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**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**

Date June 26, 2011

**To the Honorable, the Board of Aldermen of the City of Somerville:**

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Open Air Circus Summer Performance

Description Children's End of Summer program - performance under a tent

Location Munziato Field

Date and time Friday, July 30, Sat, July 31, Sun Aug 1

Rain date and time (if applicable) Tent arrives Thursday July 29

Estimated maximum attendance at any one time Tent taken down Monday Aug 1

Attendee fees or suggested donations \$ 3.00 Donation

Organization name Open Air Circus

Mailing address 197 Highland Ave. #1 Somerville

Telephone 617 623 1720 Peter Fehle 617-945-1191

Have you made any arrangements for:

Auxiliary Police? Yes ☒ No If yes, describe \_\_\_\_\_

Security? Yes ☒ No If yes, describe \_\_\_\_\_

Parking? ☒ Yes No If yes, describe High School Campus - arrangement

Food? ☒ Yes No If yes, describe Snack bar - popcorn + drinks with

Restrooms? ☒ Yes No If yes, describe rent 2 port-a-potties

Liability Insurance? ☒ Yes No If yes, describe General Liability - Nautilus

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

Traffic + parking in neighborhood

JUL-6-2010 02:21P FROM:

07/06/2010 12:12 FAX 617 625 3434

07/06/2010 11:42 6176286675  
07/06/2010 11:01 FAX 617 625 3434Mayor's Office-Somerville  
SOMERVILLE FIRE  
Mayor's Office-Somerville0002  
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- When given a road race, the applicant will provide no markers where required by the Police. The applicant will not place performance markers on the roadway or sidewalk using paint or other illegal materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any illegal markers placed on the roadway or sidewalk.
- If the event is a running drive, the applicant will provide water stations at each location, and will maintain a copy of the approved permit at each location.
- If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor will the event include a musical performance, then which an occupant who has the performance date.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant Signature Peter Schen Date 11-May-2010  
Applicant phone (area) 617-947-1171  
Event name taken from page 13 Open Rtc Circus

<p>Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.</p> <p>Approved <u>[Signature]</u> Date <u>7/6/10</u> Police Chief or Designee Conditions:</p>		<p>Approved <u>[Signature]</u> Date <u>7/6/10</u> Chief Fire Engineer or Designee Conditions:</p>	
<p>Approved <u>[Signature]</u> Date <u>7-7-10</u> Traffic and Parking Director or Designee Conditions: <u>Stephen Jones</u></p>		<p>Approved <u>[Signature]</u> Date <u>7-7-10</u> DPW Commissioner or Designee Conditions:</p>	

Obtain the signatures below if the applicant will be providing food to attendees. (Not needed for this event.)

Approved	Denied	Dem
<p>Health Inspector or Designee Conditions:</p>		

Once signed, the Department should:

Contact the applicant at the phone number above to arrange for pick-up.

For the application (no cover sheet) to the following fax number:

For the application to the City Clerk at 617 625-4299.