

From: jlong@somervillema.gov
Sent: 09/09/2016 - 04:09 PM
To: leccesedad@gmail.com
CC:
Subject: BOA Interim Approval for 9/11/16 Cosmas and Damian Procession

To Whom It May Concern:

Society of SS Cosmas and Damian Inc. has requested permission to conduct the 90th Annual Procession at the Cambridge line to Medford St to Somerville Ave to Mansfield St to Washington St to Rossmore St to Somerville Ave to Merriam St through the Target Parking Lot to Medford St to Ward St to Harding St to South St to Hunting St to the Cambridge line, on 9/11/16, from 1 PM to 5 PM. Setup will begin no earlier than 11 AM, and cleanup will end no later than 5 PM.

The appropriate city departments have all signed off on the appropriate documents, which are now at City Hall awaiting the next meeting of the Board of Aldermen.

The President of the Board of Aldermen, the Chair of the Board's Committee on Licenses and Permits, and the appropriate Ward Aldermen have also indicated their interim approval. This email will confirm interim approval by the Board of Aldermen, so this Public Event may proceed as long as the following conditions are observed:

1. If you request a rain date, you may use it only if you notify the City Clerk with a voicemail or email (617-625-6600 x4110 or cityclerk@somervillema.gov) immediately after cancelling your event due to weather. Failure to notify the City Clerk will result in the loss of the rain date.
2. Your event must not obstruct or inhibit the flow of vehicles or pedestrians except for any street/sidewalk closures or detours described in this application or conditions. All street closures or detours must be created with devices specified by the Traffic and Parking Department. Vehicles must not be used to block streets. Anything placed on any streets must be movable by city employees whenever necessary.
3. If any streets are closed, you must contact the MBTA so they can review and adjust their bus routes as needed. Contact the city's Traffic and Parking Department for MBTA contact information.
4. If any streets are closed, you must provide written notice to each resident and business that abuts the area to notify them of the date and time of the event, and provide them with contact information for the event organizer(s) in case they have questions.
5. You must not make permanent markings on the street or sidewalk using paint or other indelible materials, or else you will be held liable for the cost of removing those markings. The use of chalk is acceptable for street or sidewalk markings.
6. If your event is a neighborhood block party, you must keep a fire extinguisher available near any grille in use, and you must not consume or carry alcohol on any public street or sidewalk.
7. Any fees charged by the city are your responsibility and must be paid in full prior to the event.
8. If you find more attendees signing up for or attending your event than you indicated on the application, you must contact the Police Department immediately to notify them.

9. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, any city officials, and the Board of Aldermen.
10. You hereby agree to release, discharge, indemnify and hold harmless, the City of Somerville, a municipal corporation of the Commonwealth of Massachusetts, and its officers, employees, agents and servants from all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation associated with this event or your conduct arising from the event.

If you have any questions, please contact John J. Long, City Clerk.

John J. Long, City Clerk
City of Somerville
93 Highland Avenue
Somerville, MA 02143
617 625-6600 x4110
FAX 617 625-4239
www.somervillema.gov
jlong@somervillema.gov

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000169
File #: 16-013580

Organization name: Society of S.S. Cosmas and Damian Inc. of Somerville and Cambridge, MA

Description: Parade/Procession with statues, bands, floats and trollies.

Date(s): Sunday, September 11, 2016

Setup starts at (time): 11AM

Cleanup after the event ends at (time): 5PM

Attendees:

Max attendance at one time: 500

Maximum attendees accommodated:

Attendee fees or suggested donations: none

Social or cultural benefits:

90th anniversary Procession/Parade

City Contact: Nancy Alyward, Susan Callahan, Sergeant Dove

Organization mailing address:

17 Porter Street
Cambridge, MA 02141

Event name: 90th annual Procession for S.S. Cosmas and Damian

Location: Washington St Medford St, Mansfield St, Washington St, Rossmore St, Meriam St. Somerville Ave, South St.

Rain date(s): Sunday, September 18, 2016

Event starts at (time): 1PM

Event ends at (time): 5PM

Total people attending: 2000

Total Somerville residents attending: 2000

What is your budget for this event:

Financial benefits:

Contact person:

Anthony Leccese
Telephone: 781-475-2707
Email: leccesedad@gmail.com

Event Information	Yes/No	If yes, Describe
Food served?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Medford St, Mansfield St, Washington St, Rossmore St, Meriam St, Somerville Ave, South St
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	Already set up and confirmed with Sergeant Dove of Auxiliary Dept. for traffic control
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	Every September for past 90 years
Alcohol License?	No	

Approval Conditions:

Reviewer: CS Fire, Fire Prevention, Approved

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Auxiliary Police, Auxiliary Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: John J. Long, City Clerk, Complete

Reviewer: David Monte, Police, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: John J. Long, City Clerk,

2016 PROCESSION ROUTE for September 11th

*****Cambridge*** = 2pm**

START ON WARREN LEFT ON CAMBRIDGE RIGHT ON FULKERSON LEFT ON THORNDIKE
LEFT ON 7TH RIGHT ON OTIS (SAINTS ONLY TO LEFT SIDE OF OTIS)
RIGHT ON 6TH LEFT ON THORNDIKE LEFT ON 5TH (SAINTS ONLY STRAIGHT ON THORNDIKE)
RIGHT ON CAMBRIDGE LEFT ON 3RD LEFT ON GORE

*****Somerville*** = 3:30 PM**

GORE ST. CHANGES TO MEDFORD ST. ENTERING SOMERVILLE

LEFT ON SOMERVILLE AVE RIGHT ON MANSFIELD (parade stops at top of Mansfield until directed by Sal or Anthony)

LEFT ON WASHINGTON (parade stops on Washington St. at corner of Rossmore until directed by Sal or Anthony)

LEFT ON ROSSMORE (Floats go directly to Cambridge via Somerville Ave/ Medford St./South St/Hunting St)

Saints and Bands only = RIGHT ON SOMERVILLE AVE

LEFT ON MERRIAM AND RETURN TO SOMERVILLE AVE

RIGHT ON SOMERVILLE AVE CUT THROUGH TARGET DEPT. STORE

PARKING LOT AND TURN RIGHT ONTO MEDFORD ST.

RIGHT ON WARD LEFT ON HARDING (SAINTS ONLY TO RIGHT SIDE OF HORACE)

RIGHT ON SOUTH into Cambridge

*****Cambridge***5PM**

LEFT ON HUNTING LEFT ON CAMBRIDGE TO SAL'S AFTER SAL'S, DOWN MARION
LEFT ON JEFFERSON RIGHT ON HARDING (SAINTS ONLY TO LEFT OF HARDING)
RIGHT ON PORTER RIGHT ON WARREN