

PUBLIC EVENT PERMIT APPLICATION City of Somerville, Commonwealth of Massachusetts

Date 4/4/2011

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Tuftsma's Day

Description The end of the School year carnival

Location Fletcher Field, Tufts University campus

Corner of Christie Street and Professors Row

Date and time 4/29 5:30 PM - 9:30 PM

Rain date and time (if applicable) _____

Estimated maximum attendance at any one time 2000 students

Attendee fees or suggested donations \$

Organization name Tufts University Office for Campus Life

Mailing address 44 Professors Row, Medford, MA 02155

Telephone 617-627-3212

Have you made any arrangements for:

Auxiliary Police? ☒ Yes ☐ No If yes, describe will be hiring a detail officer
Security? ☒ Yes ☐ No If yes, describe Tufts University Police Department
Parking? ☐ Yes ☒ No If yes, describe _____
Food? ☒ Yes ☐ No If yes, describe Boston Burger Company will be catering the event
Restrooms? ☐ Yes ☒ No If yes, describe _____
Liability Insurance? ☒ Yes ☐ No If yes, describe Purchased Certificate of insurance for the event

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM; nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature David Nguyen Date 4/4/11
Applicant name (print) David Nguyen Applicant phone 617-627-3212 Fax: 617-627-3043
Event name (taken from page 1) Tufton's Day

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> Date <u>4/6/2011</u> <u>[Signature]</u> Police Chief or Designee Conditions: _____ _____	<u>Approved</u> <u>Denied</u> Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____
<u>Approved</u> <u>Denied</u> Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____	<u>Approved</u> <u>Denied</u> Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<u>Approved</u> <u>Denied</u> Date _____ _____ Health Inspector or Designee Conditions: _____ _____

Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☐ Fax the application to the City Clerk at 617 625-4239.

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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/6/11</u> <u>Mark DeGisi</u> Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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Tuftonia's Day at Tufts University (April 29, 2011)

The Tuftonia's Day Carnival is an annual end of the school year tradition at Tufts University. The Carnival will feature inflatables and a few mechanical rides such as a swing ride and a mechanical bull. The event will also be catered by a local vendor, the Boston Burger Company. The event is open to the University population and there will be charge to admit people into the event itself.

Per the suggestion of Alderman Bob Trane, we will be hiring a detail officer for this event from the City of Somerville.

Please feel free to contact me with any questions you might have about the event.

Sincerely,



David Nguyen
Tufts University
P: (617) 627-5714
F: (617) 627-3043