

# **PUBLIC EVENT PERMIT APPLICATION** City of Somerville, Commonwealth of Massachusetts

Date 3/31/11

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Somerville High School Rowing Team Ergathon

Description The students will take pledges for meters rowed on an erg and solicit donations from passers-by.

Location Davis Square

Date and time April 16 10am-3pm

Rain date and time (if applicable) April 23 10am-3pm

Estimated maximum attendance at any one time 20 rowers

Attendee fees or suggested donations \$3 per 500 meters

Organization name Somerville High School Crew

Mailing address 81 Highland Ave. Somerville, MA

Telephone 240-888-5936 ← Coach Meli Mathis

Have you made any arrangements for:

Auxiliary Police?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____
Security?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____
Parking?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____
Food?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____
Restrooms?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____
Liability Insurance?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Melinda Mathis Date 3/31/11  
 Applicant name (print) Melinda Mathis Applicant phone 240-888-5936  
 Event name (taken from page 1) Somerville HS Rowing Team Regatta

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Police Chief or Designee Conditions: _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Chief Fire Engineer or Designee Conditions: <u>Requity club</u> <u>[Signature]</u>
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3-30-11</u> Traffic and Parking Director or Designee Conditions: <u>[Signature]</u> _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3-30-11</u> DPW Commissioner or Designee Conditions: <u>[Signature]</u> _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Health Inspector or Designee Conditions: _____ _____
--

Once signed, the Department should:

- ☒ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: \_\_\_\_\_
- ☐ Fax the application to the City Clerk at 617 625-4239.

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 Event name (taken from page 1) Somerville HS Rowing Team Ergathon

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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/12/2011</u> <u>Not to back public access</u> Police Chief or Designee Conditions: <u>[Signature]</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Chief Fire Engineer or Designee Conditions: <u>[Signature]</u>
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3-30-11</u> Traffic and Parking Director or Designee Conditions: <u>[Signature]</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____

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City of Somerville  
Police Department  
220 Washington Street  
Somerville, MA 02143-1307  
(617) 625-1600  
[www.somervillema.gov](http://www.somervillema.gov)



Thomas Pasquarello  
Chief of Police

To: Chief Thomas Pasquarello  
Fr: Lieutenant James Stanford  
Date: April 12, 2011  
Re: Somerville High School Rowing

Sir,

I have reviewed the Public Event Permit Application for the Somerville High School Rowing Team fundraiser scheduled for Saturday, April 16, 2011. I recommend this permit be approved with the stipulation that the participants are not authorized to obstruct pedestrian walkways.

Respectfully,

A handwritten signature in black ink, appearing to be "J. Stanford", written over a horizontal line.

Lieutenant James Stanford  
Somerville Police Department  
Special Operations Division  
617-625-1600 X7285  
[jstanford@police.somerville.ma.us](mailto:jstanford@police.somerville.ma.us)