

**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**  
**Application #: PEL15-000090**  
**File #: 15-004659**

**Organization name:** Somerville Arts Council

**Description:** Large street festival in Union Square with Fluff-themed food and activities

**Date(s):** Saturday, September 26

**Setup starts at (time):** 12:00pm

**Cleanup after the event ends at (time):** 9:00pm

**Attendees:**

Max attendance at one time: 6,000

Maximum attendees accommodated:

**Attendee fees or suggested donations:** Free

**Social or cultural benefits:**

Art and food vendors, festival allows for neighbors to meet and get to know each other

**City Contact:** All depts. above

**Organization mailing address:**

50 Evergreen Ave. Somerville, MA 02143

**Event name:** Fluff Festival

**Location:** Union Square Union Square

**Rain date(s):** Sunday, September 27

**Event starts at (time):** 3:00pm

**Event ends at (time):** 7:00pm

Total people attending: 8,000

Total Somerville residents attending: 6,000

**What is your budget for this event:**

**Financial benefits:**

Increased patrons for local restaurants during and after the event

**Contact person:**

Nina Eichner

Telephone: ext. 2985

Email: neichner@somervillema.gov

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Event Information	Yes/No	If yes, Describe
Food served?	Yes	Vendors will provide food and apply for individual licenses
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	All of Union Square (from the intersection of Somerville Ave. and Bow St., to the intersection of Prospect St. and Somerville Ave. and Washington St.)
Sidewalks blocked?	Yes	See above
<b>Arrangements:</b>		
Auxiliary Police?	Yes	To assist with traffic stops/re routing
Police Detail:	Yes	Same
Parking (for Attendees)?	No	
Restrooms?	Yes	Portable Toilets
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	September 27
Alcohol License?	No	

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**Approval Conditions:**

**Reviewer:** John J. Long, City Clerk, Approved

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** CS Police, Police, Approved

**Reviewer:** CS Auxiliary Police, Auxiliary Police, Approved

**Reviewer:** CS Traffic and Parking, Traffic and Parking, Approved

**Reviewer:** Christine Morin, Public Works, Approved

**Reviewer:** CS Fire, Fire Prevention, Approved

**Reviewer:** Elise Collins, ISD Health, Approved with Conditions

1. All food vendors must apply for Temporary Food Permits at least 30 days prior to event.

**Reviewer:** John J. Long, City Clerk, Complete

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