

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL24-000212

File #: 24-019315

Application for: Public Event

Organization name: Department of Racial and Social Justice

Description: We are honoring the victims who lost their lives to Domestic Violence.

Date(s): 10-30-24

Setup starts at (time): 5:00 p.m.

Cleanup after the event ends at (time): 7:30 p.m.

Entertainment: Speakers that will speak at the event.
Candle lighting

Attendees:

Max attendance at one time: 100

Maximum attendees accommodated: 100

Attendee fees or suggested donations: 0

Social or cultural benefits:

Constituents will interact with community organizations, the mayor, and other guest speakers. Somerville Residents will have resources to report or find help for those who have suffered Domestic Violence

Event Contact: Latoya Saulters

Event name: Somerville Annual Domestic Violence Vigil

Location: The Department of Racial and Social Justice is hosting their annual Domestic Violence Vigil at the Somerville Public Library East Branch. The event will have guest speakers, food for the guests, and resource tables for constituents.

The area that will be used is the plaza in front of the Somerville Public Library East Branch as well as the open parking spots immediately in front of the library.

Rain date(s): 10-31-24

Event starts at (time): 6:00 p.m.

Event ends at (time): 8:00 p.m.

Temporary Structures: A tent will be used for the Host stand and the art table.

Total people attending: 100

Total Somerville residents attending: 70

What is your budget for this event: \$1500

Financial benefits:

No Financial Benefits

Event Contact Phone: 857-274-2719

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Hand over flyers to local businesses, post lawn signs, advertise on the city website, and advertise through our partner respond.
Food served?	Yes	Sandwiches
Caterer used?	Yes	Rita's Catering 1935 Revere Beach Pkwy, Everett, Ma 02149
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	

Sidewalks blocked?	Yes	The open parking spots in front of the Somerville East Library and the plaza area in front of the library.
Describe any accessibility features available to attendees/participants		Tables, Chairs, and resources
Arrangements:		
Police Detail:	Yes	Email SPD to come to the Domestic Violence Vigil
Parking (for Attendees)?	No	
Restrooms?	Yes	Ask the library could constituents use the bathroom inside
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	10-28-22, 10-16-2023

Approved By:

CS Mayor, Approved with Conditions

Approved with the condition that the event organizer clear event table layout with SPD/Fire.

Maureen Lee, Approved with Conditions

Temporary food license application or catering license required.

Kevin Roche, Approved

CS Traffic and Parking, Approved

Eric Weisman, Approved

Charles Breen, Approved

Timothy Mitsakis, Approved with Conditions

Must follow city noise ordinance

Kimberly M. Wells, Approved