

**PUBLIC PROPERTY/EVENT PERMIT APPLICATION****City of Somerville, Commonwealth of Massachusetts**

Date: August 4, 2011

**To the Honorable, the Board of Aldermen of the City of Somerville:**

The undersigned respectfully prays that he/she may be granted permission to occupy the following public property for the purpose of conducting an event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full to the appropriate City Department prior to issuance of the Permit.

**Event name: Union Square Farmer's Market – extension to November 19**

**Description:** Sixth year of the beloved Union Square Farmers Market to be open from 9 am to 1 pm every Saturday from June 4 through October 29. November 19. Includes farm and specialty vendors, skillshares, and acoustic musical performers. The Market is coordinated through a partnership of the City of Somerville and Union Square Main Streets. **We'd like to extend the market until November 19 to accommodate Thanksgiving shopping.**

**Location:** Union Square Plaza

**Date and time:** 9 pm to 1 pm every Saturday morning. To extend current permit that ends October 29 to now end the market season November 19. Rain or shine. Set up begins at 7 am and cleaned up by 2 pm.

**Estimated maximum attendance at any one time:** 150

Attendee fees or suggested donations: Free

Organization name: Union Square Main Streets

Mailing address: PO Box One, Somerville, MA 02143

Telephone: 617-955-0080, email usms@unionsquaremain.org

**Have you made any arrangements for:**

Auxiliary Police? ☐ Yes ☒ No If yes, describe \_\_\_\_\_  
Security? ☐ Yes ☒ No If yes, describe Always have paid staff present  
Parking? ☒ Yes ☐ No If yes, describe Private lot behind The Independent  
Food? ☒ Yes ☐ No If yes, describe. Vendors are selling local produce and baked goods  
Restrooms? ☒ Yes ☐ No If yes, describe SCAT and nearby businesses have rest rooms  
Liability Insurance? ☒ Yes ☐ No If yes, describe USMS holds coverage and City of Somerville is lead sponsor of the market

## Note the following Conditions:

1. The applicant will not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein.
2. If the applicant requires road closures, those road closures or detours will not be implemented without proper traffic controls in place. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. Temporary stoppage of traffic by Police Officers or Auxiliary Police Officers will be acceptable. Detours and road closures must be approved in advance by the Traffic and Parking Director and any signage required must remain in place as specified for the duration of the event.
3. If the applicant requires the use of signage loaned by the Department of Traffic and Parking, a security deposit will be required to ensure that the signage is returned. Failure to return the signage will result in forfeiture of the deposit.
4. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
5. If the event is a canning drive, the applicant will provide all canners with reflector vests provided by the Police, will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
6. If the event is a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature

Mimi Graney

Applicant name Mimi Graney

Event name (taken from page 1) Union Square Farmers Market - Extension to 11/19

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved <u>[Signature]</u> Denied <u>[Signature]</u> Date <u>8/9/2011</u> Police Chief or Designee Conditions: _____ _____ Road Race: Route OK'ed by Auxiliary Police? <u>Y</u> <u>N</u>	Approved <u>[Signature]</u> Denied <u>[Signature]</u> Date <u>8/19/11</u> Chief Fire Engineer or Designee Conditions: _____ _____
Approved <u>      </u> Denied <u>      </u> Date <u>      </u> Traffic and Parking Director or Designee Conditions: _____ _____	Approved <u>      </u> Denied <u>      </u> Date <u>      </u> DPW Commissioner or Designee Conditions: _____ _____

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Applicant signature Mimi Graney Applicant name Mimi Graney  
 Event name (taken from page 1) Union Square Farmers Market - Extension to 11/19

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Police Chief or Designee Conditions: _____ _____ Road Race: Route OK'ed by Auxiliary Police? <input type="checkbox"/> Y <input type="checkbox"/> N	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>8-8-11</u> Traffic and Parking Director or Designee Conditions: <u>[Signature]</u> _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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Applicant signature Mimi Graney Applicant name Mimi Graney  
Event name (taken from page 1) Union/Square Farmers Market - Extension to 11/11

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Police Chief or Designee Conditions:	Chief Fire Engineer or Designee Conditions:
Road Race: Route OK'ed by Auxiliary Police? <u>Y</u> <u>N</u>	
<u>Approved</u> <u>Denied</u> <u>Date</u>	<u>Approved</u> <u>Denied</u> <u>Date</u> <u>8-31</u>
Traffic and Parking Director or Designee Conditions:	DPW Commissioner or Designee Conditions: