

**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Event name JINGLE BELL RUN  
Description 5K Run/Walk starting and finishing in Davis Square Dec. 15 2013

Location (attach a route if applicable) See enclosed MAP

Date(s) Sunday 12/15/13 11 AM start Rain date(s) N/A

Start time (include setup) 7 am End time (include breakdown) 1pm

Estimated maximum attendance at any one time @ 7,000 entrants

Attendee fees or suggested donations see enclosed info

Will food be served? Y  If yes, describe \_\_\_\_\_

Will alcohol be served? Y  If yes, describe \_\_\_\_\_

Will a grill/open-flame device be used? Y  If yes, describe \_\_\_\_\_

Will streets or sidewalks be blocked?  Y  N If yes, describe brief road closure per Traffic Commission approved plan: In concert with Police, Fire, and DPW officials

Organization name BA EVENTS

Mailing address (to mail the license) C/O PAUL COLLYER 133 Walnut St. Somerville MA 02145-2941

Contact person Paul Collyer, race Director

Telephone 617-283-3292 Email BAEVENTS@AOL.COM

Have you made arrangements for:

Auxiliary Police? Yes  No  If yes, describe As per approved plan with J. Carvalho  
Police Detail? Yes  No  If yes, describe " " " " Somerville Police  
Parking (for Attendees)? Yes  No  If yes, describe " " " " Traffic Dept.  
Restrooms? Yes  No  If yes, describe See attached map for locations  
Liability Insurance? Yes  No  If yes, describe Yes: City named as additional Insured

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

- 4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
- 5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
- 6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Paul Collyer Date 11/8/13  
 Print name Paul Collyer Phone 617.283.3292 Email baevents@aol.com  
 Event name (taken from page 1) JINGLE BELL RUN

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>11/14/13</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: <u>AS PER CONDITIONS OUTLINED IN SPD ZAP.</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____
--

Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_.
- Fax the application to the City Clerk at 617 625-4239.

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4

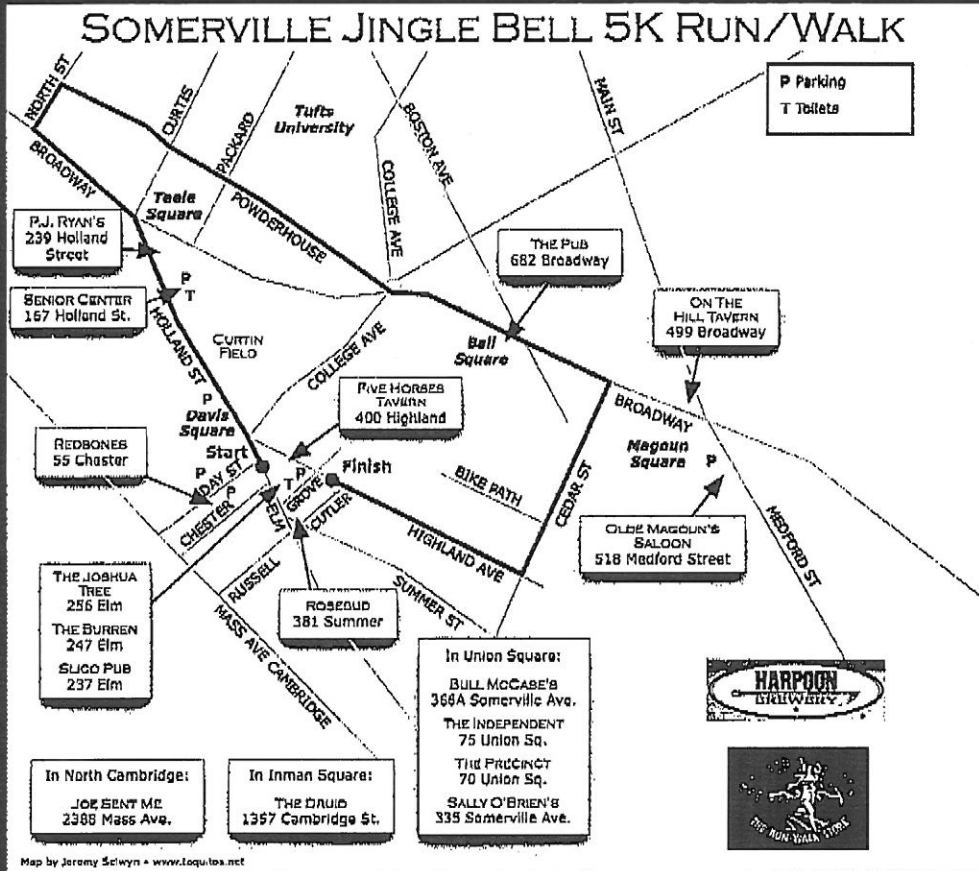
MARATHON SPORTS

# Jingle Bell Run



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## COURSE MAP



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5

MARATHON SPORTS

# Jingle Bell Run



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December 15th, 2013

Starting in Davis Square at 11am, the 5k run/walk will wind through streets & squares of Somerville ending back in Davis Square. The run will be followed by a post-race party in 7 local bars, sponsored by Harpoon Brewery.

This popular run has sold out well in advance for the last 6 years, so make sure to register early!



Hosted by Somerville Striders Athletic Club

Please consider bringing an unwrapped toy or gift card, to be given to a needy child this coming Christmas. You can drop off your gift at Marathon Sports or OJde Magoun Saloon during pre-race bib & T-shirt pick-up times, or on race day at the Somerville Senior Center.



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6



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REGISTRATION

REGISTER NOW:

\$35.00	Online Registration
	Mall-In Registration

Registration includes:

- ❄️ 5K Run
- ❄️ Cool Colorful Short Sleeve T-Shirt
- ❄️ Bottle-Opener Finisher Medal
- ❄️ Great Race Awards for Winners
- ❄️ Chrono Track Timing w/Mats at Start & Finish Provided by Granite State Race Services
- ❄️ Convenient week of race pick-ups at Marathon Sports in Cambridge, Wellesley, Brookline, Melrose & Boston -20% In-store discount on retail purchases & at Olde Magoun Saloon, Somerville day before race SEE EARLY PICK-UP DATES & TIMES BELOW
- ❄️ Festive Somerville Post Race Party with our Participating Sponsors



Pre-Race Bib & Tee Shirt Pick-Ups

**PLEASE NOTE** - Pick-up times listed below are correct! please do not call the stores to confirm! Marathon Sports & Olde Magoun Saloon are event sponsors NOT the hosts of the event

NO Pick-ups before or after the times listed below - NO EXCEPTIONS!



Monday - Dec 9, 2013  
3:00 - 6:30 pm

MARATHON SPORTS:  
401 Main Street - Melrose, MA 02176

Tuesday - Dec 10, 2013  
3:00 - 6:30 pm

MARATHON SPORTS:  
255 Washington Street - Wellesley, MA 02481

Wednesday - Dec 11, 2013  
3:00 - 6:30 pm

MARATHON SPORTS:  
1638 Beacon Street - Brookline, MA 02445

Thursday - Dec 12, 2013  
3:00 - 6:30 pm

MARATHON SPORTS:  
671 Boylston Street - Boston, MA 02116

Friday - Dec 13, 2013  
3:00 - 6:30 pm

MARATHON SPORTS:  
1654 Mass Ave - Cambridge, MA 02138



7



Saturday - Dec 14, 2013  
Noon - 6:00 pm

Old Magoun Saloon  
518 Medford Street - Somerville, MA 02145



Sunday - December 15, 2013  
8:30 - 10:30 am

Somerville Senior Center  
167 Holland Street - Somerville, MA 02144

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MARATHON SPORTS  
**Jingle Bell Run**



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**BENEFICIARIES**

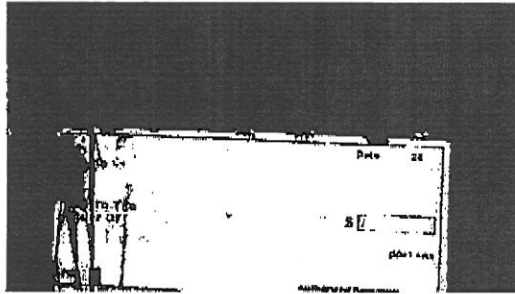
To Benefit A Number of Local Non-Profits:

- ❄ Somerville High School Football Program
- ❄ Somerville High School Soccer Program
- ❄ Somerville High School Frisbee Program
- ❄ Medford High School Track Program
- ❄ Wakefield High School Track Program
- ❄ Boston Triathlon Team
- ❄ Breast Cancer Fund



**Toys for Local Children**

\$15,000.00 donation was made to Toys For Local Children @ The Burren



Please consider bringing an Unwrapped toy or gift card to be given to a needy child this coming Christmas.

You can drop off your gift at Marathon Sports or Olde Magoun Saloon during pre-race bib & T-shirt pick-up times or on race day at the Somerville Senior Center...or click the TLC icon below for other locations & times.



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