

CITY OF SOMERVILLE, MASSACHUSETTS
 KATJANA BALLANTYNE
 MAYOR
OFFICE OF STRATEGIC PLANNING AND COMMUNITY DEVELOPMENT



THOMAS GALLIGANI
 EXECUTIVE DIRECTOR

LUISA OLIVEIRA, ASLA
 DIRECTOR OF PUBLIC SPACE & URBAN FORESTRY

MEMORANDUM

TO: Alan Inacio, Director of Finance & Administration, OSPCD
 FROM: Alison Maurer, Ecological Restoration Planner, PSUF, OSPCD
 DATE: November 10, 2023
 RE: Documentation of Donated Materials and Services for Miyawaki Forest

The following is a breakdown of materials and labor donated for the City’s first Miyawaki forest planting. The City of Somerville requested the consulting services of Maya Dutta, Assistant Director of Regenerative Projects at Biodiversity for a Livable Climate, but Dutta was able to secure an external funding source through SUGi (www.sugiproject.com). This external funding source paid Biodiversity for a Livable Climate a total of \$15,000.00 for their work on this project. Dutta’s services cost \$10,500 and another large portion of that funding was spent on soil and site prep materials and supplies for planting day. The remainder of the total will be spent on signage and materials for ongoing site maintenance and monitoring.

Maya Dutta’s consulting fee and all of the materials and supplies listed below have been offered as donations to the City.

Source	Description	Amount
Maya Dutta, Biodiversity for a Livable Climate	Project consultant – process and plant list review, volunteer organizing, manual labor, monitoring, and maintenance	\$10,500
Bridgewater Farm Supply	Erosion control supplies	\$591.60
Black Earth	Compost	\$1,275.62
Black Earth	Leaf mulch	\$970.62
Home Depot	Hose and stake flags	\$53.07
Home Depot	Gloves, tubs, and tarps	\$174.34





Target	Water, snacks, cups, hand wipes	\$87.25
TBD	Signage	\$347.50
TBD	Material costs for maintenance and monitoring	\$1,000.00
	Total	\$15,000.00

