

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date August 17, 2011

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Highland Road Block Party

Description Block party

Location Highland Road, between Morrison Ave and Kidder Ave.

Date and time September 17, 2011 from 2 pm to 8 pm

Rain date and time (if applicable) September 18, 2011 from 2 pm to 8 pm

Estimated maximum attendance at any one time 100

Attendee fees or suggested donations None

Organization name Not applicable

Mailing address _____

Telephone _____

Have you made any arrangements for:

Auxiliary Police? Yes ☒ No If yes, describe _____

Security? Yes ☒ No If yes, describe _____

Parking? Yes ☒ No If yes, describe _____

Food? ☒ Yes No If yes, describe Pot luck dinner

Restrooms? Yes ☒ No If yes, describe _____

Liability Insurance? Yes ☒ No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature David H. Margolin Date August 17, 2011
 Applicant name (print) David Margolin Applicant phone 617-628-3280
 Event name (taken from page 1) Highland Road Block Party

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved <u>_____</u> Denied <u>_____</u> Date <u>8/17/2011</u> <u>David H. Margolin</u> Police Chief or Designee Conditions: <u>Police Detail needed</u>	Approved <u>_____</u> Denied <u>_____</u> Date <u>_____</u> _____ Chief Fire Engineer or Designee Conditions: <u>_____</u>
Approved <u>_____</u> Denied <u>_____</u> Date <u>_____</u> _____ Traffic and Parking Director or Designee Conditions: <u>_____</u>	Approved <u>_____</u> Denied <u>_____</u> Date <u>_____</u> _____ DPW Commissioner or Designee Conditions: <u>_____</u>

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved <u>_____</u> Denied <u>_____</u> Date <u>_____</u> _____ Health Inspector or Designee Conditions: <u>_____</u>
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Once signed, the Department should:

- _____ Contact the applicant at the phone number above to arrange for pick-up.
- _____ Fax the application (no cover page) to the following fax number: _____
- _____ Fax the application to the City Clerk at 617 625-4239.

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Police Chief or Designee Conditions: _____ _____ _____	X Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>8/17/11</u> <u>Samuel D. Bell</u> Chief Fire Engineer or Designee Conditions: <u>Movable Barriers</u> <u>Only</u> _____ _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Health Inspector or Designee Conditions: _____ _____ _____

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<u>✓</u> <u>Approved</u> <u>Denied</u> Date <u>8/17/11</u> Traffic and Parking Director or Designee Conditions: <u>As per</u> _____ _____	<u>Approved</u> <u>Denied</u> Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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