

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL23-000190

File #: 23-018403

Application for: Public Event

Organization name: Prospect Hill Block Party Organizers

Description: social gathering of neighbors with food and entertainment

Date(s): 10/14/2023

Setup starts at (time): 3 pm

Cleanup after the event ends at (time): 8 pm

Entertainment: 2 bands and bouncy castle. Monument has historically been opened to participants

Attendees:

Max attendance at one time: 40

Maximum attendees accommodated: 80

Attendee fees or suggested donations: food and volunteer time

Social or cultural benefits:

Annual event promoting neighborhood solidarity and cooperation. a chance for neighbors to meet and kids to play

Event Contact: Lorna McKenzie-Pollock

Event name: Prospect Hill Neighborhood Block Party

Location: Munroe Street from Bigelow St to Prospect Hill and Greenville Street from Boston Street to Munroe Street

Rain date(s): 10/15/2023

Event starts at (time): 4 pm

Event ends at (time): 7 pm

Temporary Structures: bouncy castle

Total people attending: 60

Total Somerville residents attending: 50

What is your budget for this event: depends on neighborhood donations of food and time

Financial benefits:

None

Event Contact Phone: 617 738 1901

Event Information	Yes/No	If yes, Describe
Open to the public?	No	
Food served?	Yes	potluck supplied by neighbors
Caterer used?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Munroe Street from Bigelow St to Prospect Hill and Greenville Street from Boston Street to Munroe Street
Sidewalks blocked?	No	
Describe any accessibility features available to attendees/participants		none.
Arrangements:		
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	from 2009 to 2022

Approval Conditions:

Approved By:

CS Mayor, Approved

Kevin Roche, Approved

Charles Breen, Approved with Conditions

The travel lane must be kept clear to allow emergency vehicles to pass through if necessary. Any obstructions such as bouncy castles must be set up in parking spots out of the travel lane. Use only easily moveable barriers to block the ends of the street.

CS Traffic and Parking, Approved

Eric Weisman, Approved

Timothy Mitsakis, Approved

Kimberly M. Wells, Approved