

## Jorge Morel

I have over two years of experience as a supervisor in security, and one year as a regular security officer. I am a recent graduate from Bunker Hill Community College with an associate's degree in Criminal Justice. I am a well-rounded worker with growing interest in the field of Criminal Justice. With my ample experience as a security officer I am aspiring to become a police officer.

### Work Experience

Novartis Biomedical Research Facility (Allied Universal Security Company)- Cambridge, MA 02138

*Management (Security Supervisor): January 2017-Current*

- Provide security and protection services for three different sites within our campus
- Oversee the Security Operation Command Center (Dispatch)
- Oversee 60+ security staff members throughout three different shifts, this includes being on-call while off duty
- Fulfill daily tasks and security requests from our clients
- Make the weekly schedules
- Oversee the appropriate function of all 600+ campus wide cameras, SMS locks, badge scanners and 1000+ badge transactions
- Assure that the procedures are up to the standards for any security emergencies such as, (Life safety alarms, medical emergencies, security breach, equipment emergency response)
- Document and execute corrective actions for inappropriate officer behavior, appearance and performance
- Contact and communicate with contractors
- Assure appropriate personnel have access to animal facilities or radiation room across the campus
- Respond to fire trouble signals and fire alarms
- Respond and assist Police/EMS/Fire personnel within our site
- Investigate footage for theft, workplace violence, and inappropriate behavior
- Expert in the of ProWatch security system.
- Run MA license plate upon Manager approval in order to remove or towed inappropriate vehicle parked within our space

BNY Mellon (SOS Security Services)- Everett, MA 02134

*Security Officer: July 2016-January 2017*

- Walk around property
- Greet tenants
- Print ID's

- Check-in cargo
- Sit/watch at front desk
- Manually check trouble system alarms and fire panels
- Pro-watch security system use
- C-secure 9000 Security system user

Command Security Corporation- 21 Cummings Park Site #266 Woburn, MA 01801

*Security Officer/Officer in charge: April 2016-July 2016*

- Foot Patrol
- Vehicle Patrol
- Assisted and assigned to different locations (sites) in Massachusetts
- Independent officer at all sites
- In charge of the site and perimeter

Universal Protection Services- Somerville, MA (Assembly Row)

*Security Officer/Life Guard/ Acting Shift Supervisor: June 2015- May 2016*

- Foot/bike/car patrol of interior and exterior areas of assigned locations
- Observe and report suspicious activities and persons
- Write detailed reports and fulfill daily activity reports (DARs)
- Enforce rules, regulations, policies, procedures, and respond to emergency situations that require security assistance
- As Supervisor: Made sure that every officer was following their break times, hourly switches, and assigned patrol zones

Staples- Somerville, MA

*Cashier/Sales Floor/ Easy Tech Position: February 2015- June 2015*

- Occasional cashier, (mostly on the sales floor)
- Provided customer service in the technology department
- Assembled furniture
- Lifted heavy items

Rite Aid Pharmacy- Somerville, MA

*Cashier/Sales floor/occasional Pharmacy Technician: February 2014- February 2015*

- Kept work area neat and clean by sweeping/washing counters
- Spoke Spanish with Spanish speaking customers who needed assistance
- Stocked the store
- Cleverly used persuasion/propaganda to make sales
- Helped train newly hired associates
- Developed skills while occasionally working in the pharmacy
- Provided information about certain medicines when necessary
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Papaginos Pizza-Dorchester, MA

*Pizza Maker/ February 2012-April 2012.*

- Pizza Maker
- Customer representative
- Order taker
- Provide best quality of recepoites and follow all pizza toppings

### **Education**

Somerville High School – Somerville, MA  
*High School Diploma, Class of 2013*

Bunker Hill Community College– Charlestown, MA  
*A.S. Criminal Justice, Spring-2017*

Bunker Hill Community College– Charlestown, MA  
*Law Enforcement Certificate, Spring 2017*

University of Massachusetts Boston (UMASS)- Boston, MA  
*B.S. Criminal Justice and Criminology, Expected Spring 2021-In progress*

### **Skills/Abilities**

- Bilingual (**fluent in Spanish**)
- Very alert
- Adaptable, able to quickly adjust to new work environments
- Able to stand and patrol for long shifts
- Able to lift items of fifty pounds or more
- Personable, able to work well in a team and also independently
- Able to listen, take directions, and apply them
- 3 years of experience in total in a security setting (2 as a supervisor, 1 as a regular security officer)

### **Accomplishments**

- Promoted to Supervisor and Shift Leader after two months of working for Universal Protection Services at (Assembly Row, Somerville MA)
- Recipient of the SHS (Somerville High School) Leadership Award
- Volunteer at Somerville High School for three years- translated English into Spanish, also tutored Spanish students in Mathematics
- Took part in the RYSE (Refuge Youth Summer Enrichment), received English classes given by Harvard students. Through good grades and my excellent participation in the program, ten other chosen students and I won a trip to Washington D.C. It was a great reward and opportunity.