

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000204
File #: 15-001122

Organization name: Tufts University

Event name: Tuftonia's Day

Description: Tuftonias Day is an annual festival held on Tufts University's campus. There will be rides, inflatables, food, and music.

Location: Fletcher Field, 111 Professors Row, Medford, MA, 02115

Date(s): April 28, 2017

Rain date(s): April 30, 2017

Setup starts at (time): 7:00 am

Event starts at (time): 4:00 pm

Cleanup after the event ends at (time): 11:30 pm

Event ends at (time): 8:00 pm

Attendees:

Max attendance at one time: 3,000

Total people attending: 3,000

Maximum attendees accommodated:

Total Somerville residents attending: 50

Attendee fees or suggested donations: N/A

What is your budget for this event:

Social or cultural benefits:

Tuftonias Day is an annual festival held on Tufts University's campus. There will be rides, inflatables, food, and music.

Financial benefits:

Event Information	Yes/No	If yes, Describe
Food served?	Yes	This event brings a number of food trucks to campus. Last year food trucks served items such as grilled cheese and ice cream.
Alcohol served?	No	
Grill/open-flame device used?	Yes	Food trucks may use propane to cook.
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	Yes	Tufts University Police
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	Yes	Tufts University and company contracted for rides and inflatables.
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	This is an annual tufts event. Last year it occurred on Monday May 2, 2016 the year before April 24, 2015
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: David Monte, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. All Food Trucks must apply for Temporary Food Permit for Health Dept. and may need to be inspected by Fire Prevention.

Reviewer: John J. Long, City Clerk, Approved
