

**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**  
**Application #: PEL16-000015**  
**File #: 16-001450**

**Organization name:** Tufts University, Office for Campus Life

**Description:** Tuftonias Day is an annual festival held on Tufts University's campus. There will be rides, inflatables, food, and music.

**Date(s):** Monday May 2, 2016

**Setup starts at (time):** 7:00 AM

**Cleanup after the event ends at (time):** 11:30 PM

**Attendees:**

Max attendance at one time: 3,000

Maximum attendees accommodated:

**Attendee fees or suggested donations:** N/A

**Social or cultural benefits:**

Tuftonia's Day is an annual festival held on Tufts University's campus. There will be rides, inflatables, food, and music. This event will foster the relationship between the community and the university.

**City Contact:**

**Organization mailing address:**

Mayer Campus Center, 44 Professors Row, Medford MA 02155

**Event name:** Tuftonia's Day

**Location:** 111 Professors Fletcher Field, 111 Professors Row, Medford, MA, 02115

**Rain date(s):** Tuesday May 3, 2016

**Event starts at (time):** 4:00 PM

**Event ends at (time):** 9:00 PM

Total people attending: 3,000

Total Somerville residents attending: 50

**What is your budget for this event:**

**Financial benefits:**

**Contact person:**

Tim Adams

Telephone: 6176275714

Email: timothy.adams@tufts.edu

Event Information	Yes/No	If yes, Describe
Food served?	Yes	This event brings a number of food trucks to campus. Last year food trucks served items such as grilled cheese and ice cream.
Alcohol served?	No	
Grill/open-flame device used?	Yes	Food trucks may use propane to cook.
Streets blocked?	No	
Sidewalks blocked?	No	
<b>Arrangements:</b>		
Auxiliary Police?	No	
Police Detail:	Yes	Tufts University Police Department
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	Yes	Tufts University and company contracted for rides and inflatables.
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	This is an annual Tufts Event. Last year it took place on April 24.
Alcohol License?	No	

**Approval Conditions:**

**Reviewer:** John J. Long, City Clerk, Approved

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** CS Police, Police, Approved

**Reviewer:** CS Traffic and Parking, Traffic and Parking, Approved

**Reviewer:** Christine Morin, Public Works, Approved

**Reviewer:** Elise Collins, ISD Health, Approved with Conditions

1. Please have all Food Trucks apply for a Temporary Food Permit from the Health Department. 617-625-6600 x 4331

**Reviewer:** John J. Long, City Clerk, Complete

---