



**CITY OF SOMERVILLE, MASSACHUSETTS  
CLERK OF COMMITTEES**

December 2, 2015  
REPORT OF THE FINANCE COMMITTEE

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Tony Lafuente	Chair	Present	
Maryann M. Heuston	Vice Chair	Present	
Katjana Ballantyne	Ward Seven Alderman	Present	
John M. Connolly	Alderman At Large	Late	
William A. White Jr.	Alderman At Large	Present	

Others present: Bruce Desmond - IT, Michael Glavin - OSPCD, George Proakis - OSPCD, Kelly Donato - OSPCD, David Fallon - SPD, Peter Forcellese, Jr. - Treasurer, Doug Kress - HHS, John Long - City Clerk, Eileen McGettigan - Law, Suzanne Rinfret - T&P, Stan Koty - DPW, Omar Boukili - Mayor's Office, Charles Sillari - Clerk of Committees

The meeting took place in the Committee Room and was called to order at 6:30 PM by Alderman Lafuente and adjourned at 7:45 PM.

**Document List:**

- DPW Invoice (with #199922)
- West Branch Library (with #200323)
- ASQ Parcel 34B (with #200413)

**Approval of the October 14, 2015 Minutes**

<b>RESULT:</b>	<b>ACCEPTED</b>
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**198905: CPC-T Holdings LLC requesting that this Board discontinue Cross Street East from Pennsylvania Avenue to Mystic Avenue.**

Mr. Proakis discussed the proposed use for this piece of land. (Item 198904 was inadvertently left off the agenda.)

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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**199606: Requesting the acceptance of an Easement and Easement Releases over a former**

portion of Cross Street East.

<b>RESULT:</b>	<b>APPROVED</b>
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**199922: Requesting approval to pay an FY12 invoice of \$45,000 in the DPW using FY16 appropriations.**

Mr. Koty stated that the amount was negotiated down from \$75,000.

<b>RESULT:</b>	<b>APPROVED</b>
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**200076: Requesting approval to pay FY15 invoices from FY16 appropriations totaling \$53,666.71 in the Department of Public Works.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200077: Requesting the payment of an FY15 collection invoice totalling \$10,602.40 with FY16 funds in the Traffic and Parking Department.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200164: Requesting approval to transfer \$11,000 in the Health and Human Services Department, from its Personal Services Account to its Professional and Technical Services Account, to pay for summer school contracted nursing services.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200165: Requesting approval to pay an FY15 Dell Marketing invoice of \$81,312.50 from the Information Technology Department's FY16 budget, for Exchange online licensing.**

Mr. Desmond discussed the need for licensing and said this will be an annual fee for 3 years.

<b>RESULT:</b>	<b>APPROVED</b>
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**200166: Requesting approval pay an FY15 invoice totaling \$4,995 from the Information Technology Department's FY16 budget, for the Recreation Department's online registration system.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200167: Requesting approval to pay a FY15 invoice of \$1,613.03 in the Information Technology Department using FY16 funds, for the leasing of eight printers.**

**RESULT:** **APPROVED**

**200168: Requesting approval to pay a FY15 invoice of \$225.79 in the Information Technology Department using FY16 funds, for a copy machine rental.**

**RESULT:** **APPROVED**

**200169: Requesting approval to pay a FY15 invoice of \$183.52 in the Information Technology Department using FY16 funds, for a copy machine rental.**

**RESULT:** **APPROVED**

**200170: Requesting the acceptance of a grant of \$ \$4,048.60 from the Metropolitan Area Planning Council for the Shape Up Somerville Program.**

**RESULT:** **APPROVED**

**200188: Requesting approval pay a FY15 invoice of \$221.19 using FY16 Information Technology Department funds, for a leased copier.**

**RESULT:** **APPROVED**

**200189: Requesting approval to pay a FY15 invoice of \$215.70 using FY16 Information Technology Department funds, to pay for a copier lease.**

**RESULT:** **APPROVED**

**200320: Requesting to rescind \$24,970 of \$168,191 in CPA funds appropriated for the Somerville Museum to purchase a wheelchair lift per the recommendation of the Community Preservation Committee.**

Alderman White recused himself from all discussion/action on this item. Mr. Boukili explained that a lift was replace with an elevator.

**RESULT:** **APPROVED**

**200323: Requesting an appropriation and authorization to borrow \$885,000 in a bond to pay final design costs for the West Branch Library Renovation Project.**

The proposal before the committee at this meeting is just for the design phase. Alderman Heuston inquired if this is included in the Capital Projects Plan. Alderman Ballantyne expressed concern about preserving green space. Alderman White asked how project management will work with the architect and he also requested the hourly breakdown.

<b>RESULT:</b>	<b>APPROVED</b>
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**200324: Requesting an appropriation of \$142,036 from the Capital Stabilization Fund to purchase 4 police vehicles.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200326: Requesting authorization to pay a prior year invoice of \$1,098.45 in the City Clerk's Office from Invoice Cloud, for online payment processing.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200327: Requesting the acceptance of a grant of \$29,179 from the US Department of Housing and Urban Development to support the Housing Division's Continuum of Care planning efforts.**

Ms. Donato spoke about meeting the needs of families and said that a consultant will be hired.

<b>RESULT:</b>	<b>APPROVED</b>
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**200328: Requesting approval of a \$26,500 grant from the MA Department of Environmental Protection for the Public Works Department's Recycling Dividends Program.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200329: Requesting the acceptance of a grant of \$25,964 from the US Department of Housing and Urban Development to support the Housing Division's Continuum of Care planning efforts.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200330: Requesting the acceptance of a \$12,000 grant from the MA Public Safety and Security Highway Safety Division for the Police's Drive Sober or Get Pulled Over and Click It or Ticket Mobilization Program.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200331: Requesting the acceptance of a grant of \$10,000 from the MA Historical Commission for historical planning and survey work in Union Square.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200332: Requesting acceptance of a \$9,990 grant from the MA Office of Public Safety and Security for Police Department underage alcohol enforcement.**

**RESULT: APPROVED**

**200333: Requesting acceptance of a \$7,357 grant from the Metro North Regional Employment Board for the Health and Human Service Youth Works Program.**

**RESULT: APPROVED**

**200334: Requesting the acceptance of a grant of \$6,082 from Somerville Cambridge Elder Services for the Council on Aging for health and wellness programs.**

**RESULT: APPROVED**

**200335: Requesting the acceptance of a grant of \$5,102 From The MA Office of Public Safety and Security for the Police Pedestrian and Bicycle Safety Enforcement initiative.**

**RESULT: APPROVED**

**200336: Requesting the acceptance of a grant of \$4,828 from Somerville Cambridge Elder Services for the Council on Aging for transportation services.**

**RESULT: APPROVED**

**200337: Requesting acceptance of a grant of \$2,000 from the MA Office of Public Safety and Security to the Police Department for child passenger safety equipment.**

**RESULT: APPROVED**

**200338: Requesting approval to extend a contract with Zip Car through December 31, 2017.**

It was reported that the rent has not increased.

**RESULT: APPROVED**

**200339: Requesting approval to extend a House Doctor contract with CDR Maguire to complete the closeout of two city construction projects.**

Units will arrive in December and be installed in January.

**RESULT: APPROVED**

**200412: Requesting an appropriation of \$27,362 in Parking Meter Receipts to the School Department to establish a FIRST Robotics Team.**

Karen Woods, from the SHS Science Department, discussed the robotics team and explained how students would benefit from robotics. Alderman White questioned why the funds aren't coming from free cash and Mr. Forcellese explained that it may have been a timing issue. Chairman Lafuente questioned why this program isn't being funded by the School Department and Alderman White stated that, in the future, the item should be in the budget.

<b>RESULT:</b>	<b>APPROVED</b>
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**200413: Requesting acceptance of the fee interest in Parcel 34B, including portions of Great River Road, Assembly Row, Canal Street, and Foley Street, and all of Artisan Way.**

Ms. McGettigan explained why the city is accepting this and Alderman White questioned why the item couldn't wait until the streets are declared public ways.

<b>RESULT:</b>	<b>KEPT IN COMMITTEE</b>
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**200416: Requesting approval to extend a contract with Joel Russell Associates to December 31, 2016 for on call consulting for the zoning overhaul.**

<b>RESULT:</b>	<b>APPROVED</b>
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**200417: Requesting approval to extend a contract with Clarion Associates to December 31, 2016 for on call consulting for the zoning Overhaul.**

Alderman Ballantyne inquired as to the amount spent so far. Mr. Proakis stated that the company is available on an hourly basis.

<b>RESULT:</b>	<b>APPROVED</b>
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