



PAUL ANDERSON

EXPERIENCE

OBJECTIVE

Provide leadership and supervision to the Somerville Police Department. Pursue the cooperation of every resident and ensure the values of the SPD are instilled in all members of the Department.

SKILLS

Current working knowledge and experience in administrative processes of the SPD that will translate into the rank of Lieutenant. Well versed in MA Law and policing procedure.

COMPLIANCE UNIT SERGEANT • SOMERVILLE POLICE DEPARTMENT 2/5/2022 - CURRENT

- Serve as a project manager for the Chief of Police and the Deputy Chief of Support Services. Research and coordinate with entities within the Department as well as outside for any short term or permanent projects.
- Maintain and approve all daily attendance entries and overall scheduling for all sworn employees through the Department's "On Duty" software to ensure accurate weekly reports to payroll.
- Liaison to the Law Office for reviewing and fulfilling public record requests within the mandated time.
- Oversee records and documentation for Department vehicles. This includes the registration of vehicles, renewal of registrations, and cancellations.
- Department contact for medical related paperwork such as doctor's notes, injury reports, FMLA, and worker's compensation matters. Responsible for filing and maintaining these records.
- Serve as backup for managing and maintaining department policy, procedures, orders, memos, and other documentations. Periodically review and when approved, update policies to meet standards set by Accreditation, Massachusetts and Federal laws, MPTC standards, and court cases.



PAUL ANDERSON

EDUCATION

Master's Degree - Criminal Justice • 2014 • UMASS Lowell

Master's Degree - National Security Studies • 2012 • American Military University

Bachelor's Degree – Criminal Justice • 2010 • Boston University

FAMILY SERVICES SUPERVISOR • SOMERVILLE POLICE DEPARTMENT • 3/15/2021 – 2/4/2022

- Accountable for the overall coordination and line supervision of the Family Services Unit, within the Investigations Division.
- Responsible for the investigation and prosecution of felonies, sexual assaults, aggravated assaults, hate crimes, and other such crimes/offenses that require extended analysis by the Family Services Unit.
- Build and maintain relationships with outside agencies and organizations including the District Attorney's Office.
- Remain sensitive and capable of conducting difficult interviews with those who have experienced traumatic events.

PATROL SERGEANT • SOMERVILLE POLICE DEPARTMENT • 9/26/2019 - 3/14/2021

- Provide the first level of supervision for the SPD.
- Ensure proper performance of police duty.
- Oversee compliance with the Department's rules and regulations.
- Provide instruction, leadership, and assistance to patrol officers.
- Maintain proficiency, morale, discipline, training, conduct, appearance and strict attention to duty of all officers under supervision.

PATROL OFFICER • SOMERVILLE POLICE DEPARTMENT • 6/3/2013 – 9/26/2019

- Incorporate leading policing strategies and impartial policing into daily activities.



PAUL ANDERSON

- Respond to emergencies, render medical aid, secure crime scenes, interview witnesses, document work.
- Establish and maintain relationships with local businesses and all citizens.
- Enforce state laws and city ordinances impartially and always ensure courteousness while doing so.

AIR TRAFFIC CONTROL OPERATOR • US ARMY • 9/2009 – 9/2012

- Trained to communicate with military aircraft operators in flight.
- Track military aircraft in flight, provide landing and takeoff instructions and ensure safety of pilots and passengers aboard the aircraft.
- While in Afghanistan was charged with intelligence operations at a military camp in Kabul. Responsibilities included gathering classified information and data and preparing reports to brief soldiers and civilian personnel every morning on issues related to safety.
- Oversaw several contract partnerships between the US Army and private vendors to include explosive and drug detecting K-9s and the construction of their facilities.