

**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Event name 18<sup>th</sup> Annual Somerville Homeless Coalition Road Race  
Description Seeking clearance to hang banner (Aug 1, 2013) two months before event to promote race, Registration / Brunch + Award Ceremony, 5K Road Race.  
Location (attach a route if applicable) Sign: Davis Square (Plaza in front of JP Licks)  
Registration / Ceremony: Back side of Rite Aid (business parking), Race: see attached route  
Date(s) Saturday, October 5, 2013 Rain date(s) none  
Start time (include setup) 6:30 am End time (include breakdown) 1:00 pm  
Estimated maximum attendance at any one time 1000  
Attendee fees or suggested donations \$25  
Will food be served? ☒ Y ☐ N If yes, describe Donated from local Restaurants  
Will alcohol be served? ☐ Y ☒ N If yes, describe \_\_\_\_\_  
Will a grill/open-flame device be used? ☐ Y ☒ N If yes, describe \_\_\_\_\_  
Will streets or sidewalks be blocked? ☐ Y ☒ N If yes, describe \_\_\_\_\_

Organization name Somerville Homeless Coalition, Inc.  
Mailing address (to mail the license) One Davis Square, Somerville 02144  
Contact person Danielle Polonsky or Mark Alston - Follansbee  
Telephone (617) 623-6111 Email D.Polonsky@shcinc.org  
MAF@shcinc.org

Have you made arrangements for:

Auxiliary Police? ☒ Yes ☐ No If yes, describe only for race  
Police Detail? ☒ Yes ☐ No If yes, describe hire one for race  
Parking (for Attendees)? ☐ Yes ☒ No If yes, describe N/A  
Restrooms? ☒ Yes ☐ No If yes, describe Aubon, Johnny D's, Harvard Vanguard  
Liability Insurance? ☒ Yes ☐ No If yes, describe Add on to SHC Policy

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Mark Alston Date 1/22/13  
 Print name Mark Alston Phone (617) 623-6111 Email MAF@shcinc.org  
 Event name (taken from page 1) 18<sup>th</sup> Annual Somerville Homeless Coalition Road Race

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>2/14/13</u> Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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Once signed, the Department should: Danielle Polonsky  
DPolonsky@shcinc.org / (617) 623-6111 x227  
 X Contact the applicant at the phone number/email address above to arrange for pick-up.  
 X Fax the application (no cover page) to the following fax number (617) 776-7165.  
~~\_\_\_\_ Fax the application to the City Clerk at 617 625 4229.~~

OR

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
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Applicant signature Mark Alden-Fillard Date 1/24/13  
 Print name Mark Alden-Fillard Phone 617-623-6111 Email mark@shomeless.org  
 Event name (taken from page 1) Save Our Homes Walk

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>1/23/13</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: _____ _____ _____	Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>1/23/13</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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Once signed, the Department should:

- ☐ Contact the applicant at the phone number/email address above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: \_\_\_\_\_.
- ☐ Fax the application to the City Clerk at 617-625-4239.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
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Applicant signature Mark Alston Date 1/22/13  
 Print name Mark Alston Phone (617) 623-6111 Email MAF@shcinc.org  
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__ Approved __ Denied Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	__ Approved __ Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<u>1</u> <input checked="" type="checkbox"/> Approved __ Denied Date <u>2/27/13</u> Signed: _____ Traffic and Parking Director or Designee Added Conditions: <u>"No spray paint on street"</u> _____ _____	__ Approved __ Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

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__ Approved __ Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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(2) See Suzanne Rinfret RE: hanging no parking signs

Once signed, the Department should:

- Danielle Polonsky  
dpolonsky@shcinc.org / (617) 623-6111 x227
- OR
- ☒ Contact the applicant at the phone number/email address above to arrange for pick-up.
  - ☒ Fax the application (no cover page) to the following fax number (617) 776-7165.
  - ☐ ~~Fax the application to the City Clerk at 617-625-4339.~~



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The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Mark Alston-Folk Date 1/22/13  
 Print name Mark Alston-Folk Phone (617) 623-6111 Email MAF@shcinc.org  
 Event name (taken from page 1) 18<sup>th</sup> Annual Somerville Homeless Coalition Road Race

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~~Fax the application to the City Clerk at 617-625-1220.~~

DR



City of Somerville

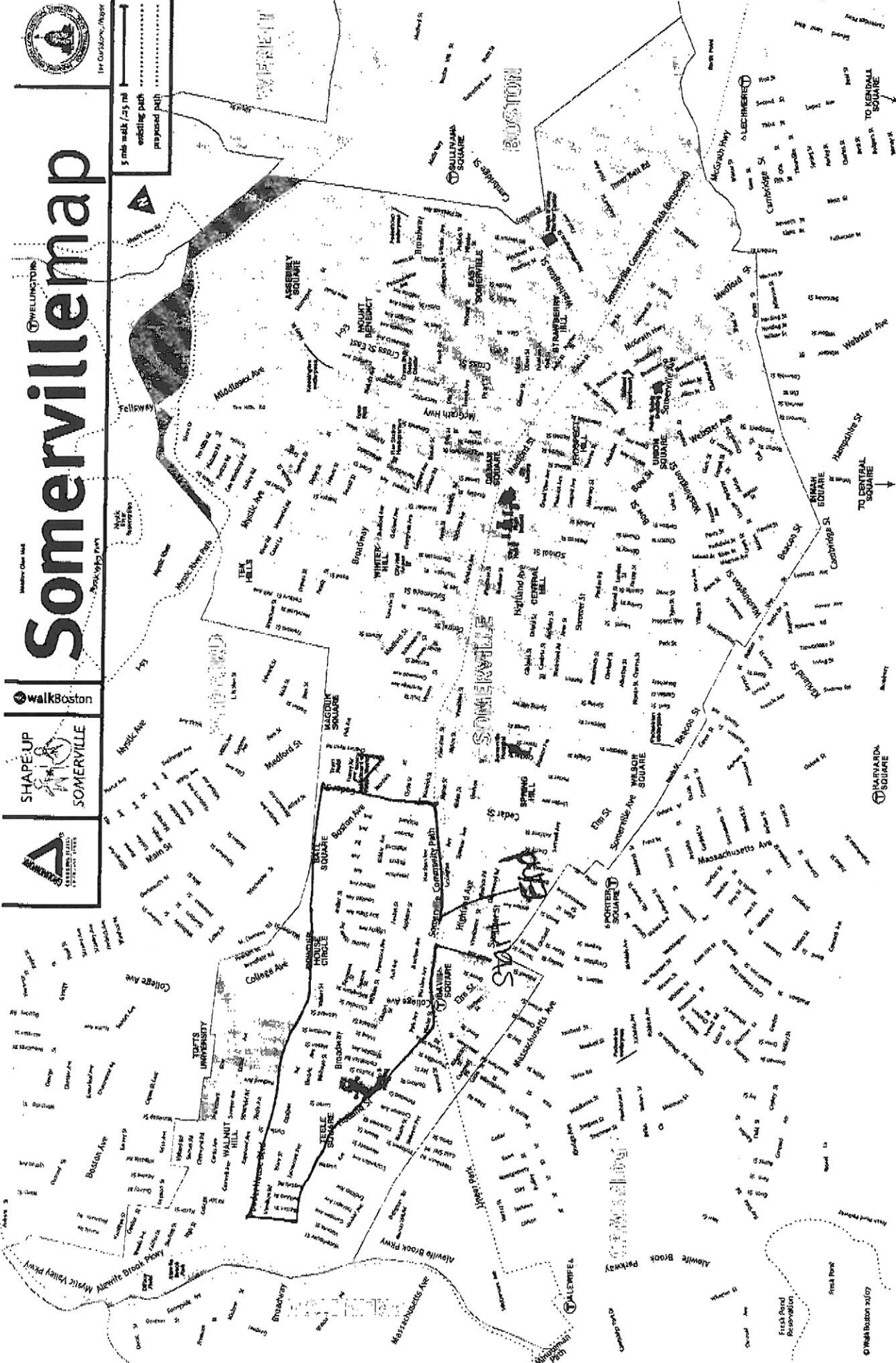
# Somervillemap

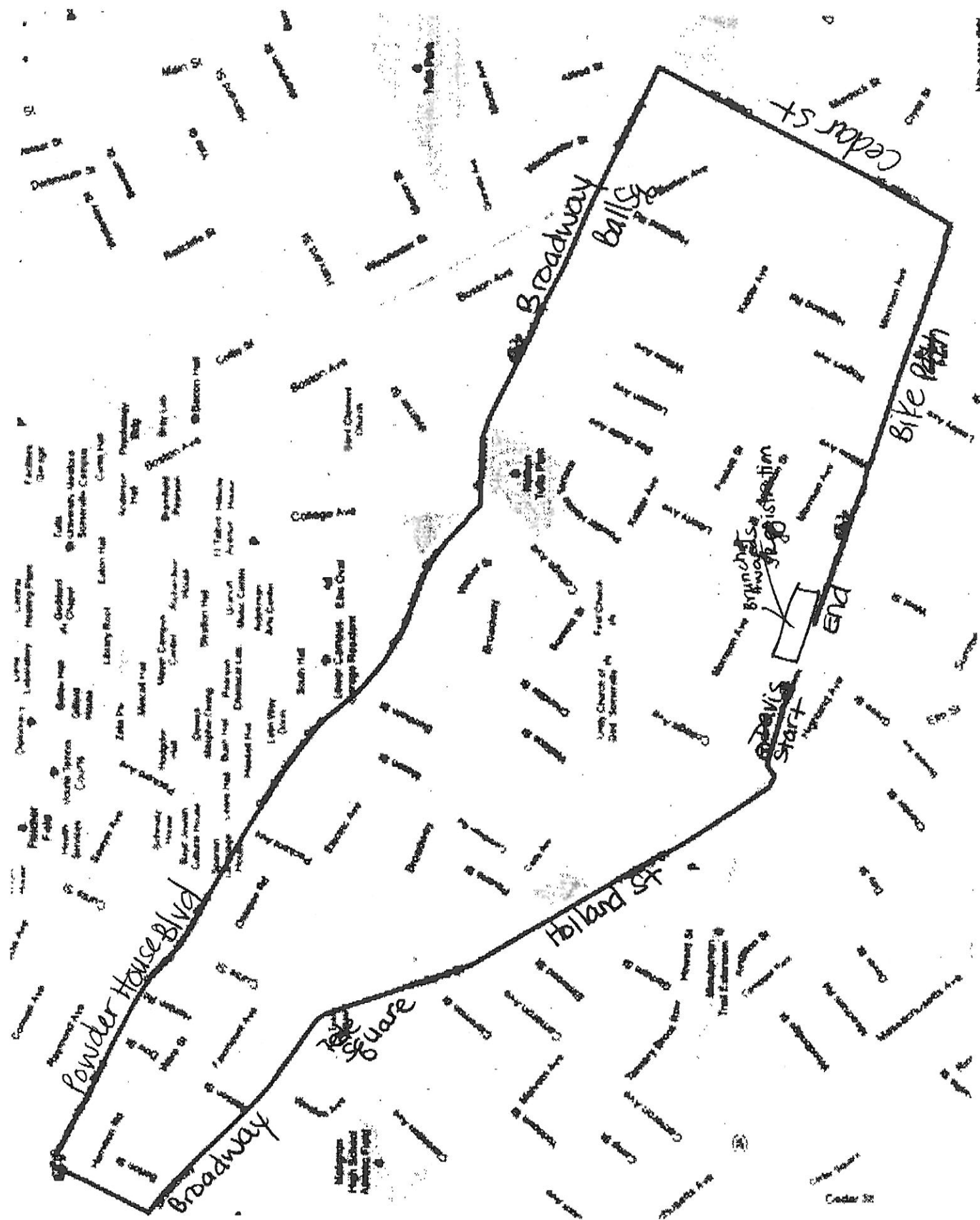
walkBoston

SHAPE UP  
SOMERVILLE



5 mile walk / 25 mi  
existing path  
proposed path







**Thomas Pasquarello**  
Chief of Police

**City of Somerville  
Police Department**

220 Washington Street  
Somerville, MA 02143-1307  
(617) 625-1600  
[www.somervillema.gov/spd](http://www.somervillema.gov/spd)



# Memo

**To:** Chief Thomas Pasquarello  
**From:** Sgt. Sean Sheehan *SS*  
**Date:** 2/4/2013  
**Re:** Somerville Homeless Coalition(SHC) Road Race(October 3, 2013)

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I have reviewed the Public Event Application for the Somerville Homeless Coalition Road Race scheduled for October 3, 2013. This will be the eighteenth annual race and SHC will be hiring 1 detail officer in addition to using the Somerville Auxiliary Police Department for traffic and pedestrian control. Last year's race was the first year the race organizers have used the MBTA access road for both the start and finish of the race. This new start and finish location cuts road closures to a minimum. I recommend that the permit be approved as requested.