

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL19-000104

File #: 19-008369

Application for: Public Event

Organization name: City of Somerville Parks and Recreation Department

Description: This is a free, public event for families and members of the Somerville Community.

Date(s): June 22nd, 2019

Setup starts at (time): 10am

Cleanup after the event ends at (time): 5pm

Entertainment: There will be face painting, bounce houses, pony rides, food, music, arts and crafts, a train ride, a firetruck and an ambulance.

Attendees:

Max attendance at one time: 400

Maximum attendees accommodated: 1200

Attendee fees or suggested donations: None

Social or cultural benefits:

This event brings together a wide variety of cultures in the Somerville Community. It is a great event that is fun for the whole community.

Event Contact: Jeremy Vallesio

Event name: Family Fun Day

Location: Trum Field and Franey Rd.

Rain date(s): June 23rd, 2019

Event starts at (time): 12pm

Event ends at (time): 4pm

Temporary Structures: There will be a large tent set up for people to eat under, there will be two inflatable bounce house/obstacle race. We will be setting up other tables and small tents around Trum Field as well.

Total people attending: 800

Total Somerville residents attending: 700

What is your budget for this event: \$1200

Financial benefits:

Financial benefits to recreation vendors that will be attending.

Event Contact Phone: 6176256600 ext 2999

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	We will be promoting through out the city with flyers, posters, email, social media and word of mouth.
Food served?	Yes	Catering from the Somerville Public Schools Food Service Department
Caterer used?	Yes	Somerville Public Schools Food Services
Alcohol served?	No	
Grill/open-flame device used?	Yes	The catering company will have bbq grill.
Streets blocked?	Yes	Franey Road will be closed
Sidewalks blocked?	No	
Arrangements:		
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	We plan to have the restrooms at Trum Field open and available for the public to use at the event.
Liability Insurance?	No	
Will any public parks be used?	Yes	Trum Field
Has the event occurred in the last two years?	Yes	06/23/2018, 06/24/2017

Approval Conditions:

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. The BBQ must be supervised at all times, set back from any pedestrian traffic and any event area.

Approved By:

John J. Long, Approved

CS Fire, Approved with Conditions

The BBQ must be supervised at all times, set back from any pedestrian traffic and any event area.

CS Mayor, Approved

CS Traffic and Parking, Approved

Scott Whalen, Approved

Jill Lathan, Approved

Christine Morin, Approved

Elise Collins, Approved