

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date 4/14/11

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Summer Steamer Road Race
Description 20th Annual 4.13 mile foot race

Location Start + Finish 118 Broadway (formerly Henry St)
Post race festivities 173 Broadway at Casey's Pub

Date and time July 10th, 2011 9:00am - 12:00 noon

Rain date and time (if applicable) None

Estimated maximum attendance at any one time 500

Attendee fees or suggested donations \$ 25.00

Organization name Somerville Road Runners (SRR)

Mailing address c/o Bill Bryant 56 Line Street Somerville 02143

Telephone 617-413-9465

Have you made any arrangements for:

Auxiliary Police?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe <u>Jerry Carvalho</u>
Security?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe <u>SPD detail officers</u>
Parking?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____
Food?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____
Restrooms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe <u>Portapotties rented</u>
Liability Insurance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe <u>SRR policy via Road Runners Club of America</u>

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Bill Bryant* Date 4/14/11
 Applicant name (print) Bill Bryant Applicant phone 617-413-9465
 Event name (taken from page 1) Summer Steamer Road Race

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> / <u>Denied</u> Date <u>4/28/2011</u> <u><i>[Signature]</i></u> Police Chief or Designee Conditions: <u>See Recommendation for State Police Detail as required.</u>	<u>Approved</u> <u>Denied</u> Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____
<u>Approved</u> <u>Denied</u> Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____	<u>Approved</u> <u>Denied</u> Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____

Health Inspector or Designee

Conditions: _____

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617 625-4239.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Bill Bryant* Date 4/14/11
 Applicant name (print) Bill Bryant Applicant phone 617-413-9465
 Event name (taken from page 1) Summer Steamer Road Race

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/14/11</u> Chief Fire Engineer or Designee Conditions: <u><i>Robert [Signature]</i></u> <u><i>Deputy Chief</i></u> _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Health Inspector or Designee Conditions: _____ _____ _____

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Bill Bryant* Date 4/14/11
 Applicant name (print) Bill Bryant Applicant phone 617-413-9465
 Event name (taken from page 1) Summer Steamer Road Race

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Police Chief or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<i>SPDA</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: <u>Meeting 2 weeks prior</u> <u>Coordinator about signs, road</u> <u>closures.</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____
 Health Inspector or Designee
 Conditions: _____

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617-625-4239.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Bill Bryant* Date 4/14/11
 Applicant name (print) Bill Bryant Applicant phone 617-413-9465
 Event name (taken from page 1) Summer Steamer Road Race

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Police Chief or Designee Conditions: _____ _____ _____	<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<u>Approved</u> <u>Denied</u> <u>Date</u> <u>4/28/11</u> DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Health Inspector or Designee Conditions: _____ _____ _____
--

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____.
- Fax the application to the City Clerk at 617 625-4239.



City of Somerville
Police Department
220 Washington Street
Somerville, MA 02143-1307
(617) 625-1600
www.somervillema.gov



Thomas Pasquarello
Chief of Police

To: Chief Thomas Pasquarello
Fr: Lieutenant James Stanford
Date: April 21, 2011
Re: Summer Steamer Road Race

Sir,

I have reviewed the Public Event Permit Application for the Summer Steamer Road Race scheduled for July 10, 2011. All aspects of the permit are in order and the Somerville Auxiliary Police will have sufficient manpower available to cover the event. I recommend the permit application be approved with the condition that the event coordinator be required to hire a State Police detail officer to stop traffic on McGrath Highway as the runners traverse the course. I have spoken with the event coordinator regarding this requirement and he has contacted the State Police to arrange for the detail.

Respectfully,

A handwritten signature in black ink, appearing to read "James Stanford", written over a horizontal line.

Lieutenant James Stanford
Somerville Police Department
Special Operations Division
617-625-1600 X7285
jstanford@police.somerville.ma.us

20th Annual Summer Steamer

Benefitting Respond Inc. and Broadway YMCA.

Date Sunday, July 10th, 2011, 10:00 am

Distance 4.13 miles

Location Race starts & finish line at former site of Khoury's Pub at 118 Broadway
Post Race festivities at Casey's Pub at 173 Broadway

Directions [Google Maps](#)

Contact Email: steamer@srr.org
Phone: Robin at (617) 524-1121.

Registration & Fees

Preregistration by June 26th - \$25. Day of Race - fee TBD

Award Categories

Top Male & Female finishers

Top Finisher in each of the following age groups:

19 and under, 85+, Clydesdale, Fillys plus Wheelchairs

Top 3 Finishers in each of the following age groups:

20 - 29, 30 - 39, 40 - 49, 50 - 59, 60 - 69, 70 - 84

Kid's 1/4-Mile Race - 11 years old and under, Fee \$10, Includes T-Shirt and award. Entrants must pre-register to ensure safety.

T-shirts

High quality T-shirts to all those pre-registered by June 30th, 2011.

NO PARKING PERMITS & ROAD CLOSURES

To make space for a safe and orderly finish area, no parking permits are requested for spaces in front of former Khourys location at 118 Broadway and on Glen Street.

Somerville Auxiliary Police typically close off Glen Street while runners are finishing and traffic flow on Charlestown bound side of Broadway is narrowed to a single lane.

POST RACE AWARDS & CELEBRATION

The awards ceremony and post race party is held at Casey's Pub. Food is donated by Casey's and (no charge) hotdogs and hamburgers are prepared by SRR volunteers.

RESTROOMS

Rental porta-potties are installed at Casey's.

