

PUBLIC EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts



Event name STARLABFEST

Description AN OUTDOOR CONCERT, FLEA MARKET AND R&B TO RAISE FUNDS FOR THE STARLAB RECORDING STUDIO

Location (attach a route if applicable) 32 PROSPECT ST. (PARKING LOT OF THE FACILITY)

Date(s) SAT. JUNE 15TH Rain date(s) JUNE 22ND

Start time (include setup) 12 PM End time (include breakdown) 9 PM

Estimated maximum attendance at any one time 150

Attendee fees or suggested donations \$10 SUGGESTED DONATION

Will food be served? Y N If yes, describe BURGERS/HOT DOGS FROM GRILL

Will alcohol be served? Y N If yes, describe BEER WILL BE SERVED BY PROFESSIONAL SERVERS

Will a grill/open-flame device be used? Y N If yes, describe CHARBON GRILL

Will streets or sidewalks be blocked? Y N If yes, describe _____

Organization name STARLAB RECORDING CO.

Mailing address (to mail the license) 32 PROSPECT ST. SOMERVILLE, MA

Contact person MATT PRICE

Telephone 617 319 0533 Email MATT@STARLABRECORDINGCO.COM

Have you made arrangements for:

Auxiliary Police? Yes No If yes, describe _____

Police Detail? Yes No If yes, describe TWO DETAIL OFFICERS WILL BE SCHEDULED

Parking (for Attendees)? Yes No If yes, describe _____

Restrooms? Yes No If yes, describe TWO RESTROOMS IN FACILITY

Liability Insurance? Yes No If yes, describe SEE ATTACHED

Note the following Conditions:

- The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
- All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
- If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

- 4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
- 5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
- 6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature: *M. Price* Date 5/8/13
 Print name MATTHEW PRICE Phone 617 319 0533 Email MAT@STARLABRECORDING.COM
 Event name (taken from page 1) STARLABFEST

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>5/18/13</u> Signed: <u><i>M. Price</i></u> Police Chief or Designee Added Conditions: <u>See conditions for details.</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____
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Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617 625-4239.

- 4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
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Applicant signature: *[Signature]* Date 5/8/13
 Print name MARCO PRICE Phone 617 319 0533 Email MAR@STAR-ARRESTING.CO.COM
 Event name (taken from page 1) STARLAFEST

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>5/9/13</u> Signed: <u><i>[Signature]</i></u> Chief Fire Engineer or Designee Added Conditions: <u>Need Temp /lg lic by Fire Prevention. Need to meet with Fire Prevention regarding grill.</u> _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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Applicant signature: *[Signature]* Date: 5/8/13
 Print name: MATHEW PRICE Phone: 617 319 0533 Email: MAT@STARLABSOUNDINGCO.COM
 Event name (taken from page 1): STARLABFEST

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<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Police Chief or Designee</p> <p>Added Conditions: _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Chief Fire Engineer or Designee</p> <p>Added Conditions: _____</p>
<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>5/9/13</u></p> <p>Signed: <u><i>[Signature]</i></u></p> <p>Traffic and Parking Director or Designee</p> <p>Added Conditions: <u>No parking tags</u></p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>DPW Commissioner or Designee</p> <p>Added Conditions: _____</p>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____

Signed: _____

Health Inspector or Designee

Added Conditions: _____

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Applicant signature *[Signature]* Date 5/8/13
 Print name MARNEE PENCE Phone 617 319 0533 Email MARNEE@STARBARBEGRILLING.COM
 Event name (taken from page 1) STARBARBEEST

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____

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Print name MATTHEW PRICE Phone 617 319 0533 Email MAT@STARLABSRECORDERING.COM

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date 5/9/13
 Signed: *M. Price*
 Health Inspector or Designee
 Added Conditions: Temporary permit
Required - Certified
Road Protection Munc. of

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