Type	Services-Employment Business and Civic Leaders Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Union Square Main Streets works support and advance the economic development of the Union Square business district and community. USMS provided narrative on areas in need of great support for economic development in Somerville. Discussed, identified and brainstormed about the economic development and business needs of low-income residents. Attending trainings and was invited to public meetings.
18	Agency/Group/Organization	Somerville Fair Housing Commission
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The commission provided information regarding the issues and experience regarding housing for throughout Somerville and input of activities that promote housing stability, provide information and assistance about fair housing violations.
19	Agency/Group/Organization	Somerville Sustainable Neighborhoods Working Group
	Agency/Group/Organization Type	Housing City Commissioned Working Group

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided expertise and perspectives on housing affordability and while working closely with municipal planning and housing.
20	Agency/Group/Organization	Office of Sustainability and Environment
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Housing Community Needs Assessments
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided consultation for strategies that continually improve the environments that result in better environments for communities served.
21	Agency/Group/Organization	Office of Health and Human Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Housing and Non Housing Community Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Somerville Health and Human Services Department is committed to the protection of the health of Somerville community through disease prevention, community engagement, and promotion of healthy behaviors. The health department provided expertise on key areas of concern and priority and how to improve outcomes.
22	Agency/Group/Organization	MASSACHUSETTS DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In conjunction with the HUD regulation, the Balance of State Continuum of Care (MA-516) sets guidelines for strategies, standard client intake information, Coordinated Entry Policy and Procedures and referral services to address homelessness for families and individuals at-risk of homelessness.

23	Agency/Group/Organization	Somerville-Arlington Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A local organization that coordinates housing and services funding for homeless individuals and families in conjunction with HUD regulations. Agency provided input into the Consolidated Plan and Annual Action Plan.

Identify any Agency Types not consulted and provide rationale for not consulting

The City contacts many organizations through various outreach methods and techniques including meetings, emails, phone calls and surveys to solicit input and participation in the planning process. OSPCD believes that all critical agency types were consulted during the participation and consultation process and did not intentionally fail to consult with any particular agency/interest group.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Commonwealth of Massachusetts - Department of Housing & Community Development	The Balance of State CoC administers grants, data collection and provides project evaluation, technical assistance and monitoring for all COC-funded projects. These functions help to provide a framework for specific and effective actionable steps as detailed within the Annual Action Plan including current goals and evaluating past performance efforts.
Somerville Vision 2040	City of Somerville	Comprehensive plan for the vision of the City of Somerville that engages multiple stakeholders throughout the city, discusses new ideas for the city, examines priorities addresses progress, and scope of plan. The information and participation of stakeholders supports the city's Strategic Plan by providing critical insight of the city's community needs and visions. It also provides a voice for community members and other key stakeholders to encourage empowerment, guide policies, and action steps for addressing housing, economic opportunity, equitable policy, and stability. The plan addresses issues and sets goals in areas such as affordable housing, recreational and open space, job creation, and diversity. These are all areas also addressed in conjunction with and by the annual action plan.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Somerville encourages its citizens and local agencies to provide input in the Action Plan Process. In accordance with the City's Citizen Participation Plan, the City conducted a public hearing during the development of the Action Plan. The Public Hearing was advertised in The Somerville Times and flyers were distributed in English, Spanish, Portuguese and Haitian Creole. In addition, the Notice was posted in the Library and other City buildings and on the City's website (www.somervillema.gov). The Notice was widely distributed via email to partners, nonprofit organizations, businesses, neighborhood groups and citizens whose email addresses have been provided to OSPCD. OSPCD encouraged recipients to circulate the Notice among their networks. The public comment period, public hearings and reminders were publicized. Any public comments received during the public hearing, public meeting and during the public comment period are included in the plan. The activities proposed during the 2020-2021 Program Year will further the priorities of the 2018-2022 Consolidated Plan which were established after a lengthy planning and public participation process. Citizens and local groups are welcomed and became involved in the development, implementation and evaluation of housing and community development programs.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Meeting was attended by City of Somerville - Office of Strategic Planning and Community Development staff and representatives from local non-profit agencies SCM Transportation and Massachusetts Alliance of Portuguese Speakers	Attendee commented on the importance of funding amounts and ensuring funds are received by agencies in a timely manner. Reiterated information regarding the Request For Proposals for FY20 funding and resources available to agencies interested in applying.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	n/a	n/a	n/a	http://www.thesomervilletimes.com/legals/legal_notices_1_1_20.pdf
3	Flyers	Non-English Speaking - Specify other language: Creole, Spanish, Portuguese Non-targeted/broad community	n/a	n/a	n/a	https://www.somervillema.gov/sites/default/files/Flyer%201-16-20-final-merged0113_0.pdf

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The 2020-2021 Annual Action Plan details the programs, allocated entitlement funds and other resources that will be used to carry out the objectives of the City's community development and homelessness strategy. The **CDBG** funding is utilized to address a wide range of community development needs. The flexible nature of the CDBG program enables the city to implement a multi-faceted strategy that is intended to provide both short term and long term benefits to its most economically vulnerable residents. These funds are used by delivering activities that address the housing, economic development, and urban environment challenges faced by low to moderate income residents. The **HOME** program is utilized to provide a range of direct housing assistance programs. These programs include rental assistance, homeownership assistance, and the creation of new units in conjunction with a local CHDO and financing partners. The **ESG** program provides funds for emergency shelters and transitional housing to help people reach independent living. ESG funds can be used to rehabilitate and operate facilities, provide essential services, and prevent homelessness. The ESG program strives to help homeless individuals and families, and subpopulations within this group, such as victims of domestic violence, youth people with mental illness, families with children and veterans. ESG funds can also be used to aid people who are at imminent risk of becoming homeless due to eviction, foreclosure, or utility shutoff. Social service agencies receiving ESG funds will demonstrate a match.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,538,597	100,000	0	2,638,597	2,538,597	Funding will be spent on a range of programs covering affordable housing, economic development, public infrastructure, and social service activities
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	442,475	0	0	442,475	442,475	Funding will be spent on a range of programs targeting various affordable housing needs including rental assistance, home ownership assistance, and new housing development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	217,741	0	0	217,741	217,741	Funding will be spent on various activities targeted towards shelter operations and street outreach, homelessness prevention and rapid rehousing, HMIS reporting, and administration.
Other	public - federal	Homeowner rehab Multifamily rental rehab	567,857	0	0	567,857	567,857	In 2017 the City received a 3 year award from the HUF Office of Healthy Homes for a Lead Hazard Reduction Grant of \$1.7M these funds will be leveraged with the City's housing rehab program

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Acquisition Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Rental Assistance	1,263,753	0	0	1,263,753	1,263,753	Community Preservation Act funds are a local tax surcharge dedicated for affordable housing, open space, and historic preservation activities within the city.
Other	public - local	Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Rental Assistance TBRA	400,000	0	0	400,000	800,000	The Somerville Affordable Housing Trust is a dedicated source of funds that are reserved for specific eligible affordable housing purposes. Trust funds are often used to supplement many of the same programs that also receive federal entitlement funding.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Somerville has structured programs that maximize the amount of leverage or supplemental funding that can be achieved within each project category. The following is a brief description of the matching strategy for different program areas.

Housing- The city has had a successful track record of using HOME funds as matching funds in larger scale development projects including 181 Washington Street, the Waterworks projects, and 163 Glen St. projects. These projects typically included multiple funding sources including low income tax credit financing and other subsidy sources. Looking ahead the city is exploring opportunities to use HOME funds as a matching source in the Clarendon Hill redevelopment. The rehab program has become a critical component of the 100 Homes program where the city is partnering with the local CHDO in an acquisition and rehab program to preserve existing housing units as permanently affordable units. The rehab subsidy portion of this program enables the city to ensure that acquired units are brought up to code when delivered through this program.

Economic Development- The city encourages any participant of any of the city's economic development programs to demonstrate leverage or provide matching funds during the application process. The business retention and expansion program requires that any business seeking CDBG financing demonstrate the ability to obtain a portion of the financing need from private banks or other lending sources. The city, in turn, will provide gap financing in exchange for compliance with job creation requirements. The city also requires matching funds from any business participating in the Small Business technical assistance program.

Streetscape and Infrastructure- The city has previously demonstrated the ability to leverage CDBG funding to complete larger scale infrastructure projects. In the cases of both the East Broadway and Beacon Streetscape projects the city utilized CDBG as matching funds to leverage federal and state funding for these projects. Most recently the city has been able to pair CDBG funds with funds obtained from the State's new RideShare surcharge fee to deliver pedestrian safety improvements in eligible neighborhoods.

Parks and Open Space- During the last five year action plan period the City was able to successfully leverage CDBG funding with State PARC grant funds and Community Preservation funds to deliver quality recreational and open space projects in low income neighborhoods. The city will continue to seek out opportunities using this funding model.

Public Service- CDBG public service sub-recipients are expected to collaborate and partner with social service agencies to target resources to meet the needs of the community and reduce the duplication of services. In the request for proposal, public service sub-recipients are asked to demonstrate matching funds for their program and the funding cycle.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Somerville does not own any public property, at this time that, it intends to invest entitlement funding into. However, much like the city's housing stock, the city's inventory of public facilities is also aged. The city reserves the right, during the duration of the 2018-2022 period, to utilize entitlement funding for certain neighborhood facilities should the need become imminent. These include facilities such as libraries, public safety, and recreational facilities

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Create and Preserve Affordable Housing	2018	2022	Affordable Housing Public Housing Homeless	East Somerville Winter Hill City Wide Union Square Inner Belt/Brick Bottom Hillside	Building Communities of Opportunity Serving the Needs of At Risk Populations	CDBG: \$650,088 HOME: \$442,475	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 5 Household Housing Unit Direct Financial Assistance to Homebuyers: 3 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Stabilize and Revitalize Diverse Neighborhoods	2018	2022	Non-Housing Community Development Job Creation and Retention	East Somerville Winter Hill City Wide Union Square Inner Belt/Brick Bottom Hillside	Building Communities of Opportunity	CDBG: \$230,000	Housing for Homeless added: 15 Household Housing Unit
3	Infrastructure and Urban Environment Improvements	2018	2022	Non-Housing Community Development Suitable Living Conditions	East Somerville Winter Hill Union Square Inner Belt/Brick Bottom	Enhancing and Improving the Urban Environment	CDBG: \$880,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2100 Persons Assisted
4	Family Stabilization and Workforce Readiness	2018	2022	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City Wide	Building Communities of Opportunity Serving the Needs of At Risk Populations	CDBG: \$380,790	Public service activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Reducing and Ending Homelessness	2018	2022	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City Wide	Serving the Needs of At Risk Populations	ESG: \$217,741	Homeless Person Overnight Shelter: 55 Persons Assisted Homelessness Prevention: 45 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Create and Preserve Affordable Housing
	Goal Description	
2	Goal Name	Stabilize and Revitalize Diverse Neighborhoods
	Goal Description	
3	Goal Name	Infrastructure and Urban Environment Improvements
	Goal Description	
4	Goal Name	Family Stabilization and Workforce Readiness
	Goal Description	
5	Goal Name	Reducing and Ending Homelessness
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

The projects and programs identified in the 2020-2021 Annual Action Plan remain consistent with the programs and strategies identified in the Consolidated Plan to address the needs of the cities low to moderate income residents. The Office of Strategic Planning and Community Development will focus its efforts in its previously identified target areas. The city has allocated funds in the HOME Investment Partnership grant, Emergency Solutions grant, and Public Services programs in accordance with the federally mandated expenditure caps and guidelines for those programs. The city increased its allocations in certain areas to take advantage of select cap waiver provisions and other flexibilities intended to address community needs arising from the response to the Covid-19 pandemic. The city also reserves the right to pursue section 108 financing; should an eligible and viable project be identified it would be subject to the approval and additional eligibility and underwriting review criteria of the Office of Housing and Urban Development.

Projects

#	Project Name
1	Housing Preservation and Rehab
2	Neighborhood Infrastructure Program
3	Parks and Open Space Improvements
4	Green Infrastructure and Urban Forestry
5	Small Business Resiliency Program
6	Business Retention and Expansion
7	Public Services
8	Administration
9	Tenant Base Rental Assistance
10	HOME Admin
11	Housing Development Special Projects
12	First Time Home Buyer Assistance
13	CHDO Set-Aside
14	CHDO Operating Set Aside
15	ESG20 City of Somerville

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

The city has based its funding allocations consistent with the demand and utilization for its current programs and in staying in line with the goals and priorities set forth in the Action Plans and planning process. In the past couple of years, the city has increased its allocation to the acquisition and rehabilitation program to meet the growing demand coming from the success of the 100 Homes initiative. The city has also made modest increases to the parks and open space program and the neighborhood infrastructure program in response to growing needs and infrastructure concerns in certain eligible areas. The city also continues to fund its public services programs and admin budgets at the statutory caps.

AP-38 Project Summary
Project Summary Information

1	Project Name	Housing Preservation and Rehab
	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing
	Needs Addressed	Building Communities of Opportunity Serving the Needs of At Risk Populations
	Funding	CDBG: \$500,000
	Description	This program will continue to support the city's 100 Homes program. CDBG funds will primarily be used to undertake rehabilitation work but may also fund housing acquisition activities on a limited basis. The city will also continue to operate its existing Home Rehab program to income eligible resident's city wide.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that anywhere between 10-20 households will be assisted through this program in PY20. The program will benefit a range of individuals and family types based on the number and type of units that are rehabilitated and/or acquired. Units listed in other section of goal outcome indicators are for units acquired.
	Location Description	The program is based on homeowner and/or tenant eligibility so is therefore eligible citywide.
	Planned Activities	The city will continue to operate its traditional Housing Rehab program and provide support to the 100 Homes program.
2	Project Name	Neighborhood Infrastructure Program
	Target Area	East Somerville Winter Hill Union Square Inner Belt/Brick Bottom
	Goals Supported	Infrastructure and Urban Environment Improvements
	Needs Addressed	Enhancing and Improving the Urban Environment
	Funding	CDBG: \$300,000
	Description	This project will focus on making infrastructure, streetscape, and multi-modal safety improvements including traffic calming, ADA improvements, and utility improvements in underserved and income eligible areas.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	The City will target its infrastructure investments in the previously identified target areas. The activities identified will be aimed at benefitting area's that serve a minimum of 800-1,000 low to moderate income residents. As a result of the densely populated nature of Somerville's neighborhoods, OSPCD is confident that most activities will serve a much higher number of low to moderate income persons.
	Location Description	The city will focus its streetscape and infrastructure activities on the low to moderate income neighborhoods that are expected to be most impacted by the forthcoming transit stations. These neighborhoods include, Union Square, Central Broadway, East Somerville, and Gilman Square.
	Planned Activities	The city will undertake streetscape and infrastructure investments that will improve pedestrian and multi-modal safety and provide equitable access to transit. The city will also seek opportunities to invest in utility improvements, when and if needed.
3	Project Name	Parks and Open Space Improvements
	Target Area	East Somerville Winter Hill Union Square Inner Belt/Brick Bottom
	Goals Supported	Infrastructure and Urban Environment Improvements
	Needs Addressed	Enhancing and Improving the Urban Environment
	Funding	CDBG: \$400,000
	Description	This project will create and revitalize quality recreational open spaces in the city's most densely populated and underserved neighborhoods.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The City will target its Parks and Open Space activities in the previously identified target areas. The activities identified will be aimed at benefitting area's that serve a minimum of 1,100 low to moderate income residents. As a result of the densely populated nature of Somerville's neighborhoods, OSPCD is confident that most activities will serve a much higher number of low to moderate income persons

	Location Description	The city will focus its parks and open space activities on the low to moderate income neighborhoods that demonstrate the greatest need and lack of suitable green space and recreational amenities. These neighborhoods include, Union Square, Central Broadway/Mystic Avenue, and East Somerville. Specifically the city aims to begin construction on the Healey school field which will add greatly needed field capacity for youth sports programs.
	Planned Activities	The city will look to add to the
4	Project Name	Green Infrastructure and Urban Forestry
	Target Area	East Somerville Winter Hill City Wide Union Square Inner Belt/Brick Bottom Hillside
	Goals Supported	Infrastructure and Urban Environment Improvements
	Needs Addressed	Enhancing and Improving the Urban Environment
	Funding	CDBG: \$80,000
	Description	This program will continue to compliment the City's tree planting program in income eligible areas.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The City will target its Green Infrastructure and Urban Forestry activities in predominantly low to moderate income eligible census tracts across the city. The activities identified will be aimed at benefitting area's that serve a minimum of 500 low to moderate income residents. As a result of the densely populated nature of Somerville's neighborhoods, OSPCD is confident that most activities will serve a much higher number of low to moderate income persons.
	Location Description	The city will target tree planting efforts across low income eligible census tracts across the city.
	Planned Activities	The city will operate a tree planting in eligible low to moderate income census tracts.
5	Project Name	Small Business Resiliency Program

	Target Area	East Somerville Winter Hill Union Square Inner Belt/Brick Bottom
	Goals Supported	Stabilize and Revitalize Diverse Neighborhoods
	Needs Addressed	Building Communities of Opportunity
	Funding	CDBG: \$150,000
	Description	This program will combine technical assistance and direct financial assistance to support micro-enterprises and local small businesses in income eligible areas.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project is designed to deliver technical assistance to the city's most economically vulnerable small business or micro-enterprise owners. The city will target low to moderate income business owners or small business located in targeted, underserved neighborhoods that provide essential goods and services to the community. Many of the business owners targeted with this effort will be low income immigrant business owners, many of whom are also first time business owners. The city will aim to assist 10-20 eligible businesses.
	Location Description	The city will target its outreach efforts to small businesses located in the previously identified target neighborhoods of Union Square, Winter Hill, East Somerville, and Gilman Square. These neighborhoods have the highest concentration of low income, family operated small businesses in the city. Two of these neighborhoods, Union Square and East Somerville, are also served by local Main Streets organizations that work closely with these businesses on technical assistance issues and coordination with the city.
	Planned Activities	OSPCD staff will partner with the local Main Street Organizations and other specialized T/A providers to support local small businesses with construction impact mitigation, marketing efforts, OSHA and ServSafe training, financial literacy and other business management needs.
6	Project Name	Business Retention and Expansion
	Target Area	East Somerville Winter Hill City Wide Union Square
	Goals Supported	Stabilize and Revitalize Diverse Neighborhoods

	Needs Addressed	Building Communities of Opportunity
	Funding	CDBG: \$150,000
	Description	The allocation to the small business retention and expansion program was increased in 2020 as a result of the overwhelming community need for direct business assistance to small businesses that were directly impacted by Covid-19 related business disruptions.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Business Retention and Expansion program will seek to assist 15-20 businesses with direct financial assistance in return for job creation opportunities.
	Location Description	The location focus of the program for PY 2020 will be citywide in order to deal with widespread impacts of business disruptions to the small business community as a result of Covid-19.
	Planned Activities	The city will fund a direct financial assistance program. The businesses participating may also be eligible to participate in the small business resiliency program, if appropriate.
7	Project Name	Public Services
	Target Area	City Wide
	Goals Supported	Family Stabilization and Workforce Readiness
	Needs Addressed	Building Communities of Opportunity Serving the Needs of At Risk Populations
	Funding	CDBG: \$560,878
	Description	This program will fund local nonprofit organizations and agencies that provide vital supportive services to the most economically vulnerable members of the community to include low income individuals and families, seniors and person with disabilities. The city will utilize the public service cap exemption to fund gaps in critical services that may arise as a result of disruptions from Covid-19. This includes rental assistance, food security, and job training, and other critical services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Expect to serve over 4,000 low income residents with Public Service funding. Services will benefit low income individuals, low income families and their children, seniors and disabled adults.

	Location Description	The social services and programs funded under the public services program are available to any eligible low to moderate income individual or household citywide.
	Planned Activities	The city of Somerville issued a request for proposal to local social service and non-profit organizations and agencies that can provide a wide range of supportive services to benefit the city's most economically vulnerable populations with an added focus on those programs that serve the youth, elderly, and those with disabilities. A number of non-profit organizations responded and the Office of Strategic Planning and Community Development
8	Project Name	Administration
	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing Stabilize and Revitalize Diverse Neighborhoods Infrastructure and Urban Environment Improvements Family Stabilization and Workforce Readiness Reducing and Ending Homelessness
	Needs Addressed	Building Communities of Opportunity Enhancing and Improving the Urban Environment Serving the Needs of At Risk Populations
	Funding	CDBG: \$507,719
	Description	This project will cover the administrative costs of operating and administering the entitlement program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	This project will cover the administrative costs of operating and administering the entitlement program.
9	Project Name	Tenant Base Rental Assistance
	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing
	Needs Addressed	Building Communities of Opportunity

	Funding	HOME: \$200,000
	Description	Tenant-Based Rental Assistance funds are available to subsidize and stabilize income-qualified tenants of rental housing units located within the City of Somerville. Funds are targeted to households at risk of homelessness and groups identified as having special needs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Through its tenant based rental assistance program the city expects to assist fifteen (15) low income households.
	Location Description	The Tenant Based Rental Assistance program is available to any eligible income qualified household.
	Planned Activities	Rental assistance to qualifying individuals and households.
10	Project Name	HOME Admin
	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing
	Needs Addressed	Building Communities of Opportunity
	Funding	HOME: \$110,619
	Description	Administrative Costs including salary and associated fringe costs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Salaries and administrative costs related to the administration of the HOME grant.
11	Project Name	Housing Development Special Projects
	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing Reducing and Ending Homelessness
	Needs Addressed	Building Communities of Opportunity Serving the Needs of At Risk Populations

	Funding	HOME: \$94,733
	Description	Housing Special Project funds are available to for-profit and non-profit developers of affordable housing for the acquisition, demolition, Pre-development, operating and construction costs of both rental and home-ownership housing projects located within the City of Somerville.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The city is finalizing a rehab project on Illinois Ave. That will create 2 low income units. The city is also evaluating options to redevelop the Clarendon Hills public housing complex which would create 216 affordable. This project will span across multiple upcoming years of the consolidated plan cycle.
	Location Description	The city has current projects active on Illinois Ave. in East Somerville that will create 2 units of affordable housing and is assessing the redevelopment needs of the Clarendon Hills public housing complex located in West Somerville.
	Planned Activities	The city is evaluating options to redevelop the Clarendon Hills public housing complex. The Clarendon Hills site is one of the most aged properties in the SHA inventory and is in need of redevelopment.
12	Project Name	First Time Home Buyer Assistance
	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing
	Needs Addressed	Building Communities of Opportunity
	Funding	HOME: \$15,000
	Description	The homebuyer assistance program provides Closing Cost and Down Payment Assistance to eligible low to moderate income persons.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Allocated funding is estimated to assist 3 households with down payment or closing cost assistance
	Location Description	The program is available city wide to any income eligible applicant.
	Planned Activities	Provide down payment or closing cost assistance to income eligible applicants.
13	Project Name	CHDO Set-Aside

	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing
	Needs Addressed	Building Communities of Opportunity
	Funding	:
	Description	A minimum of 15% of the annual HOME entitlement is set aside for the City's CHDO, the Somerville Community Corporation.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	This activity is not location specific. It fulfills the required 15% CHDO set-aside requirement set forth in the HOME Investment Partnership program.
	Planned Activities	A minimum of 15% of the annual HOME entitlement is set aside for the City's CHDO, the Somerville Community Corporation.
14	Project Name	CHDO Operating Set Aside
	Target Area	City Wide
	Goals Supported	Create and Preserve Affordable Housing
	Needs Addressed	Building Communities of Opportunity
	Funding	HOME: \$22,124
	Description	As an eligible component of the HOME program, CHDO operating funds of 5% are set-aside from the City's annual HOME Program entitlement grant to assist the City's only Community Housing Development Organization (CHDO), the Somerville Community Corporation with its costs to operate its non-profit housing development department.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	This activity is not location specific. It is a direct funding to support the local CHDO with its costs to operate its non-profit housing development department.

	Planned Activities	As an eligible component of the HOME program, CHDO operating funds of 5% are set-aside from the City's annual HOME Program entitlement grant to assist the City's only Community Housing Development Organization (CHDO), the Somerville Community Corporation with its costs to operate its non-profit housing development department.
15	Project Name	ESG20 City of Somerville
	Target Area	City Wide
	Goals Supported	Reducing and Ending Homelessness
	Needs Addressed	Serving the Needs of At Risk Populations
	Funding	ESG: \$217,741
	Description	This project will fund the various programs and activities eligible through the Emergency Solutions Grant program. The four eligible areas for ESG funding are shelter operations and essential services, rapid rehousing, homelessness prevention, and HMIS reporting. Funding will also be used to prevent, prepare for, and respond to Coronavirus.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 individuals will be assisted through ESG funding.
	Location Description	The ESG program is administered city wide
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In the 2018-2022 Consolidated Plan ,the city designated local target areas in Union Square, Inner Belt/Brick bottom, East Somerville, Winter Hill, and the Hillside neighborhood. The city will aim to spend 20% in the key districts of Union Square, Winter Hill, East Somerville, and Brick Bottom. The remainder of program funds will be deployed citywide across the various eligible census tracts and on programs where eligibility is determined on an individual applicant basis. PY2020 funds may be more widely dispersed citywide, as needed, in response to economic and public health impacts of the Covid-19 pandemic.

Geographic Distribution

Target Area	Percentage of Funds
East Somerville	25
Winter Hill	25
City Wide	35
Union Square	15
Inner Belt/Brick Bottom	
Hillside	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

In April of 2019, the city was notified by the HUD field office that the primary data set for determining service area eligibility was being updated to the 2011-2015 American Community Survey Data. After evaluating this new data set it was determined that no significant changes are needed to re-designate new target areas. While some individual census tracts have had demographic shifts the majority of low to moderate income residents remain in the previously identified target areas.

Discussion

The city believes that by concentrating investments in these target locations it will be able to achieve its intended results in the most efficient and timely manner possible. Additionally the city hopes to employ its entitlement funds to both enhance and mitigate some of the opportunities and risks presented by the planned revitalization efforts in these targeted areas. CPD program funds are critical resources to aid

local small business dealing with rising rents and cost pressures as well as individuals and families also dealing with issues of cost pressure and displacement.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The city employs a multi-faceted approach to creating affordable housing options that utilizes all of the various eligible activities and funding sources provided under HUD funds. The city also makes every effort to leverage HUD funds with other state, local, and private funding whenever possible. The city will continue to fund programs that support rental assistance, home ownership, new development, and acquisition and rehab of existing units. By employing a wide suite of programs the city hopes to address the vast multitude of housing issues and scenarios faced by our low to moderate income residents.

One Year Goals for the Number of Households to be Supported	
Homeless	95
Non-Homeless	36
Special-Needs	0
Total	131

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	3
Total	38

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

The City of Somerville will continue to rely on the Somerville Housing Authority to be the major provider of subsidized housing through public housing and vouchers. Most of the households on the SHA waiting lists cannot afford a rental unit on the private market and are therefore waiting for a subsidized unit to solve their housing needs. To that end, the priority of the City of Somerville to increase the number of subsidized affordable units, particularly rental units, is a main focus of this plan. The City and SHA recently completed substantial construction of 25 new rental housing units for seniors, at the MWRA site on the Capen Court campus. This new senior development is called Waterworks and as of April 2019, all units are currently occupied. Additionally, the Waterworks development has been added to the City's Subsidized Housing Inventory List (SHI). The City will work closely with SHA to ensure that reasonable modifications are made to their housing units where necessary.

The city continues to work closely with the SHA, POAH, and Somerville Community Corp to redevelop the current Clarendon Hill public Housing units into a new mixed income community. The new site would house all current Clarendon Hill residents as well as provide additional workforce and market rate housing. The project would draw from multiple subsidy sources to replace all existing affordable units with upgraded apartments, and provide temporary relocation with a guaranteed right of all tenants in good standing to return. The project hit its first milestone in 2019 with the award of a \$4.4M MAWorks grant to begin traffic and infrastructure improvements in the adjacent street corridor serving the new development. The project is pending approval of final funding commitments.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City and the Somerville Housing Authority will continue to undertake a number of actions to encourage public housing residents to become more involved in management and participate in homeownership. These actions include:

- Active participation in the tenants association of each property
- SHA residents accessing resources through the Resident Services department
- Actively marketing and supporting residents to participate in various programs including the city's inclusionary housing opportunities, the Mass LEAP programs, the Resident Opportunity

Self Sufficiency Program, and the Section 8 Homeownership program.

- The City and Housing Authority will continue to partner with Somerville Community Corp to offer first time homebuyer and financial literacy classes.
- First Time Home Buyer Assistance in the form of closing costs and down payment assistance will continue to be offered through the city to income eligible households that can demonstrate need

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. The Somerville Housing Authority is not designated as a troubled PHA.

Discussion

The City will continue to work closely with the SHA to help address any future needs that may arise. The SHA will continue to have a seat on the Somerville Affordable Housing Trust Fund and the Somerville Fair Housing Commission, as well as the Community Preservation Committee. We will also continue to work collaboratively with the SHA on future development projects including the Clarendon Hills redevelopment which, as mentioned, is the most critical property in the SHA inventory in need of redevelopment.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Emergency Solution Grant funds will be one of the sources used to address the needs of homeless persons and persons with special needs by implementing strategies to prevent homelessness, encourage individuals living on the streets to move to housing and provide services to those living in emergency shelter with the goal of successful permanent housing placements. The City plans to continue to implement and expand on many of these efforts. Through a Request for Proposal, nonprofit agencies will be funded to providing services in 4 primary categories: Emergency Shelter and Essential Services, Homeless Prevention Activities, Rapid Rehousing and Stabilization and HMIS data collection and reporting. In addition to ESG funds, CDBG funds will be used to provide support services to the homeless and other special populations like veterans, chronically homeless and persons with special needs and HOME funds will also be used for Tenant Based Rental Assistance and new housing development units for formerly homeless households where possible.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City uses a combination of teams to outreach and assess the needs of the homeless population (including unsheltered persons) using assessment and engagement activities to determine vulnerability and community resources to respond. The Outreach team working with the City of Somerville Police and other partners help unsheltered homeless men and women by canvassing for clients; engaging clients; accessing or providing emergency and crisis intervention services; assessing clients; providing crisis intervention counseling and case management; providing access to any available entitlement, benefits, housing or other resources; direct provision of and/or referral and linkages to health and/or mental health services and transportation of clients, and connecting people to the coordinated entry program. This team goal is to alleviate some of the burden placed on the Police Department and emergency rooms and more importantly to help homeless individuals stay alive during the harshest of months. The outreach team works to build trusting relationships with homeless persons living on the streets and in encampments, performs assessment for homeless persons in the field and links them to shelter and supportive services that meet their needs. As the Outreach team develops relationships with our street homeless population, we are confident this vulnerable population will become more willing to engage with services. OSPCD collaborates with service agencies and others in the public sector to analyze existing needs, to identify and address funding gaps. The Homeless Point in Time (PIT) Count, organized by the CoC annually assesses the characteristics of the homeless population in an around Somerville. Interviews and surveys were distributed to unsheltered person on the night of the PIT count to help collect demographic data. CoC partners conducted a homeless youth count which included a survey to OSPCD and local communities to better understand the needs of the homeless youth including

unsheltered homeless youth. This important data is used by the CoC and its stakeholders to track the changing needs of the homeless. The major component of the action plan of OSPCD and the CoC is to develop and support the coordinated assessment system to match a homeless person's need for housing with available housing vacancies among providers, to improve access to services and to ensure appropriate interventions. Doing so will promote a system to ensure limited resources are used to create maximum impact and efficiency.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City's funding, in combination with other public and private funding sources secured by sub recipients, provides for the operation of emergency shelters, transitional housing and support services program in the area. HOME funds are frequently used to support transitional housing needs and other funds support case management and support services to encourage stabilization. The Balance of State CoC and Somerville-Arlington Homeless Providers Group developed a coordinated access system to assess the status of housing and support services. This tool standardizes the way households experiencing homelessness are assessed, prioritized and referred to the housing services they need. The Veterans Affairs Supportive Housing (VASH) program targets the needs of homeless veterans and their families and provides housing resources and case management with support services provided by Volunteers of America (VOA). Recognizing the limited resources and vulnerability of women, Catholic Charities operates a daily lottery system for emergency shelter beds and transitional work/stabilization beds for working women. These shelter and transitional programs address the needs of specific populations such as chronically homeless persons, families, person with severe substance abuse histories or those suffering from dual or multiple occurring disorders. In conjunction with the Continuum of Care, the City has drafted a new assessment tool to be used by all social service providers working with homeless person. The new tool will provide coordinated entry, assessment and housing and supportive service interventions to assist homeless families and families at risk of homelessness across the city. The goal of this collaborative tool will be to divert families from becoming homeless and to end families' homelessness as rapidly as possible. Three shelter programs receive ESG funding for operations and services. These shelter programs serve a wide range of discrete subpopulations of the homeless, including: programs providing support for recovering substance abusers, services for survivors of domestic violence and their children, transitional housing for youth, interim housing for street homeless who are awaiting permanent supportive housing placement, employment/volunteer services, intensive housing placement services and other programs that would not otherwise exist to provide special assistance. Other shelters not receiving ESG funds include Just-a-Start for homeless teen mothers, Wayside Youth for homeless Teens, Volunteers of America for homeless veterans, Somerville Community Corp Sewell Street SRO, Transition House program for formerly homeless individuals and families, etc.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that

individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Rapid Re-Housing activities, offering short or medium term rental assistance, housing relocation and stabilization services, are a part of the strategy to help transition homeless persons to permanent and independent living. The City also funds case management services and comprehensive housing placement strategies in an effort to transition families and individuals into stable housing as quickly as possible. Awarded sub recipients encourage quick and effective placements out of shelter through performance based contracts that reward clients to stable housing situations, placements that result in individuals not returning to shelter and placement of long-term stayers. The City will continue to refine strategies to increase placements through efforts to create new rental assistance programs; addressing the various needs of homeless families, adult families and individuals. These programs are helping working families/individuals, vulnerable families, survivors of domestic violence and elderly individuals/families move into permanent housing. The City and the CoC will continue their efforts to increase Permanent Sheltered Housing (PSH) for chronically homeless individuals, and quickly place veterans into permanent housing and connect them to the necessary services and benefits. In addition to Permanent Supportive Housing through the CoC and Permanent Housing (SRO's), case management and supportive services are a crucial component of the City's strategy to help persons experiencing homelessness find housing and maintain stability in that housing. There are a variety of supportive service programs to assist homeless person's address their income, employment, money management, legal, housing and other related needs, so they can obtain and retain housing in each case funding is matched. In addition, there are Permanent Supportive Housing programs such as Stepping Stones operated by Heading Home, Somerville Homeless Coalition, etc. The 2018 and 2019 AHAR reported 174 individuals were assisted in Emergency Shelter (ES), Transitional Housing (TH), Permanent Supported Housing (PH) and 36% (or 63 individuals) exited to successful permanent housing. The AHAR reported 15 families and 48 individuals assisted through transitional housing during the same reporting period. Transitional programs were offered by agencies such as Catholic Charities, Somerville Homeless Coalition, etc. Somerville Community Corp, SRO is not considered transitional or permanent housing. The majority of CASCAP's permanent supported housing programs for persons with mental illness are occupied by formerly homeless persons. One of the client conditions tied to acceptance into the transition to permanent housing program is clients' agreement to work on housing goals such as financial management, case management coordination to access maximum benefits, life skills development, and recovery and relapse prevention, etc. In addition to housing resources, case management and supportive services are crucial components to the City's strategy to help persons experiencing homelessness find housing and maintain stability in that housing. Service programs assist homeless persons address their income, employment, money management, legal, housing and other related needs, so they can obtain and retain housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly

funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discharge planning prepares a homeless person to return to the community and prevents the person from falling into homelessness by linking individuals to essential housing and services. Homeless shelters have become the housing placement for many exiting residential treatment, corrections and youth programs. The City's shelters and community service providers have come together to develop appropriate specialized services and identified resources to address the needs of this fragile population and break the cycle of homelessness by providing the permanent housing and supportive services necessary to stabilize individuals exiting systems of care. Peer support projects and community-based organizations have provided case management and residential services to promote stability. Clients struggling with a history of substance abuse have worked on strategies for supporting recovery in housing. Veteran programs have focused on addressing housing barriers related physical and mental health disorders. Young adult programs have developed age appropriate responses to address the needs of this subpopulation. Formerly homeless young parenting mothers and their infant children will be referred from shelters and other systems of care to ensure they receive case management, parenting skills and develop a plan for independent living. ESG funds for prevention program services include, but are not limited to, family or tenant/landlord mediation, household budgeting, emergency rental assistance, job training/placement and benefits advocacy. To be eligible for ESG funded prevention assistance, programs must assess and document that the household would become homeless but for the ESG assistance. In other words, a household would require emergency shelter or would otherwise become literally homeless in the absence of ESG assistance. A household that is at-risk of losing their present housing may be eligible if it can be documented that their loss of housing is imminent, they have no appropriate subsequent housing options, and they have no other financial resources and support networks to assist with maintaining current housing or obtaining other housing. Through a comprehensive uniform intake, sub-recipient case managers will determine if there are other housing options available to the household rather than accessing shelter through the homeless system. For example, family and friends that the client may be able to stay with while stabilizing their housing situation, may be beneficial for the household and simultaneously reserves homeless shelter resources for those with no other options. Additionally, sub-recipient case managers will provide follow up to families and individuals in housing to ensure they remain stably housed. This follow-up may take the form of monthly check-in either in person, by phone or home visits. The current strategy for reducing returns to homelessness focuses on case management and stabilization services. Specifically case managers working with formally homeless clients focus on tenancy skill development, money management, assistance with applying for, obtaining and maintaining all mainstream benefits, and referrals to clinical services. The case management efforts combined with the homeless prevention services funded through ESG and City dollars are the key steps the City takes to reduce returns to homelessness.

Discussion

The SomerVision 2040 reinforces Somerville's commitment to the City's housing-related challenges which include: the rising cost of housing, the lack of affordable housing, forced displacement, chronic homelessness, an insufficient diversity of housing stock, and an inadequate condition of the existing housing stock. SomerVision directly addresses these challenges through its goal and policies. The overarching goal being to create a diversity of programs that prevent homelessness and address the housing needs of the homeless and those at risk of homelessness through increasing housing supply, stop forced displacement, increase proportion of affordable housing, encourage on-campus housing solutions, protect immigrants, end chronic homeless, support modernization of the existing housing, aim for Universal Design, and promote continuity. SomerVision's policy is that the City should ensure that a cohesive network exists to prevent individuals and families from becoming homeless. Through an RFP process, local social service providers will be awarded contracts to address the needs of low income residents with special needs. The City will award Public Service Grant funds to non-profit agencies to provide supportive services that may include but are not limited to the following: individual needs assessment, crisis counseling, food and nutrition counseling, individual and group counseling, substance abuse counseling and treatment, benefits counseling and advocacy, individual case management, budget counseling, medication management, money management, mental health treatment, transportation, recreation and social activities. Emergency Solution Grant funds will be provided to non-profit agencies to address prevention of homelessness for at -risk populations and rapid rehousing for those experiencing homelessness. The Somerville-Arlington Homeless Providers Group and OSPCD continue to be committed to the Homeless Management Information System (HMIS). All ESG and Somerville-Arlington Homeless Providers Group recipients participate in HMIS and continued analysis is expected to provide real time data to evaluate the impact of the programs. Also, The Somerville-Arlington Homeless Providers Group and OSPCD continue to work with local social service agencies to establish performance standards. Program and agency refunding is dependent, in part, on successfully meeting the standards.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Somerville continues to take bold and meaningful actions to address a number of factors and circumstances that have created significant barriers to affordable housing for city residents. These factors include:

- Income and wages are not keeping pace with rising housing costs and the overall cost of living
- Federal resources for programs, such as the federal Section 8 Program, are not sufficient to meet the experienced need.
- Homeownership is out of reach for the majority of residents due to an expensive and competitive housing market
- Low housing vacancy rates are contributing to higher rents
- The cost of land is high and there is a lack of vacant land for future growth
- Backlog of infrastructure and public facilities investment needs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In response to the factors noted above, the City made significant progress in 2019 on previously noted proposals that address most of these issues. In some instances, changes have already been implemented such as in the inclusionary zoning ordinance. Since 2012 the City has increased the percentage of required inclusionary units on multiple occasions since 2010. Notable updates or milestones achieved include:

- The City has re-filed a Home Rule petition to the Commonwealth of MA to institute a locally based transfer fee on real estate transactions that is being deliberated at the state legislature. The City has filed Home Rule Petitions for a local right of first refusal ordinance and to expand the eligible activities available for funding under the Affordable Housing Trust fund. The City adopted and implemented a revised condo conversion ordinance with provisions targeted at minimizing displacement. The City adopted a brand new zoning ordinance that will strengthen and promote additional affordable housing creation, continued to expand the pipeline of 100 Homes projects, the City has successfully launched the Office of Housing Stability, and the City has formed a committee and secured funding for a consultant to launch a Community Land Trust.

Discussion:

The city continues to take a multi-faceted approach to improving the lives of low to moderate income residents that extends beyond the solution set offered above that directly focuses on housing policy. The City is continuing to make progress on other areas of need including workforce development and infrastructure needs that will alleviate some of the conditions that disproportionately impact low to moderate income residents living in high cost of living regions such as Somerville and the greater Boston area. This multi-faceted approach is intended to not only stabilize the cost pressure's being experienced in the housing market but also create opportunities for low to moderate income residents improve their earnings potential and standard of living.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Somerville along with other partnership agencies will continue to develop programs and initiatives, designed to improve existing programs and identify additional sources of funding to better serve those in need of affordable housing and related services. This includes actions and strategies to be undertaken to address underserved needs, foster and maintain affordable housing, evaluate and reduce lead based paint hazards, reduce the number of poverty level families and enhance coordination efforts between public and private housing and social service agencies and identify additional sources of funding to better serve those in need of affordable housing and related services.

Actions planned to address obstacles to meeting underserved needs

The City will address obstacles in meeting the underserved needs by collaborating with other public and private agencies, and pursuing funding sources as they become available for specific priority activities. OSPCD will strive to overcome the main obstacles of the underserved by:

- leveraging its resources and partnering with housing and service organizations to create supportive housing units for the chronically homeless in order to leverage federal dollars for a greater number of projects;
- seeking partnerships with developers in order to apply for more tax credit applications and other grants;
- assisting households increase their income and assets including public service funding for job readiness and other assistance programs to help individuals secure a job to increase their family income, helping families build assets by providing financial assistance to income eligible households who otherwise could not afford to purchase a home due to lack of funds for down payment, closing costs and other fees associate with the purchase;
- making housing and services available to the underserved including populations with special needs. Rapid Re-housing activities using ESG funds will target those who are in need of benefits to pay for long term housing and those who are victims of domestic violence;
- supporting services for senior citizens and persons with disabilities by proving medical and nutritional shopping to promote access to essential community services by providing health, wellness and nutrition. Support groups to increase mobility and enable them to continue to be active and social.
- Providing age appropriate supportive services to low and low-moderate income working families to include affordable camps and after-school enrichment programs for disadvantaged and underserved youth.
- Support domestic violence and abuse prevention and treatment for adults and youth survivors of domestic violence through counseling, safety-net, planning, legal representation and raising awareness.
- advertising available services to the underserved through translated materials to reach non-English speaking residents in regards to available programming and general entitlement information, explore different methods of outreach to communicate with residents who have a disability and strive to have

publicly held hearings in low-income neighborhoods and conduct meetings that serve special needs populations.

Actions planned to foster and maintain affordable housing

OSPCD and its partnership agencies will formulate a plan to foster and maintain affordable housing to include:

- monitoring its existing stock of affordable housing units through property inspections and continued relationships with property managers;
- exploring other funding sources for affordable housing such as private and regional/state funding opportunities;
- encouraging higher density mixed use developments and inclusionary housing policies and other zoning policies;
- collaborating with regional public and private agencies working to promote affordable housing.
- Office of Housing Stability - provides Section 8 voucher incentive program

Actions planned to reduce lead-based paint hazards

Childhood lead poisoning is the number one environmental health problem facing children today. Unlike many diseases, lead poisoning is entirely preventable. The City of Somerville receives federal funding from the U.S. Department of Housing and Urban Development (HUD) to reduce lead based paint hazards and established a Healthy Homes program for in low and moderate income units within the City of Somerville. The Healthy Homes Program and the City's Environmental Services Department serves as the primary liaison for connecting the community with resources to prevent lead poisoning. Compliance with the lead requirement requires:

- Contractors conduct renovation in a lead safe manner and conduct a visual verification and lead dust clearance testing
- Landlords to conduct a visual assessment and correction of potential lead hazards at unit turnover and provide lead education materials
- Childcare facilities to obtain proof of blood lead testing at enrollment

Actions planned to reduce the number of poverty-level families

The City and other agencies will continue to collaborate in pooling necessary resources to assist individuals and families with obtaining the tools to overcome poverty. These anti-poverty goals will include:

- increasing effective income (funding job training and educational programs to increase a person's potential income, promoting awareness of tax filing credits);
- supporting asset accumulation (work with organization to increase financial education, homebuyer

counseling and general financial literacy concerns);

- promoting small business and economic development (providing technical assistance and support to microenterprises to encourage their success, expansion of small businesses and job creation);
- providing case management, emergency assistance and information/referral services to low income and poverty level families to include financial assistance for education or job training to help clients get better jobs with higher income potential;
- supporting employment, transportation and training programs to improve academic, basic and technical skills of low income persons so they can find jobs or improve their earning capacity;
- providing emergency utility assistance to income eligible families in financial stress (providing weatherization and urgently needed home repairs);
- providing public services that provide assistance by very low income families and services to at risk youth (supporting education, training and employment programs to prepare disadvantaged youth for career success and mentoring program to improve their outcomes); and
- creating mixed income communities (encouraging the de-concentration of poverty and the creation of stable mixed income neighborhoods through the development of affordable housing outside of low income areas).

Actions planned to develop institutional structure

The coordination of federal and private resources will improve access to housing and community development resources and target those resources to high priority areas and initiatives. OSPCD will continue to analyze the delivery system of affordable housing to identify areas of problem and issues. Close communication ties with housing programs are being pursued to improve program coordination and the implementation of new housing policies and programs. As part of conformance to the HEARTH Act, the City and its Continuum of Care sub-recipients are required to participate in the new Coordinated Access System for all receiving ESG funding. Participating sub-recipients must adhere to the Coordinated Entry (CE) policy and procedures to coordinate and strengthen access to diversion, housing and shelter services for families and individuals who are homeless or at risk of homelessness. The CE institutes consistent and uniform assessment and referral processes to determine and secure the most appropriate response to each individual and family's immediate and long-term housing needs.

Actions planned to enhance coordination between public and private housing and social service agencies

Housing and social service providers collaborate regularly through participation in the Balance of State CoC's monthly meetings and its various subcommittee meetings. A city Housing Division staff member serves as a representative for City of Somerville and is able to serve as a liaison between the City and housing and social service agencies. These meetings also include representatives from agencies serving a broader group of residents at the poverty level, such a Community Action Agency of Somerville, RESPOND, Cambridge and Somerville Legal Services and others who provide non-housing services such as employment training, mental health counseling, veterans services, elder services, financial literacy,

immigrant services and health services. The CoC also maintains an inventory of housing as well as social service providers and includes details such as the subpopulations served as well as the services provided. Several social service agencies have offices located in public housing and attend general meetings of the housing authority to identify problems in advance and have the opportunity to help resolve a crisis immediately. Please see the Public Housing section of the Plan for the more information regarding the consultation and coordination, as well as information about the encouragement of public housing residents to become involved in management of the properties. The CoC also maintains an inventory of housing as well as social service providers and includes details such as the subpopulations served as well as the services provided. Several social service agencies have offices located in public housing and attend general meetings of the housing authority to identify problems in advance and have the opportunity to help resolve a crisis immediately. Please see the Public Housing section of the Plan for the more information regarding the consultation and coordination, as well as information about the encouragement of public housing residents to become involved in management of the properties.

Discussion:

The City of Somerville is continuously refining its strategies to foster affordable housing, reduce lead based paint hazards, and continues to offer microenterprise and entrepreneurship technical assistance, reduce the number of families in poverty and enhance coordination. By enhancing coordination and developing greater collaboration, the City of Somerville will work to create an environment that serves the need of the low and moderate income community effectively and with minimal barriers.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	110,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	110,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Please see appendix.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Please see appendix

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

All sub-grantees will be required to conduct an evaluation of each applicant for eligibility for ESG funds through an initial intake consultation, specifically whether an applicant for funds meets the definition of “homeless” or “at risk of homelessness” in accordance with 24 CFR 576.2, and whether an applicant meets income eligibility. All sub-grantees will also be required to keep records (case files) and report information in the Homeless Management Information System (HMIS) or comparable database regarding eligibility or ineligibility for each applicant in accordance with 24 CFR 576.500 (b),(c),(d), and (e). Records must be kept for each program participant that document: the services and assistance provided to that program participant; compliance with requirements under 24 CFR 576.101-106, 576.401 (a) and (b) and 576.401 (d) and (e); and where applicable, compliance with the termination of assistance requirement in 576.402. Households must meet at least the following minimum criteria: 1. INCOME: Household’s total income must be at or below 50% AMI, 2. Must be a SOMERVILLE RESIDENT (defined as someone) a)currently living in Somerville, b)living in a Somerville shelter, or c)living in Somerville immediately prior to becoming homeless, 3.HOUSING STATUS: Household must be either homeless in accordance with 24 CFR 576.2 (to receive rapid re-housing assistance) or at risk of losing its housing in accordance with 24 CFR 576.2 (to receive homelessness prevention assistance); and must meet the following criteria a. Not

otherwise eligible for Emergency Assistance, b. No appropriate subsequent housing have been identified, c. No financial resources to obtain immediate housing in its existing housing; and d. The household lacks support networks needed to obtain immediate housing or remain in existing housing. All clients must receive an exit assessment that will be entered into HMIS or comparable database. All sub recipients will be required to use the coordinated entry assessment tool when prioritizing clients for assistance. See Appendix for additional information.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care has a centralized assessment form and has received funding for its implementation. An evaluation criteria and performance outcomes related to monitoring protocols was developed. The goal of the coordinated assessment system is to enable agency to make rapid, effective and consistent client to housing and serve matches regardless of the client's location within the CoC's geographic area by standardizing the access and assessment process and by coordinating referrals. The Coordinated Entry System included an assessment of the intake process for the current homeless service providers to identify system strengths and weaknesses. The form collected all the data elements necessary for implementation in the HMIS system. The coordinated entry tool included a development of matrix of inventory, assessment tool, populations to be prioritized, developed by name list strategies, procedures to access inventory, access approach, centralized access, coordinated assessment/no wrong door, etc. Due to the diverse range of emergency shelter programs with the Somerville-Arlington area, wide shelter standards governing length of stay, safety and shelter needs of special population were development. Each ESG funded program within the Continuum for Somerville, was mandated to be working on their own written shelter policies and procedures concerning matters that meet, or exceed, the City and federal regulations.

Housing priorities and services for individuals and families can be recommended using a vulnerability index. Permanent Support Housing is recommended for individuals and families who need permanent housing with ongoing access to services and case management to remain stably housed. Rapid Re-housing is recommended for individuals and families with moderate health, mental health and/or behavioral health issues, but who will likely be able to achieve housing stability over a short time period through a medium or short-term rent subsidy and access to support services. Affordable Housing is recommended for individuals and families who do not require intensive supports but may still benefit from access to affordable housing with no specific intervention drawn from homeless services providers.

In order to create a more systematic approach to homelessness and strategically allocate resources, smaller CoC's across the Commonwealth of Massachusetts were merged to form larger CoC's within defined districts. The Somerville-Arlington CoC merged to become a part of the Balance of State CoC (Boston area). The Balance of State CoC holds monthly meetings. Members of the former Somerville-Arlington CoC (renamed: Somerville-Arlington Homeless Providers Group) still meet in order to continue strategically coordinate and addressing homelessness within the Somerville and

Arlington area.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

OSPCD coordinates with the Balance of State CoC and Somerville-Arlington committee to prioritize ESG objectives. Currently this includes Rapid Re-Housing, Homeless Prevention, Essential Services/Operations, HMIS and Administration. These priorities are evaluated annually and take into account standardize performance standards and outcomes. OSPCD issued a Request for Proposals (RFP) for the ESG program in 2020 - 2021 with the intent of providing funding to sub-grantees. The RFP was posted on the city's website where it could be accessed and downloaded by interested agencies. The RFP was also emailed to interested agencies. Proposals consistent with the Con Plan were received from non-profit agencies to enhance existing activities and transform homeless assistance with an emphasis on quickly rehousing people who become homeless and prevention homelessness. These proposals must address one or more of the goals in the Consolidated Plan, must demonstrate a 100 percent match, must agree to use the HMIS system (or comparable database) for reporting purposes, must attend Continuum of Care monthly meetings, must guarantee confidentiality of information, must demonstrate avenues of involvement for homeless clients in policy making areas, must agree to participate in the Coordinated assessment system, must comply with HUD requirements etc. An Advisory Committee reviews the proposals using an evaluation system and scored the proposals. The recommendations are presented to the Mayor based on proposals that will rapidly transition participants to stability, link program participants to community resources and mainstream benefits and help them develop a plan to prevent future housing instability. Awards are made following the ESG eligibility categories (no more than 60% for Shelter Operations and Essential Services and no more than 7.5% for Administration). Agencies are encouraged to focus on Rapid Re-Housing and Homelessness Prevention Services using HUD's Housing First Model.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Somerville meets the homeless participation requirement 24 CFR 576.405(a). OSPCD consults with each agency receiving ESG funds to ensure homeless individuals participate in services. Sub-grantees recognize the importance of involving past and present participants in program planning and agency policy making activities. However, this is sometimes difficult when the homeless individuals are active substance abusers but efforts are made to engage them later. The City meets the homeless participation requirements by including homeless and formerly homeless individuals through extensive participation and consultation with the Somerville-Arlington Continuum of Care, an entity that includes formerly homeless individuals as members. Sub-grantees involve program participants in activities and planning, as well as, provide them with information to

help them understand the inner working of the organization. Sub-grantees hope that formerly homeless will one day join forces with the agency to one day end homelessness. Some formerly homeless persons become sub-grantee board members, staff members and/or volunteers. Others have been invited to speak publicly about their personal stories to raise awareness in the community. Also shelter residents have the opportunity to provide input on programs at house meetings and at exit interviews, when they leave the shelter. Before departure, residents have an opportunity to complete written evaluations and comment on and provide suggestions for changes or improvements in service.

5. Describe performance standards for evaluating ESG.

Performance standards for evaluating ESG outcomes were developed and updated by the Somerville-Arlington Homeless Providers Group in consultation with staff representatives from all participating categories. Performance standards were established for each ESG-eligible activity. ESG proposals are evaluated based on their previous experience providing services to the homeless community and addressing one or more of the needs highlighted in the Consolidated Plan. Proposals are also evaluated based on the response to the criteria in the Request for Proposals, their capacity and timeliness, quality of work and previous program outcomes, etc. ESG proposals providing Homelessness Prevention and Rapid Re-Housing programs are viewed favorably, as they adhere to HUD's Housing First Model. All ESG recipients participate in HMIS and continued analysis is expected to provide real time data to evaluate the impact of programs. Continued program and agency funding is dependent, in part, on successfully meeting the standards. The City's intent is to continue to at least serve the same number of clients under the current funding or increase services by finding ways to leverage additional sources.

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The City is committed to meeting HUD goals regarding ESG funds. The Balance of State CoC and Somerville-Arlington Homeless Providers Group are consulted during the development of the RFP process for the Action Plan, regarding the needs of homeless and homeless prevention services. Area shelters funded with ESG funds operate at nearly 100% bed capacity and provide critical services to the City's homeless heterogeneous populations, including those within the immigrant community, seniors, disabled, victims of domestic violence and a diversity of races and ethnicities and varying demographic characteristics.

The Rapid Response Program, modeling a Housing First philosophy, meets the affordable and stable housing needs of families and individuals first, herby enabling them to better focus on advancing their housing stability. This approach encourages longer-term and permanent solutions to the homeless epidemic. Once there is evidence of a problem, sub-grantee staff work to resolve the immediate crisis and work to prevent future issues by focusing on changing financial management behaviors. Prevention dollars are leveraged with other community and mainstream resources and services. Partnerships with local realtors, landlords and moving companies help negotiate reductions in arrears and/or arrange payments for clients.

Instead of duplicating efforts, each sub-grantee delivers services to clients according to its special area. This approach allows more coordinated, efficient and effective service delivery. The closeness of this existing social service community based relationship, coupled with comprehensive homelessness prevention & rapid re-housing model, ensures that no client falls through the cracks.

