



Commonwealth of Massachusetts
DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT

Charles D. Baker, Governor ◆ Karyn E. Polito, Lt. Governor ◆ Chrystal Kornegay, Undersecretary

January 31, 2018

City Hall Annex
50 Evergreen Ave. Somerville,
MA 02145

Dear Heidi Burbidge

The Unaccompanied Homeless Youth Commission was established in 2012 and has been working since to outline a strategy for better understanding the scope and needs of unaccompanied homeless youth. Fortunately this year the state's budget includes resources to enhance the work of the Commission. As a result, I am pleased to inform you that the Department of Housing and Community Development will make a grant of \$5,000 available to the Somerville (MA-517) CoC in order to support efforts to conduct a count and survey of unaccompanied homeless youth during this year's Point In Time count..

Participation by the Somerville (MA-517) CoC will be important for our statewide goal of obtaining improved statewide data that will inform policy and program design. With a clearer understanding of this vulnerable population, we will be better positioned to allocate resources in a more effective manner, with the ultimate goal of ending homelessness among youth.

Enclosed with this letter is your contract. The budget you submitted with your application has been approved and should guide your expenditures. Invoices may be submitted no later than July 15th 2018 and should be sent via email to Gordon.calkins@state.ma.us or by mail to Gordon Calkins, 100 Cambridge St., Suite 300, Boston, MA 02114. Invoices must be accompanied by supporting documentation, such as receipts.

Thank you for your commitment to homeless youth and your partnership in the 2018 MA Youth Count effort.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gordon Calkins".

Gordon Calkins
Department of Housing and Community Development

Enclosures

Cc: Kelly Donato

City of Somerville
 (CT) OCD100018YCSOMRVILL1
 Youth Count 2018

BUDGET

Current Maximum Obligation: Total = \$5,000

Dates of Service: 4/1/18 – 6/30/18

DESCRIPTION	BUDGET
Personnel	
Salaries, for Housing Program Coordinator (project coordination, outreach, training, data collection, and reporting)	1,275
Fringe	-
Total Personnel (No more than 50%)	1,275
Non-Personnel	
Gift cards and incentives for participants	-
Stipends and incentives for Youth Ambassadors, @ \$50 each	750
Food, for Youth Count launch party	75
Materials, reproduction of posters and fliers	100
Training costs, for oversight and training of Youth Ambassadors	2,800
Enter other categories here	
Enter other categories here	
Enter other categories here	
Agency Admin (No more than 10%)	-
Total Non-Personnel (No less than 50%)	3,725
Total Budget	5,000

SCOPE

This contract is for activities related to the planning, implementation and analysis of the 2018 Youth Count.