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**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**

Event name Spring Fling  
Description Dog friendly event in Union Square hosted by Somdog & co sponsored by City.  
Location (attach a route if applicable) Union Square Plaza and Parking lot.  
~~1st~~  
Date(s) Sunday, May 18, 2014 Rain date(s) None  
Start time (include setup) 8am End time (include breakdown) 4pm  
Estimated maximum attendance at any one time 200 people  
Attendee fees or suggested donations Donations taken for Somdog & Animal Control  
Will food be served? ☒ Y ☐ N If yes, describe food trucks w/ permits  
Will alcohol be served? ☒ Y ☐ N If yes, describe within designated area of restaurants  
Will a grill/open-flame device be used? ☐ Y ☒ N If yes, describe \_\_\_\_\_  
Will streets or sidewalks be blocked? ☒ Y ☐ N If yes, describe Union Square Plaza and Parking lot  
Organization name Somdog, Somerville Dog Owners Group  
Mailing address (to mail the license) 60 Summer Street #1 Somerville MA 02143  
Contact person Brian Davis  
Telephone 617-429-0230 Email brian@somdog.org

Have you made arrangements for:

Auxiliary Police?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, describe	<u>Same as 2013</u>
Police Detail?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, describe	<u>Same as 2013</u>
Parking (for Attendees)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, describe	<u>Same as 2013</u>
Restrooms?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, describe	<u>Same as 2013</u>
Liability Insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, describe	<u>Same as 2013</u>

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature [Signature] Date 10/30/2013  
 Print name Brian Davis Phone 617-424-0230 Email brian.davis@cityofsomerville.org  
 Event name (taken from page 1) \_\_\_\_\_

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p>✓ Approved _____ Denied _____ Date _____</p> <p>Signed: <u>[Signature]</u></p> <p>Police Chief or Designee</p> <p>Added Conditions: _____</p> <p>_____</p> <p>_____</p>	<p>Approved _____ Denied _____ Date _____</p> <p>Signed: _____</p> <p>Chief Fire Engineer or Designee</p> <p>Added Conditions: _____</p> <p>_____</p> <p>_____</p>
<p>Approved _____ Denied _____ Date _____</p> <p>Signed: _____</p> <p>Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p> <p>_____</p> <p>_____</p>	<p>Approved _____ Denied _____ Date _____</p> <p>Signed: _____</p> <p>DPW Commissioner or Designee</p> <p>Added Conditions: _____</p> <p>_____</p> <p>_____</p>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

Signed: \_\_\_\_\_

Health Inspector or Designee

Added Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Once signed, the Department should:
- ☐ Contact the applicant at the phone number/email address above to arrange for pick-up.
  - ☐ Fax the application (no cover page) to the following fax number: \_\_\_\_\_
  - ☐ Fax the application to the City Clerk at 617 625-4239.

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____
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Applicant signature [Signature] Date 10/30/2013  
 Print name Brian C. Sanders Phone 617-429-0230 Email brian.c.sanders@cityofsomerville.org  
 Event name (taken from page 1) \_\_\_\_\_

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