

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000059
File #: 15-004052

Organization name: The Duhamel Education Initiative

Description: Walkathon fundraiser

Date(s): 6/7/15

Setup starts at (time): 10:45 AM

Cleanup after the event ends at (time): 1 PM

Attendees:

Max attendance at one time: 40

Maximum attendees accommodated: 40

Attendee fees or suggested donations: Donations to Duhamel Education Initiative

Social or cultural benefits:

Fundraiser supports preventing school dropouts

City Contact:

Organization mailing address:

The Duhamel Education Initiative
PO Box 440113
Somerville, MA 02144

Event name: The Duhamel Education Initiative Walk

Location: Bike Path, starting at Davis Sq Statue Park, then to Cedar St., then back to Cameron Ave., then back to Statue Park.

Rain date(s): None

Event starts at (time): 11 AM

Event ends at (time): 1 PM

Total people attending: 40

Total Somerville residents attending: 40

What is your budget for this event: 0

Financial benefits:

Contact person:

Alba Chitouras
Telephone: 617-623-6241
Email: albachitouras@rcn.com

Event Information

Food served?

Yes/No

Yes

Alcohol served?

No

Grill/open-flame device used?

No

Streets blocked?

No

Sidewalks blocked?

No

Arrangements:

Auxiliary Police?

No

Police Detail:

No

Parking (for Attendees)?

No

Restrooms?

No

Liability Insurance?

No

Will any public parks be used?

No

Has the event occurred in the last two years?

Yes

Alcohol License?

No

If yes, Describe

Walkers served Dunkin Donuts coffee and muffins

Annual event, Last year: 6/1/14

Approval Conditions:

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. All food vendors must apply for a Temporary Food Permit.

Reviewer: John J. Long, City Clerk, Complete

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date April 17, 2015

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name The Duhamel Education Initiative Walk
 Description fundraiser to help prevent school dropout

Location Along bike path from Davis St (in front of J.P. Sicks) to Cedar St, then Davis to Cameron Ave and back to Davis

Date and time June 7, 2015 11 am - 1 pm

Rain date and time (if applicable) —

Estimated maximum attendance at any one time 30-40

Attendee fees or suggested donations —

Organization name The Duhamel Education Initiative

Mailing address P.O. Box 440113

Telephone (617) 623-3168

Have you made any arrangements for:

Auxiliary Police?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Security?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Parking?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Food?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe <u>Dunkin' Donut coffee + packaged muffins</u>
Restrooms?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Liability Insurance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Alba Chitouras Date April 17, 2015
 Applicant name (print) ALBA CHITOURAS Applicant phone 617-623-6241
 Event name (taken from page 1) Duhamel Education Initiative Walk

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Police Chief or Designee Conditions: _____ _____ _____	<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<u>Approved</u> <u>Denied</u> <u>Date</u> _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Health Inspector or Designee Conditions: _____ _____ _____
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Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____.
- ☐ Fax the application to the City Clerk at 617 625-4239.