

# FY17 Budget Document Corrections

Attached are corrections to the FY17 Operating Budget document. Pages are reproduced in whole and the changes and explanations are listed here.

None of these changes require any adjustments to the listed appropriations.

## **Page 40: Office of Sustainability & Environment Summary Table**

Reason: The book as printed incorrectly showed the total FY16 to FY17 change as +20.8%. The corrected amount is -20.8%

## **Page 47: Capital Projects Salary Table**

Reason: The salary table did not include MCAB recommendations.

## **Page 152: Police Salary Table**

Reason: The total column in the salary table was not properly calculated after Non-Union merit increases were included.

## **Page 190: Libraries Salary Table**

Reason: The Non-Union merit increase was not included in the table.

## **Page 227: Salary Contingency**

Reason: The original document did not include balance as of 4/30.

## **Page 239: Ice Rinks Enterprise Fund Expenditures Table**

Reason: The original document was missing line 574000 - Insurance Premiums in the expenditure table.

## **Page <sup>247</sup>~~427~~: Community Preservation Act Salary Table**

Reason: The original document did not include the non-union holiday.

# Capital Projects Management

## BUDGET:

CAPITAL PROJECTS	FY15 ACTUAL	FY16 BUDGET	FY16 THRU 4/30	FY17 PROPOSED	% CHANGE
511000 SALARIES	312,536	415,161	337,464	435,256	
515006 HOLIDAYS NON-UNION	-	1,585	1,585	2,509	
519013 OTHER LUMP SUM PAYMENTS	-	677	677	-	
519104 SALARY STIPEND	-	-	-	1,154	
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>312,536</b>	<b>417,423</b>	<b>339,725</b>	<b>438,919</b>	<b>5.1%</b>
530000 PROF & TECH SERVICES	12,103	20,000	10,698	20,000	
530008 EMPLOYEE TRAINING COURSES	-	-	3,370	5,000	
530028 SOFTWARE SERVICES	-	-	4,680	-	
534003 POSTAGE	75	-	-	-	
534015 FEE	-	100	-	100	
538008 MOVING SERVICES	1,226	-	-	-	
542000 OFFICE SUPPLIES	582	1,500	523	1,500	
542001 PRINTING & STATIONERY	-	2,400	-	2,400	
542005 OFFICE EQUIPMENT	2,310	-	1,532	-	
542006 OFFICE FURN NOT CAPITALIZ	461	-	534	-	
558006 UNIFORMS	378	500	99	500	
571001 IN STATE CONFERENCES	-	1,500	-	1,500	
573000 DUES AND MEMBERSHIPS	1,079	1,495	585	1,495	
578007 REIMB OF LICENSES	-	-	100	-	
<b>SUBTOTAL ORDINARY MAINTENANCE</b>	<b>18,211</b>	<b>27,495</b>	<b>22,020</b>	<b>32,495</b>	<b>18.2%</b>
530000 PROF & TECH SERVICES	-	75,000	56,413	75,000	
530006 ENGINEER'G/ARCHITCT'L SVC	54,175	75,000	10,233	150,000	
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>66,100</b>	<b>150,000</b>	<b>66,646</b>	<b>225,000</b>	<b>50.0%</b>
<b>CAPITAL PROJECTS TOTAL</b>	<b>396,848</b>	<b>594,918</b>	<b>428,392</b>	<b>696,414</b>	<b>17.1%</b>

## PERSONNEL LIST:

POSITION	NAME	CURRENT BASE	FISCAL YEAR BASE	TOTAL
CAPITAL PROJECTS DIRECTOR	KING, ROBERT	2,307.69	120,461.42	121,153.73
PROJECT MANAGER	NUZZO, ED	1,824.64	95,246.21	95,793.60
PROJECT MANAGER	VITELLO, STEPHEN	1,608.70	83,974.14	84,456.75
PREVENTIVE MAINTENANCE MANAGER	RAIS, CHRIS	1,565.38	81,712.84	82,182.45
PROJECT ASSISTANT	MITRANO, DEB	1,031.82	53,861.00	55,330.60

# Office of Sustainability & Environment

## MISSION STATEMENT:

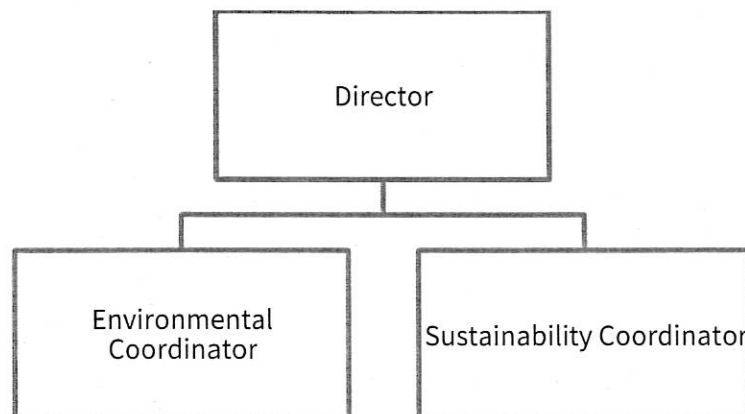
To develop and implement strategies that continually improve the environmental performance of Somerville city government and the community. OSE works with City departments and the community to make Somerville a leader in reducing energy usage and costs, minimizing environmental impacts and waste, and addressing global climate change, resulting in a sustainably healthy and productive environment for the residents of Somerville.

ACCOUNT	FY2015 ACTUAL	FY2016 BUDGETED	FY2017 PROPOSED	% CHANGE
Personal Services	155,866	161,774	233,146	44.1%
Ordinary Maintenance	2,175	263,215	103,550	-60.7%
General Fund Expenditures	158,041	424,989	336,696	-20.8%

## CHANGES BETWEEN FY16 & FY17:

- This budget includes \$100,000 in the Professional & Technical Services account to provide technical support for climate change planning and analysis, energy and renewable energy management assistance.
- This budget also includes a new position, Sustainability Coordinator.
- Differences in salaries are due to negotiated collective bargaining agreements, the recommendations of the MCAB, and merit increases based on annual performance reviews as outlined by the Collins Center guidelines.

## DEPARTMENT ORGANIZATION:



## FY16 ACCOMPLISHMENTS:

- Continued Somerville Green Tech program with two new clean tech pilot projects.
- Implemented energy use reduction projects: indoor lighting upgrades in for Brown School and City Hall Annex. Closed Green Communities Designation grant and applied for 2016 funding for additional energy efficiency projects.
- Planned community choice aggregation program to reduce resident and small business energy costs and increase percentage of renewable energy used in Somerville.
- Launched Solarize Somerville campaign.
- Conducted assessment of City facilities for hosting community shared solar systems.
- Oversaw installation and operation of three new public electric vehicle charging stations.
- Completed greenhouse gas inventories for Somerville community and municipal government operations.
- Completed municipal and community energy profile study with assistance from the Metropolitan Area

# Police

POLICE	FY15 ACTUAL	FY16 BUDGET	FY16 THRU 4/30	FY17 PROPOSED	% CHANGE
<b>SUBTOTAL ORDINARY MAINTENANCE</b>	<b>513,158</b>	<b>556,483</b>	<b>316,802</b>	<b>667,616</b>	<b>20.0%</b>
527001 RENTAL - BUILDINGS	36,000	51,314	37,900	51,314	
<b>SUBTOTAL SPECIAL ITEMS</b>	<b>36,000</b>	<b>51,314</b>	<b>37,900</b>	<b>51,314</b>	<b>0.0%</b>
<b>POLICE TOTAL</b>	<b>14,294,758</b>	<b>14,720,093</b>	<b>11,493,960</b>	<b>15,127,426</b>	<b>2.8%</b>

## PERSONNEL LIST:

POSITION	NAME	CURRENT BASE	FISCAL YEAR BASE	TOTAL
CHIEF	FALLON, DAVID	3,737.71	195,108.46	196,229.78
DEPUTY CHIEF	CARRABINO, STEPHEN	3,309.33	168,533.44	169,526.24
DEPUTY CHIEF	TRANT, PAUL R	3,309.33	168,533.44	169,526.24
CAPTAIN	CABRAL, MICHAEL	2,450.36	127,908.79	150,749.35
CAPTAIN	COTTER, BERNARD D	2,450.36	127,908.79	150,749.35
CAPTAIN	DONOVAN, JAMES	2,450.36	127,908.79	150,749.35
CAPTAIN	STANFORD, JAMES	2,450.36	127,908.79	150,749.35
LIEUTENANT	DIGREGORIO, JEFFREY	2,085.41	108,858.40	128,025.17
LIEUTENANT	DEOLIVEIRA, DIOGO	2,001.99	104,503.88	123,268.98
LIEUTENANT	LAVEY, RICHARD	2,085.41	108,858.40	130,102.44
LIEUTENANT	MITSAKIS, TIMOTHY	2,085.41	108,858.40	128,460.84
LIEUTENANT	MULCAHY, MICHAEL	2,085.41	108,858.40	128,111.57
LIEUTENANT	POLITO, JAMES	2,085.41	108,858.40	128,460.84
LIEUTENANT	RYMILL, A WILLIAM	2,001.99	104,503.88	123,240.18
LIEUTENANT	RYMILL, GERARD J	2,085.41	108,858.40	128,460.84
LIEUTENANT	SHEEHAN, SEAN	2,085.41	108,858.40	128,460.84
LIEUTENANT	VIVOLLO, CARMINE C	2,085.41	108,858.40	128,460.84
LIEUTENANT	WARD, CHRISTOPHER	2,085.41	108,858.40	128,025.17
SERGEANT	CAPASSO JR., MICHAEL R.	1,703.82	88,939.40	105,447.46
SERGEANT	CHAILLE, WARREN	1,561.84	81,528.05	97,107.91
SERGEANT	COSTA, MARTHA F	1,703.82	88,939.40	105,363.93
SERGEANT	KENNELLY, MICHAEL	1,703.82	88,939.40	105,447.46
SERGEANT	FUSCO, SALVATORE	1,419.85	74,116.17	89,170.51
SERGEANT	GOBIEL, JOHN J	1,774.82	92,645.60	109,492.52
SERGEANT	HOLLAND, MICHAEL	1,703.82	88,939.40	105,447.46
SERGEANT	ISIDORO, RICO J	1,774.82	92,645.60	109,492.52
SERGEANT	KIELY, MICHAEL R	1,774.82	92,645.60	109,492.52
SERGEANT	MACARELLI, JOSEPH	1,703.82	88,939.40	105,073.06

# Libraries

LIBRARIES	FY15 ACTUAL	FY16 BUDGET	FY16 THRU 4/30	FY17 PROPOSED	% CHANGE
542000 OFFICE SUPPLIES	12,431	10,500	3,417	12,000	
542001 STATIONERY	90	600	-	600	
542004 COMPUTER SUPPLIES	9,216	4,000	4,498	5,000	
542006 OFFICE FURN NOT CAPITALIZ	1,242	-	-	-	
549000 FOOD SUPPLIES & REFRESHMT	144	1,000	224	1,000	
551000 EDUCATIONAL SUPPLIES	-	1,000	725	1,000	
551004 TEXTBOOKS	107,244	115,000	79,300	121,201	
551010 AUDIO VISUAL SUPPLIES	30,435	39,000	18,999	39,000	
551012 MUSIC SUPPL/INSTRUMENT	6,894	9,000	4,256	9,000	
558002 ONLINE SUBSCRIPTION	35,489	50,000	50,107	60,000	
558004 MAG/NEWS SUBSCRIPTIONS	19,287	15,000	16,917	21,000	
558009 BOOK THEFT SYSTEM	-	900	6,425	900	
571000 IN STATE TRAVEL	55	160	49	160	
571001 IN STATE CONFERENCES	-	600	1,071	1,000	
572000 OUT OF STATE TRAVEL	-	2,400	1,540	2,500	
573000 DUES AND MEMBERSHIPS	275	350	275	350	
<b>SUBTOTAL ORDINARY MAINTENANCE</b>	<b>280,431</b>	<b>309,386</b>	<b>242,817</b>	<b>339,911</b>	<b>9.9%</b>
<b>LIBRARIES TOTAL</b>	<b>1,813,355</b>	<b>2,012,627</b>	<b>1,597,828</b>	<b>2,144,049</b>	<b>6.5%</b>

## PERSONNEL LIST:

POSITION	NAME	CURRENT BASE	FISCAL YEAR BASE	TOTAL
LIBRARY DIRECTOR	FERDMAN, GLENN	1,894.62	98,899.16	99,278.09
ASSISTANT LIBRARY DIRECTOR	VACANT/NEW	1,450.36	75,708.79	75,998.86
ADMINISTRATIVE ASSISTANT	DOWNING, HEIDI	1,050.73	54,848.11	56,408.25
WEST BRANCH LIBRARIAN	KRAMER, KAREN	1,013.26	52,892.17	56,293.76
EAST BRANCH LIBRARIAN	COOMBS, MARITA	1,013.26	52,892.17	56,284.08
LIBRARIAN II, ADULT SERVICES	LAMPHIER, SUSAN	997.81	52,085.68	55,285.24
LIBRARIAN II, YOUNG ADULT	CASTILE, RONALD	997.81	52,085.68	54,935.24
LIBRARIAN II, TECHNICAL SERVICES	WOOD, WENDY	997.81	52,085.68	55,435.24
LIBRARIAN II, CHILDREN	PIANTIGINI, CATHERINE	997.81	52,085.68	54,935.24
LIBRARIAN II, CIRCULATION	VENTURA, JAMES	997.81	52,085.68	56,585.24
LIBRARIAN II, REFERENCE	AUGARTEN, RHODA	997.81	52,085.68	54,535.24
LIBRARIAN I	VACANT	949.22	49,549.28	51,939.13
LIBRARIAN I	PECK, PHILIP	949.22	49,549.28	51,939.13
LIBRARIAN I	O'KELLY, KEVIN	949.22	49,549.28	51,939.13
LIBRARIAN I	VACANT	949.22	49,549.28	52,389.13
LIBRARIAN I, GENERALIST	VACANT/NEW	880.71	45,973.06	48,212.91
LIBRARIAN I, YOUTH SERVICES	JACOBS, ELLEN	880.71	45,973.06	48,099.20

## Salary Contingency

The Salary Contingency funds collective bargaining agreement settlements, salary adjustments not budgeted in departmental accounts, cost-of-living allowances, and benefits for both union and non-union employees. Some of the most common benefits are sick-leave buybacks, vacation payouts, and perfect attendance allowances. The City also maintains a Wage and Salary Stabilization Fund for similar purposes.

### BUDGET:

CONTINGENCY	FY15 ACTUAL	FY16 BUDGET	BALANCE OF ACCT ON 4/30	FY17 PROPOSED	% CHANGE
511000 SALARIES	7,439	1,013,701	1,003,734	1,192,449	
515012 PERFECT ATTENDANCE	71,275	80,000	80,000	80,000	
519005 SICK LEAVE BUYBACK	8,402	50,000	50,000	50,000	
519021 FURLOUGH REIMBURSEMENT	-	-	-	-	
<b>CONTINGENCY TOTAL</b>	<b>87,116</b>	<b>1,143,701</b>	<b>1,133,737</b>	<b>1,322,449</b>	<b>15.6%</b>

# Veteran's Memorial & Founder's Ice Rinks

## BUDGET:

ICE RINK ENTERPRISE REVENUES	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED	% CHANGE
432000 FEES	551,959	590,000	650,000	
432001 ADVERTISING FEES	20,750	30,000	20,000	
436000 RENTALS	3,200	-	-	
437015 CONCESSION STAND FEES	-	3,200	3,200	
484001 PY REIMBURSEMENT	3,590	-	-	
497001 TRANSFER FROM GF	150,000	150,000	199,000	
482000 INVESTMENT INCOME	40	-	-	
T/I RETAINED EARNINGS	-	115,000	-	
<b>ICE RINK REVENUE TOTAL</b>	<b>729,539</b>	<b>888,200</b>	<b>872,200</b>	<b>-1.8%</b>

## BUDGET:

ICE RINK ENTERPRISE EXPENDITURES	FY15 ACTUAL	FY16 BUDGET	FY16 THRU 4/30	FY17 PROPOSED	% CHANGE
511000 SALARIES	124,315	140,079	93,985	140,079	
512000 SALARIES & WAGES TEMPOR'Y	63,173	78,480	73,653	98,980	
515006 HOLIDAYS NON-UNION	-	-	265	-	
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>187,488</b>	<b>218,559</b>	<b>167,903</b>	<b>239,059</b>	<b>9.4%</b>
521001 ELECTRICITY	213,452	237,541	177,056	213,542	
521002 NATURAL GAS	50,419	58,800	32,310	50,000	
523000 NON-ENERGY UTILITIES	3,460	4,800	2,951	5,000	
524002 R&M - REC FACIL/PARKS/PLAYG	-	16,850	6,289	10,000	
524007 R&M - OFFICE EQUIPMENT	-	500	-	500	
524013 R&M - TOOLS & EQUIPMENT	956	1,750	3,757	1,750	
530000 PROF & TECH SERVICES	28,721	24,250	21,598	24,250	
530002 OTH PROFESSIONAL SERVICE	-	-	-	15,000	
530011 ADVERTISING	1,246	2,750	-	1,500	
540000 SUPPLIES	6,034	7,500	5,583	7,500	
542012 OTH EQUIP NOT CAPITALIZE	-	4,000	-	-	
545000 CUSTODIAL & MAINT SUPPLIES	318	2,500	2,096	1,500	
558006 UNIFORMS	-	1,500	-	1,000	
<b>SUBTOTAL ORDINARY MAINTENANCE</b>	<b>304,606</b>	<b>362,741</b>	<b>251,640</b>	<b>331,542</b>	<b>-8.6%</b>
591000 PRINCIPAL ON LNG TRM DEBT	168,256	180,000	180,000	185,000	
591500 INTEREST ON LTD	99,783	95,400	95,400	89,925	
574000 INSURANCE PREMIUMS	27,297	31,500	31,180	31,500	
<b>SUBTOTAL DEBT SERVICE</b>	<b>295,336</b>	<b>306,900</b>	<b>306,580</b>	<b>306,425</b>	<b>-0.1%</b>
<b>RINKS TOTAL EXPENDITURES</b>	<b>787,430</b>	<b>888,200</b>	<b>726,123</b>	<b>877,026</b>	<b>-1.3%</b>

# Special Revenue Fund: Community Preservation Act

FUNDING AVAILABLE FOR PROJECTS IN NEXT FISCAL YEAR (INC ROLLOVER)*	FY14 ACTUAL	FY15 ACTUAL	FY16 THRU 6/1	FY17 EST
<b>TOTAL</b>	<b>2,681,180</b>	<b>1,979,121</b>	<b>188,828</b>	<b>2,258,100</b>
OPEN SPACE & RECREATION RESERVE	402,177	706,131	0	192,466
HISTORIC RESOURCES RESERVE	402,177	0	0	192,466
COMMUNITY HOUSING RESERVE	1,206,531	594,755	0	192,466
UNDESIGNATED PROJECT FUNDING	670,295	678,234	188,828	1,439,858
CURRENT YEAR'S UNALLOCATED CITY PORTION				510,844

\*FY17 funding available for FY17 projects. Unspent CPA projects funds in each category roll over to be available in the same category in the following year.

## PERSONNEL LIST:

POSITION	NAME	CURRENT BASE	FISCAL YEAR BASE	TOTAL
COMMUNITY PRESERVATION ACT MANAGER	STELLJES, KRISTEN	1,326.41	69,238.60	69,636.53