

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000007
File #: 16-001081

Organization name: Somerville Arts Council
Description: Free day of food and family-friendly activities for children and families
Date(s): Saturday, June 25th
Setup starts at (time): 10am
Cleanup after the event ends at (time): 5pm

Attendees:

Max attendance at one time: 1500
Maximum attendees accommodated:
Attendee fees or suggested donations: free
Social or cultural benefits:
Free day of food and family-friendly activities for residents
City Contact: Arts Council working with DPW
Organization mailing address:
50 Evergreen Ave. Somerville, MA 02145

Event name: Family Fun Day
Location: Trum Field
Rain date(s): Sunday June 26th
Event starts at (time): 12pm
Event ends at (time): 4pm

Total people attending: 3000
Total Somerville residents attending: 2500
What is your budget for this event:
Financial benefits:

Contact person:
Nina Eichner
Telephone: x2998
Email: neichner@somervillema.gov

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Barbeque - grills provided by food service, food donated
Alcohol served?	No	
Grill/open-flame device used?	Yes	Grills borrowed from food services
Streets blocked?	Yes	Franey Road
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	To assist with Franey Road closure
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	In Trum Field House
Liability Insurance?	No	
Will any public parks be used?	Yes	Trum Field
Has the event occurred in the last two years?	Yes	June 27
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire Prevention, Approved

Reviewer: Elise Collins, ISD Health, Complete

Reviewer: Jill Lathan, Recreation, Approved

Reviewer: John J. Long, City Clerk, Complete
