

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date _____

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Day of Portugal Parade

Description Parade with marching bands, floats, associations, folclore groups

Location Praga Portuguesa at Concord Square

Date and time June 17 2012 from 12 to 4 P.M.

Rain date and time (if applicable) _____

Estimated maximum attendance at any one time 1000

Attendee fees or suggested donations _____

Organization name Day of Portugal Committee

Mailing address One Exeter Plaza 7th floor Boston Ma. 02116

Telephone 617-536-8740

Have you made any arrangements for:

Auxiliary Police? ☒ Yes ☐ No If yes, describe Auxiliary Police

Security? ☒ Yes ☐ No If yes, describe Auxiliary Police

Parking? ☐ Yes ☐ No If yes, describe _____

Food? ☐ Yes ☐ No If yes, describe _____

Restrooms? ☐ Yes ☐ No If yes, describe _____

Liability Insurance? ☐ Yes ☐ No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature John M. Carneiro 3-15-2012
 Applicant name (print) John M. Carneiro Applicant phone 617-686-8499
 Event name (taken from page 1) _____

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/20/2012</u> Police Chief or Designee Conditions: <u>[Signature]</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/14/12</u> Chief Fire Engineer or Designee Conditions: <u>[Signature]</u>
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/14/12</u> Traffic and Parking Director or Designee Conditions: <u>[Signature]</u> <u>will contact 508-1251908</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3-14-12</u> DPW Commissioner or Designee Conditions: <u>[Signature]</u>

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

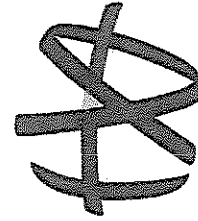
☐ Approved ☐ Denied Date _____
 Health Inspector or Designee
 Conditions: _____

Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____.
- ☐ Fax the application to the City Clerk at 617 625-4239.

This is a Two City event which will start in Somerville and will end in Cambridge.

Day of Portugal Parade



Somerville – Cambridge

June 17th, 2012

Dear Neighbors:

The Organizing Committee of the Boston Portuguese Festival is hereby respectfully informing you that the following Streets surrounding Praça Portuguesa at Concord Square will be closed on Sunday, June 17th, 2012, from noon, 12PM to 3PM:

@ Concord Street (from Webster to Springfield Street)

@ Newton Street (from Webster to Springfield Street)

@ Joseph Street (from Adrian to Newton Street)

@ Springfield Street to Cambridge City Line

The above street closings will require that the traffic and bus route to be re-routed through Prospect Street during this 3 hour period of time, so that we can set-up and organize the start of the Parade. The Day of Portugal Parade will leave Concord Square at 2PM, and will then travel through Springfield Street, left onto Cambridge Street and conclude at St. Anthony's Church, Cardinal Medeiros Avenue in Cambridge.

We apologize for any inconvenience that these street closings may cause and we invite you to come and join us for what should be a great Parade. For more information, please do not hesitate to contact us.

Thank you,

Paulo Pinto (617) 864-7600

John Carreiro (617) 686-8499

Members of the Organizing Committee, Day of Portugal Parade

BOSTON PORTUGUESE FESTIVAL INC

ADDRESS: 699 BOYLSTON STREET, 7TH FLOOR, BOSTON, MASSACHUSETTS 02116

TEL: (617) 536.8740 • **FAX:** (617) 536.2503 • **E-MAIL** info@bostonportuguese festival.org

WEBSITE: www.bostonportuguese festival.org

Sincerely John M. Carreiro

Cambridge St

Inman Sq

Fila de coléjos Igreja de São António

Springfield
St

Concord Av

Zona C

Zona A

Pg

Portuguesa

Zona B

Newton St

Zona B

Os grupos deverão concentrar-se nas respectivas zonas (A, B ou C)

1. id. é lida de esp. v. os carros que tra. portam os grupos não pod. m. estacionar nas zonas A, B ou C) Recor. m. b. as que o l. pam no parque de est. cl. na l. da Igreja de São António ou nas suas imed. p. es.



Thomas Pasquarello
Chief of Police

**City of Somerville
Police Department**

220 Washington Street
Somerville, MA 02143-1307
(617) 625-1600
www.somervillema.gov/spd



Memo

To: Chief Thomas Pasquarello

From: Lt. Stephen Carrabino *SC*

Date: 3/16/2012

Re: Day of Portugal Parade

I have spoken with Auxiliary Chief Jerry Carvalho, and he and his officers are able to assist with this event. There are no evident public safety concerns, and I would recommend approval of this permit.