

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000031
File #: 15-003015

Organization name: Mass Farmers Markets Federation (MFM)

Description: Some 15-20 farmers and vendors set up tents, make fresh local produce and food products available

Date(s): Wednesdays, May 20 to Nov. 25

Setup starts at (time): 9:30-10 a.m.

Cleanup after the event ends at (time): 7 p.m.

Attendees:

Max attendance at one time: 400-2000, depending on time of the season

Maximum attendees accommodated:

Attendee fees or suggested donations: None.

Social or cultural benefits:

Fresh locally grown produce and food products available

City Contact: Ellen Schneider Collins, director of city's Public Health Dept. and department inspectors.

Organization mailing address:

240 Beaver St., Waltham, MA 02452

Event name: Davis Square Farmers Market

Location: lot at Herbert and Day streets in Davis Square

Rain date(s): Open rain or shine

Event starts at (time): Noon

Event ends at (time): 6 p.m.

Total people attending: 400-2000

Total Somerville residents attending: 400-2000

What is your budget for this event: \$1,000 or more

Financial benefits:

Draws people to Davis Square

Contact person:

Peter Ward

Telephone: (617) 909-7363

Email: peterward@gmail.com

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Local-made ice cream and doughnuts and lemonade, all permitted
Alcohol served?	Yes	Permitted local wine maker, sampling only to carded adults of age.
Grill/open-flame device used?	No	
Streets blocked?	Yes	NO blocked street, but half the municipal parking lot is reserved.
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	Sacco's Flat Bread Pizza generously provides restrooms
Liability Insurance?	Yes	MFM requires each vendor be covered for liability, \$1-\$2million.
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	May through November for the last 25 years
Alcohol License?	Yes	Wine vendor required to apply for and obtain city permit.

Approval Conditions:

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: Ben Lipham, ISD Health, Approved with Conditions

Reviewer: Jenneen Pagliaro, City Clerk, Approved

Reviewer: John J. Long, City Clerk, Pending
