

**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**  
**Application #: PEL17-000039**  
**File #: 17-003955**

**Organization name:** Groundwork Somerville

**Description:** Groundwork makes maple syrup by boiling sap we have collected. We serve pancakes with syrup, have live music, as well as arts & crafts activities for kids. The syrup we make at the event is not served at the event. The syrup we serve is from Whole Foods.

**Date(s):** 03/18/2017

**Setup starts at (time):** 8:30 AM

**Cleanup after the event ends at (time):** 2:45 PM

**Attendees:**

Max attendance at one time: 200

Maximum attendees accommodated: 300

**Attendee fees or suggested donations:** There will be opportunities for donations to Groundwork Somerville, but there is not a fee or suggested donation at the entrance.

**Social or cultural benefits:**

A community event where people can talk to their neighbors. Exposure to local musicians. Getting to see the process of making Maple Syrup.

**Event name:** Maple Syrup Boil Down

**Location:** 337 SOMERVILLE AVE The Growing Center at 22 Vinal Ave

**Rain date(s):** 03/25/2017

**Event starts at (time):** 10:00 AM

**Event ends at (time):** 2:00 PM

Total people attending: 1000

Total Somerville residents attending: 800

**What is your budget for this event:** \$100

**Financial benefits:**

N/A

Event Information	Yes/No	If yes, Describe
Food served?	Yes	We will serve pancakes that are made at cuisine en locale that morning, and maple syrup from Whole Foods.
Alcohol served?	No	
Grill/open-flame device used?	Yes	We have a metal stove for burning wood that we use to boil sap. It is not really open other than when we open it to add wood.
Streets blocked?	No	
Sidewalks blocked?	No	
<b>Arrangements:</b>		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	Porta-potties present at the growing center.
Liability Insurance?	Yes	Liability insurance in the amount of \$200 aggregate.
Will any public parks be used?	Yes	The Somerville Growing Center
Has the event occurred in the last two years?	Yes	03/07/2015, 03/12/2016
Alcohol License?	No	

**Approval Conditions:**

**Reviewer:** CS Fire, Fire Prevention, Approved with Conditions

1. Any open burning requires a fire detail. Please contact the Fire Prevention office.

**Reviewer:** John J. Long, City Clerk, Complete

**Reviewer:** Jill Lathan, Recreation, Approved

**Reviewer:** CS Traffic and Parking, Traffic and Parking, Approved

**Reviewer:** John J. Long, City Clerk, Approved

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** Elise Collins, ISD Health, Approved

**Reviewer:** Scott Whalen, Police, Approved

**Reviewer:** Christine Morin, Public Works, Approved

**Reviewer:** John J. Long, City Clerk, Approved

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