

**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**

Event name PLANT SALE - SOMERVILLE GARDEN CLUB

Description SALE OF PLANTS (9-1<sup>PM</sup>)

Location (attach a route if applicable) DAVIS SQUARE PLAZA  
(IN FRONT OF J.P. HICKS)

Date(s) SEPTEMBER 20, 2014 SATURDAY Rain date(s) SEPT. 27, 2014 SATURDAY

Start time (include setup) 6AM End time (include breakdown) 2PM (SALE 9-1)

Estimated maximum attendance at any one time 100 PEOPLE

Attendee fees or suggested donations NONE

Will food be served? Y  No If yes, describe \_\_\_\_\_

Will alcohol be served? Y  No If yes, describe \_\_\_\_\_

Will a grill/open-flame device be used? Y  No If yes, describe \_\_\_\_\_

Will streets or sidewalks be blocked? Y  No If yes, describe \_\_\_\_\_

Organization name SOMERVILLE GARDEN CLUB

Mailing address (to mail the license) 39 HAWTHORNE ST. SOMERVILLE, MA 02144

Contact person CAROL DEMPKOWSKI

Telephone 617-628-2698 Email dempkowski@hotmail.com

Have you made arrangements for:

Auxiliary Police? Yes  No If yes, describe \_\_\_\_\_

Police Detail? Yes  No If yes, describe \_\_\_\_\_

Parking (for Attendees)? Yes  No If yes, describe \_\_\_\_\_

Restrooms? Yes  No If yes, describe \_\_\_\_\_

Liability Insurance? Yes  No If yes, describe \_\_\_\_\_

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.





quick find: File #  Address

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Edit  
 Category  File # 14-000954 Licenses  Reviews  Inspections  Activities  Documents  Contacts  History

Add  
 Activity License #: PEL14-000030  
 Contact License Type: Public Event License Sub Type: Public Event License  
 Document Description: Somerville Garden Club  
 Email Letter Note License Inspection Route  
 Status: Online Application Re Application Date: 05/17/2014  
 Licensee: Somerville City Clerk:\*\*\* Approval Date:  
 Issue Date:  
 View  
 Alerts Total Amount: \$ 0.00 Last Inspection Date:  
 Reports Amount Paid: \$ 0.00 Last Inspection Type:  
 Other Balance Due: \$ 0.00 Expiration Date:  
 Non-Billable:  Close Date:

**Event Location**  
 If your event is not at a single address describe the location(s) below  
 Location Description: Davis Square Plaza

**Event Information**  
 Organization Name: Somerville Garden Club  
 Briefly describe the social, cultural, and financial benefits of your event for Somerville: Distributing Plants to residents  
 Address we should mail the permit to: Somerville Garden Club c/o Carol Dempkowski 39 Hawthorne Street  
 Contact Name for follow-up questions: Carol Dempkowski Email: dempkowski@hotmail.c  
 Phone: 617-628-2698 Docket #:  
 Event Name: Garden Club Plant Sale Description: Selling plants  
 Date(s): 9/20/14 Rain Date(s): 9/27/14  
 Setup for the event begins at (time): 6AM The event itself begins at (time): 9AM  
 The event itself ends at (time): 1PM Cleanup after the event ends at (time): 2PM  
 Estimated maximum attendance at one time: 100 Estimated total number of different people attending: 200  
 Estimated total number of Somerville residents attending: 200 Maximum number of attendees you will accommodate (if applicable): 200  
 Attendee fees or suggested donations: None  
 Will food be served?: No If yes, describe:1:  
 Will alcohol be served?: No If yes, describe:2:  
 Will a grill/open-flame device be used?: If yes, describe:3:

	<input type="button" value="No"/>		
Will any streets be blocked?:	<input type="button" value="No"/>	If yes, describe:4:	
Will any sidewalks be blocked?:	<input type="button" value="No"/>	If yes, describe:5:	
Will any public parks be used?:	<input type="button" value="Yes"/>	If yes, name of park(s):	Davis Sq Statue Park
Has this event occurred in the last two years?:	<input type="button" value="Yes"/>	If yes, prior dates:	Every September
Will you make arrangements for Auxiliary Police:	<input type="button" value="No"/>	If yes, describe:6:	
Police Detail:	<input type="button" value="No"/>	If yes, describe:7:	
Parking for Attendees:	<input type="button" value="No"/>	If yes, describe:8:	
Restrooms:	<input type="button" value="No"/>	If yes, describe:9:	
Liability Insurance:	<input type="button" value="No"/>	If yes, describe:10:	
Alcohol License:	<input type="button" value="No"/>	If yes, describe:11:	

Attach any brochures, posters, maps, or other explanatory material. You must attach a detailed street route or map if you are planning a road race, walk, or any other event that travels along a path.

While an attachment is not required, detailed information will expedite the review of this application.

Event Attachments:

You must read and accept the [public event conditions](#)

**I have read and accept the public event conditions:**

Fees

Quantity	Description	Custom Description	Amount	Total
0.0			0.0000	
			Application Fees:\$	0.00
			Other Fees:\$	0.00
			Total Fees:\$	0.00

Payments

Date	Type	Reference	Note	Receipt #	Received From	Amount
						0.00
						Amount Paid:\$ 0.00
						Balance Due:\$ 0.00