

PUBLIC PROPERTY/EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Date: 3-11-13

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned respectfully prays that he/she may be granted permission to occupy the following public property for the purpose of conducting an event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full to the appropriate City Department prior to issuance of the Permit.

Event name: 2013 SomerStreets Series

Description: The City of Somerville is implementing the SomerStreets Series. The City will close down various streets to cars and opening them to people

Locations/Dates: All events are rain and shine

Carnival East Broadway (McGrath Highway to Franklin St.)	Sunday June 2, 2013
Seize the Summer Highland Avenue (Walnut St. to Cedar St.)	Sunday, July 28, 2013
Shore Drive	Sunday, August 18, 2013
Going Green on Rt. 16 (Dilboy Field to Broadway)	Sunday, September 8, 2013
MonsterMashed Up Somerville Ave. to Beacon St.	Sunday, October 20, 2013

Time: 10 am- 6:00 pm includes setup and breakdown. Events are noon-4:00 pm

Estimated maximum attendance at any one time: approximately 5000 people

Organization name: City of Somerville- Carlene Campbell-Hegarty

Mailing address: 93 Highland Avenue, Somerville, MA 02143

Telephone: (617) 625-6600 ext. 2615

Have you made any arrangements for:

Auxiliary Police? Yes No If yes, describe In coordination w/ Somerville Police Dept.

Security? Yes No If yes, describe In coordination w/ Somerville Police Dept.

Parking? Yes No If yes, describe Various parking bans will be in effect for all events

Food? Yes No If yes, describe Food Trucks with ISD permit
Restrooms? Yes No If yes, describe There will be bathrooms available each event

Liability Insurance? Yes No If yes, describe

Note the following Conditions:

1. The applicant will not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein.
2. If the applicant requires road closures, those road closures or detours will not be implemented without proper traffic controls in place. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. Temporary stoppage of traffic by Police Officers or Auxiliary Police Officers will be acceptable. Detours and road closures must be approved in advance by the Traffic and Parking Director and any signage required must remain in place as specified for the duration of the event.
3. If the applicant requires the use of signage loaned by the Department of Traffic and Parking, a security deposit will be required to ensure that the signage is returned. Failure to return the signage will result in forfeiture of the deposit.
4. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
5. If the event is a canning drive, the applicant will provide all canners with reflector vests provided by the Police, will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
6. If the event is a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature _____ Applicant name: Carlene Campbell-Hegarty

Event name (taken from page 1) SomerStreets Series 2013

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/12/13</u> <u>[Signature]</u> Police Chief or Designee Conditions: <u>POLICE DETAILS AS REQUIRED</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/12/13</u> <u>[Signature]</u> Chief Fire Engineer or Designee Conditions: _____
Road Race: Route OK'ed by Auxiliary Police? <input type="checkbox"/> Y <input type="checkbox"/> N	

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/12/13</u> <u>ASWA</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3-8-13</u> <u>[Signature]</u>
Traffic and Parking Director or Designee	DPW Commissioner or Designee
Conditions: <u>need parking restriction</u> <u>list.</u>	Conditions: <u>[Signature]</u>