

(22-1272): That the ADA Coordinator deliver a list of ADA complaints received from members of the public in FY 2021 and FY 2022.

The Office of Racial and Social Justice (RSJ) is working toward implementation of a new system, FileVine, to track ADA complaints. This system will allow reports to be pulled when specific requests for information are made. Once the FileVine system is fully functional, the ADA coordinator will begin working with city staff who previously took ADA complaints to input them into the new system. Once the new system is in place, it will be possible for reports (based on specific criteria) to be pulled. RSJ will provide the information requested in this item as soon as it is able, understanding this process will take time to complete.

Since the last meeting of this committee, there have not been any additional complaints filed via the online ADA Complaint form.

Update February 28, 2023

The FileVine system is functional, and the ADA coordinator is working to input ADA complaints into the new system. The ADA Coordinator is anticipating having the FY22 complaints available by late spring of 2023. Regarding FY21, as communicated previously, gathering complaints from FY21 is a heavy lift due to complaints existing in multiple places. The ADA Coordinator is continuing to work with other city staff to locate all ADA related complaints from FY21. Additionally, please note, the current ADA Coordinator did not assume her position until November 17, 2021. Further, the complaints are required to be redacted prior to making the list public to ensure that the private information of the complainants is not released publicly. If there is a specific complaint or issue a member of the committee has a question on, please contact the ADA Coordinator directly.

22-1277 That the ADA Coordinator provide a status on requests for Braille transcription of materials.

Perkins School for the Blind Library has been transcribing materials for meetings of the Commission for Persons with Disabilities for a constituent since August of 2022. The ADA Coordinator has not received any additional requests for city meetings or events.

In addition, the Office of Racial and Social Justice (RSJ) is working with Library staff to thoroughly research the procurement process associated with purchasing and operating a Braille machine for public purposes. RSJ and Libraries are committed to establishing the best path forward in order to ensure the city can deliver the best and most accurate Braille printing for constituents in need. RSJ will keep this committee apprised of new developments as they are made available.

Update February 28, 2023

The Office of Racial and Social Justice (RSJ) is continuing to work with Library staff to procure a loan Braille embosser from Perkins School for the Blind. The embosser will be loaned out for 12 months in order to gather more data about use, needs and allow ample time to onboard and train staff to use the embosser. The RSJ Department anticipates the embosser to be acquired by late Spring of 2023. It is anticipated that following the 12 month rental period, the RSJ and Library Departments will be able to purchase a braille embosser for the city.