



Purchase Order

Fiscal Year 2024

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THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20245753-00**

Delivery must be made within
doors of specified destination.

Mass Sales Tax Exemption # M046 001 414

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IT DEPARTMENT CITY HALL
CITY OF SOMERVILLE
93 HIGHLAND AVE
SOMERVILLE, MA 02143

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DELL MARKETING L P
P O BOX 643561
PITTSBURGH, PA 15264-3561

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IT DEPARTMENT CITY HALL
CITY OF SOMERVILLE
93 HIGHLAND AVE
SOMERVILLE MA 02143

Vendor Phone Number		Requisition Number	Contract Number	Delivery Reference		
		24007295	ITC73-3	JESSICA JOSHI MUSYAJU		
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location	
03/11/2024	12875				IT DEPARTMENT CITY HALL	
Item#	Description/Part No.		Qty	UOM	Unit Price	Extended Price
	LAPTOP POWER CORDS					
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading					
1	LAPTOPS ADAPTORS 0115552 - 542007		1.0	EACH	\$2,034.400	\$2,034.40

By Edward Bean
City Auditor

VENDOR COPY

Total Ext. Price \$2,034.40
PO Total **\$2,034.40**

City of Somerville

TERMS AND CONDITIONS

1. Freight On Board (F.O.B.) All prices are to be firm, F.O.B. delivered destination (Somerville), to the address specified on the purchase order or any other department location doing business for the City of Somerville in need of such services.
2. Unless otherwise stated, the quantities set forth are ESTIMATES ONLY. The City reserves the right to purchase the items specified in any amount less than the estimated amount.
3. Payment: The City of Somerville shall make no payment for a supply or service rendered prior to the execution of this purchase order.
4. Taxes: Purchases incurred by the City are exempt from Federal Excise Taxes, Massachusetts Sales Tax, and prices must exclude any such taxes. Tax Exemption Certificates will be furnished upon request. City of Somerville's Tax Exempt Number is M046 001 414.
5. All supplies must be properly packaged; damaged supplies will not be accepted.
6. Rejected supplies will be returned to the vendor at the vendor's sole risk and expense.
7. The vendor shall comply with all applicable Federal, State, and Local laws.
8. Material Safety Data Sheets: Pursuant to G.L. c. 111F, § 8, 9, 10, the vendor agrees to submit a Material Safety Data Sheet for each toxic or hazardous substance or mixture containing such substance when deliveries are made. The vendor agrees to comply with all requirements set forth in the aforementioned laws.
9. In performance of this order the vendor shall not discriminate on the grounds of race, color, religion, national origin, age or sex in employment practices or in the selection or retention of subcontractors, and in the procurement of material or rental of equipment. The City may cancel, terminate, or suspend this order in whole or in part for any violation of this paragraph.
10. The vendor shall not assign, sell, subcontract or otherwise transfer any interest in this order without the prior written consent of the City.
11. If the order is terminated, the vendor shall be entitled to payment for supplies and/or services delivered and accepted prior to notice of termination at the prices stated in the order. Any supplies and/or services delivered after notification of termination but prior to the effective termination date must be approved in writing in advance by the City in order to be eligible for payment. In no event shall the vendor be entitled to be paid for any supplies and/or services delivered after the effective date of termination.