

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL17-000078
File #: 16-007682

Organization name: Groundwork Somerville, Inc

Description: The event hosts music, artwork in the setting of Groundwork's garden at 138 South St. Guests are invited to come dance and socialize while interacting and appreciating the space.

Date(s): June 17, 2017

Setup starts at (time): 12:00pm

Cleanup after the event ends at (time): 12:30am

Attendees:

Max attendance at one time: 75

Maximum attendees accommodated: 250

Attendee fees or suggested donations: \$10

Social or cultural benefits:

Groundwork is a local non-profit focused on sustainable community living. In addition to their other programs, this event is designed to engage with the local communities.

Event name: Groundwork Presents: Summah Solstice

Location: 138 South ST A local/outdoor event with music, art, and food (if selected, the food truck would need to file a permit separately). This is the third installment of this event. Proceeds from the event are donated to Groundwork to contribute to their charity.

Rain date(s): June 18, 2017, June 24, 2017

Event starts at (time): 3:00pm

Event ends at (time): 12:00am (midnight)

Total people attending: 150

Total Somerville residents attending: 100

What is your budget for this event:

Financial benefits:

Proceeds are donated to Groundwork to aid their program budgets.

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Via Food Truck- which will have to file for a separate permit
Alcohol served?	Yes	Beer and wine. Served by trained staff. ID's are checked at the door and guests over 21 are marked with identifiers.
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	Yes	I will contact and notify the Sgt. when the event is approved, along with the peddlers permit.
Parking (for Attendees)?	Yes	Street parking
Restrooms?	Yes	2 Porta potties
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	June 19, 2016 October 8, 2016
Alcohol License?	Yes	Hawkers/Peddler permit is being filed and submitted.

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: Scott Whalen, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. Food Truck must apply for temp permit at least 2 weeks in advance of event.

Reviewer: Lori Batzek, City Clerk, Approved with Conditions

1. Applicant must obtain a Special Alcohol License in order to serve alcohol.

Reviewer: John J. Long, City Clerk, Approved
