

**Department of Mental Health  
Master Agreement- Jail/Arrest Diversion Program  
Statement of Work (SOW)**

**Procurement:**  **Contract ID:**

**Contractor Name:**

**DMH Sponsor Name:**

**Proposed Dates of Service (not to exceed current state fiscal year)**

**From:**  **To:**

**Cost Estimate**

**Proposed Hours:**  **Hourly Rate:**

**Total (not to exceed) Cost:**

**Scope and Payment**

**Scope of Engagement**

**TRAINING/BACKFILL REIMBURSEMENT:**

The City of Somerville will use grant funds for the reimbursement of costs for training time and/or shift backfill that will support police officers to attend Crisis Intervention Training or CIT recertification offered by the Metro-Boston CIT-TTAC based out of the Somerville Police Department, but held in various Metro-Boston and Northeast areas. It is planned that 7 officers will become newly certified in CIT and 25 officers and supervisors will attend CIT Recertification and become recertified in CIT. Additional behavioral health trainings offered by the MB CIT-TTAC can be considered for grant use with approval from DMH. Additionally, grant funds will support overtime for CIT coordinators, the SRT officer and the SPD Training Lieutenant to assist with trainings and attend CIT-related meetings.

**Deliverables and Payment**

Grantee completes a Commonwealth Payment Voucher to invoice DMH for payment.

Grantee provides documentation of actual expenses corresponding to line items represented in the Attachment D Budget Sheet.

Grantee provides a copy of all training Certificates of Completion.

Grantee will input data of CIT-related behavioral health crisis/follow-up calls in the JDP database. Grantee provides quarterly report data including:

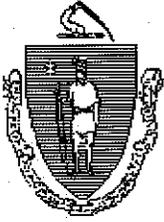
1. Number of police officers in department
2. Number of police officers and dispatch staff trained in CIT, Mental Health First Aid, and other approved behavioral health trainings. Total hours of any training received via this grant will be recorded and submitted.
3. By 4/30/26, the Somerville Police Department will develop a CIT policy that will describe in detail how CIT certified police officers will be utilized to respond to behavioral health crisis calls. Especially since Somerville is a CIT-TTAC, it is hoped that their CIT policy will be largely replicable to other area departments. The CIT policy will be shared with the DMH grant manager.
4. Number of behavioral health-related calls per year with a trained officer responding.
5. Description of any other impacts from the receipt of training received as a result of this grant.

Invoices for reimbursement for actual expenditures may be submitted at any time within the dates of service of this SOW agreement. Monthly invoicing is preferred when costs are incurred. (Quarterly invoicing may be appropriate in some cases.) Expenses within a fiscal year will be reimbursed by funds authorized for that fiscal year only. Final invoices must be submitted in adherence to the submission deadline established by the Commonwealth.

**Signature and Authorization**

Contractor	
Authorized Signatory Name:	<input type="text"/>
Date:	<input type="text"/>
Signature:	<input type="text"/>

Department of Mental Health	
Authorized Signatory Name:	<input type="text"/>
Date:	<input type="text"/>
Signature:	<input type="text"/>



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*Executive Office of Health and Human Services*  
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**TO:** All FY26 JDP Grant Participants  
**FROM:** Brooke Doyle, Commissioner *Brooke Doyle*  
**DATE:** August 18, 2025  
**RE:** DMH Jail Diversion Grants for FY2026

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Greetings Jail Diversion Grantees,

We are reaching out with an update to our June 18, 2025 operational guidance memo.

The final budget signed by Governor Healey in July 2025 appropriated additional funding to the Department of Mental Health for Fiscal Year 2026 to continue vital Jail/Arrest Diversion Grant programs.

We are pleased to inform you that the administration expedited our agency allocation of the new funding which will allow us to offer all grantees who were initially funded short-term awards (75 days) for FY26, amended terms and conditions to provide continued support for the entire fiscal year. Our grant management staff will be reaching out to you shortly to coordinate the contract updates.

We apologize again for any inconvenience grantees may experience because of these extra contracting steps. We appreciate the work of our grantees and are eager to maintain our local community partnerships and our shared goals of supporting safer communities.

As is the case with all state appropriated funding, appropriation levels may still be subject to emergency spending controls if the Commonwealth's overall fiscal conditions cannot be sustained due to unforeseen circumstances, so we pledge to keep you all informed if there are any changes.

We thank you again for your participation and understanding. We value your trusted partnership with us on this important initiative.